

Commissioner Meeting
March 4th, 2026

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. Attorney Peter Licata led the meeting with the salute to the flag. Attorney Peter Licata read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting now was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery took Roll Call: Commissioners, Kirkland, Primiano, Flannery and Chairman Hogan were present. Commissioner Joseph Spevak, Bookkeeper Connie Ellison and IT Officer Peter Hall were zoom. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for February 11th, 2026. There were no questions. Commissioner Carolyn Flannery made a motion to approve the minutes and 2nd by Commissioner Richard Primiano. Approved by all.

Chief Tom Kirkland: Report was read and submitted. The total number of calls for the month were 34 calls with a total of Staff Hours 118:

- 2 Calls in 26-2
- 2 Calls in 12-1

- 2 Calls in 32-1
- 2 Calls in 26-1
- 1 Call in Monroe Dist. 1
- 1 Call in Naval Weapons Station Earle

Training and Drills

- March 2 - Work Detail
- March 9 - Monthly business meeting
- March 16 - SCBA Pack Tracker
- March 23 - Building Familiarization (make up from 2/23)
- March 30 - CEVO (pending approval)

Engineer Sonny Sorscher: Report was read by Engineer Sonny Sorscher and submitted.

President Ian Erndel: Report was Read and submitted: Blood drive March 7th. Expenses from Stand by from the snow storm to be paid by Commissioners. A bill needs to be submitted. The Commissioners along with President Ian Erndel are looking into having the back patio closed in.

Chief Matt O'Brian of Englishtown: Report was read and submitted.

IT Officer Peter Hall: Report was read: The internet is working well. No problems with the internet dropping. Everything is in order.

Legal: Legal Peter Licata: All is well with firehouse business.

Auditor Ms. Amy Both: All business is in order and up to date.
Amy has been working with Bookkeeper Connie Ellison.

Bookkeeper: Connie Ellison: Report was read and submitted.

Old Business: None.

New Business: Chiefs request to Purchase:

The Amount Totaling.....\$2,901.60.

PLC Contractors for Firehouse Lawn Care and Cuts

The Amount Totaling..... \$2,977.00.

Commissioner Carolyn Flannery made a Motion to purchase
and a 2nd was made by Commissioner Richard Primiano.

Approved by All.

2026 Manalapan Township Fire District No.2.

Fire District Budget Fiscal Year January 1,2026 to December 31,
2026

Certification of Approved Budget.

Manalapan Township Fire District No.2 Board of Fire

Commissioners Resolution 2026 #14.

Resolution Authorization Disposal of Surplus Property at
Auction.

With a roll call vote:

Commissioner Joseph Spevak Aye

Commissioner Timothy Kirkland Aye

Commissioner Richard Primiano Aye

Commissioner Carolyn Flannery Aye
Chairman Richard Hogan Aye
Total being 5 Aye 0 Nay

Representative James Mastrokalos from Veolia Water Company came to the meeting to explain the Moneys that the Fire House will need to now pay for water.

A motion to open the meeting to the public was made by Commissioner Carolyn Flannery and 2nd by Commissioner Timothy Kirkland. There was no public present. Therefor Commissioner Timothy Kirkland made a motion to close to the public and 2nd by Commissioner Carolyn Flannery.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$55,070.05. Commissioner Carolyn Flannery made a motion to pay bills in the amount of \$55,070.05, 2nd by Commissioner Richard Primiano. Approved by all.

Next Commissioners' Meeting will be held April 1, 2026, 8pm at the Firehouse.

There was no further business therefor Commissioner Carolyn Flannery made a motion to adjourn the meeting at 9:20 pm and 2nd by Commissioner Richard Primiano. Approved by all.

Respectfully submitted

Commissioner Carolyn Flannery



Manalapan Fire Co #1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)426-1996
Fax (732)462-2376

March 2026 Chief's Report

Calls for the Month

A total of 34 calls for service were responded to, for a total of 118 staff hours.

- 26 calls in 26-2 Manalapan Dist. 2
- 2 calls in 12-1 Englishtown Borough
- 2 calls in 32-1 Millstone Twp
- 2 calls in 26-1 Gordons Corner Dist. 1
- 1 call in Monroe Dist. 1
- 1 call in Naval Weapons Station Earle

Incident Type

- 5 Fires
- 8 Hazardous Conditions
- 1 Rescue/ EMS Assist
- 1 Service Call
- 17 Alarms
- 2 Good Intent

Training and Drills

- March 2 - Work Detail
- March 9 - Monthly Business Meeting
- March 16 – SCBA Pack Tracker
- March 23 – Building familiarization (makeup of 2/23 due to snow storm)
- March 30 – CEVO (pending approval)

Equipment

- Equipment ID stickers from Continental Fire & Safety have been received.
- Live Audio for I Am Responding is in the process of being activated.
- Set of bunker pants sent for repair under warranty have been received back.

Purchase Requests

- 2 Lanyards for 26-2-82 & 26-2-90 TIC from The Fire Store \$100 each
- 10 portable radio batteries for Motorola APX 8000 from Wireless Communications (\$133.80)
\$1,338.00
- Programming cables for Motorola APX portable and mobile radios from Wireless Communications \$113.60
- CEVO training from CERTUP, LLC \$50 per student, approximately 20-25 students.
(\$1,250.00)

Total costs \$2,901.60

Miscellaneous

- NJ DFS Foam takeback program drop-off date Monday 3/16.
- 26-2-68 & 6-2-98 were both involved in motor vehicle accidents with damage. After action reviews have occurred and reports attached.
- After action review from 2/22-23 snowstorm.
- Vehicle registration updates.
- Update regarding the 12/2023 MVA involving 26-2-88.
- Opticom update
 - Sweetmans La, finalized and approved for installation. However, awaiting development project to return the intersection to DOT.
 - Crossing La, DOT is in the process of drafting and approving preemption agreements.
 - Pegasus Blvd, DOT is in the process of drafting and approving preemption agreements.
 - Woodward Rd, finalized and approved for installation.
 - 33 E Turnaround, approved and ready for installation.
 - Smithburg Rd, pending approvals.

Engineer's Report

Provided by Engineer S. Sorcher

Respectfully submitted,
Thomas Kirkland
Chief



Manalapan Fire Co

#1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)426-1996
Fax (732)462-2376

To: Board of Fire Commissioners
Manalapan Fire Dist. 2
Re: 2/22/2026 Storm Review
Date: 2/27/2026

Sunday 2/22/2026 through Monday 2/23/2026 Winter Storm Hernando impacted Manalapan Fire District 2 with significant snowfall and winds for over a 24 our period. Members of Manalapan Fire Company 1 stood ready for any pending emergencies.

STAFFING

Over the operational period a total of nine members rotated shifts staffing the apparatus for calls and performing snow removal around the station.

INCIDENTS

Through the duration of the storm Manalapan Fire Company responded to two incidents

1. Tree onto an occupied residence with a natural gas leak
2. An interior odor of natural gas

SIGNIFICANT EVENTS

1. 26-2-98 was involved in a motor vehicle accident while performing snow removal in the parking lot of the fire station, causing significant damage to the passenger side of the vehicle. Property damage only, no injuries reported.
2. Towards the end of the storm there was a period when both plow trucks were out of service. 26-2-98 due to a burst hydraulic line, and 26-2-99 due to transmission issues. 26-2-99 was temporarily repaired to resume cleanup. Both vehicles have since been repaired by the Engineers and are back in service.
3. During plowing operations, the key to 26-2-98 was inadvertently locked in the vehicle with no spare available. The Engineers and Officers are coordinating having spare keys in station for all vehicles.

Thomas Kirkland
Chief



Manalapan Fire Co #1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)426-1996
Fax (732)462-2376

To: Board of Fire Commissioners
Manalapan Fire Dist. 2
Re: 26-2-68 Accident Investigation
Date: 2/27/2026

On 2/16/2026 upon returning to the fire station at the conclusion of an incident I observed in the rear bumper of 26-2-68 an approximate 2"X2" puncture. I spoke with Captain Geyer to whom the vehicle is assigned inquiring if he was aware of the damage and how it occurred. He advised he was not aware.

Prior to leaving on vacation, Captain Geyer had dropped off the vehicle parking in one of the parking spots behind the fire station the morning of 2/5/2026 and retrieved it upon returning on 2/14/2026. It should be noted that during this time multiple personnel did utilize the vehicle (Asst Chief Keaney, Engineer Sorcher & Probationary FF LoPiccolo).

INVESTIGATION

I spoke with personnel (Asst Chief Keaney, Captain Geyer, Engineer Sorcher & Probationary FF LoPiccolo) asking to provide statements.

Captain Geyer stated that he had dropped off 26-2-68 at the fire station on the morning of 2/5/2026 to have serviced and worked on while he was away on vacation. He informed that he had previously reported an issue with the vehicle steering after accidentally running over debris in the roadway. He further advised that after returning from vacation he had reviewed footage from his home security cameras dated 2/5/2026 and informed there was no indication of damage to the rear bumper.

Asst Chief Keaney confirmed using the vehicle between 2/5/2026 and 2/7/2026 while his assigned vehicle was out of service for repair of a tire. He stated not being aware of any damage to the rear of 26-2-68. He also stated that while 26-2-68 was in the service shop stopping to look through the truck for a personal item, and observing the vehicle backed completely up against a building.

Probationary FF LoPiccolo who was permitted to use 26-2-68 to commute to FF1 class at the Monmouth County Fire Academy on 2/8/2026 stated that he was unaware of any damage to the vehicle, having placed his PPE in the backseat instead of the rear compartment.

Engineer Sorcher confirmed that 26-2-68 was delivered to Quality Lube for service and maintenance for a period of approximately 2/9/2026 to 2/12/2026. He also further stated not being aware of any body damage as he had picked the vehicle up to return to the fire station and not observed the rear of the vehicle.

CONTRIBUTING FACTORS

With the statement provided any contributing factors are unable to be identified as it is unknown how or when the damage occurred.

CORRECTIVE ACTION

Recommendations for corrective actions to avoid similar issues from occurring in the future include:

- Personnel will be reminded that any damage to apparatus must be reported and documented to the Chief.

Miscellaneous

As a separate note on the evening of 2/24/2026 Captain Geyer contacted me to report while parked in a public parking lot 26-2-68 was backed into causing minor damage to the passenger side mirror. The damage was limited to breaking a small piece outer trim of the plastic mirror housing. The vehicle which struck him received damage to the brake light. Freehold Township PD responded for an accident report.

Thomas Kirkland
Chief

Billing Address:
 MANALAPAN FIRE DISTRICT 2
 5 SWEETMANS LN
 MANALAPAN, NJ 07726
 US

Shipping Address:
 MANALAPAN FIRE DISTRICT 2
 5 SWEETMANS LN
 MANALAPAN, NJ 07726
 US

Quote Date:02/27/2026
 Expiration Date:04/28/2026
 Quote Created By:
 Bob Resetar
 Wireless Electronics Inc Senior Account
 Manager
 bresetar@wirelessce.com
 609-203-1053

End Customer:
 MANALAPAN FIRE DISTRICT 2
 Tom Kirkland
 tkirkland@mtfc1.org
 (732)547-4876

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Make Purchase Orders Payable to:

Motorola Solutions Inc

C/O Wireless Electronics Inc

153 Cooper Rd.

W. Berlin, NJ 08091

NJ State Contract 83909

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	PMNN4504A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION UL2054 DIV2 R IP68 3400T	10	\$223.00	\$133.80	\$1,338.00

Grand Total

\$1,338.00(USD)

Notes:



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



ENGINEERS TRUCK REPORT FOR FEB. / 2026 :

- #67 REPAIR FLAT @ W/REAR TIRE. — Quality Li
- #68 FULL CHASSIS SERVICE, + TOP OFF ALL FLUIDS. — Quality Li
REPAIR EXHAUST SYSTEM @ FRONT FLANGE, WITH — " "
NEW HARDWARE. — " "
- #78 REPLACED DEFECTIVE TURBO ACTUATOR W/NEW — FIRE APARA
ACTUATOR KIT. — " "
REPLACED DEFECTIVE E.G.R. VALVE. — " "
ERASED ALL ACTIVE CODES FROM COMPUTER. — " "
- #82 TOP OFF D.E.F. TANK W/ 1/2 GALL. FLUID. — IN HOVS
- #87 INSTALL NEW 13 LB. RADIATOR PRESSURE CAP. — IN HOUR
- #98 REPLACE DEFECTIVE HYDRAULIC HOSE TO PLOW PUMP. — IN HOUR
REFILL PUMP W/ HYDRAULIC FLUID, + BLEED SYSTEM.. — " "
- #99 TOOK OFF SNOW PLOW + DROPPED OFF VEHICLE TO — IN HOUR
ENGLISHTOWN AUTO FOR GAS TANK LEAK. — " "
REPLACED LEAKING GAS TANK, + FUEL TANK SENDING UNIT. — ENGLISHT. A

NOTE:

ADDED ① CAN OF ANTI GEL + ① CAN OF TANK CLEANER
TO #78, 80, 82, 86, 90, 93, + #96 — ALL DIESEL VEHICLES.

Respectfully Submitted:

ENGINEERS TRUCK REPORT FOR FEB. / 2026 :

- #67 REPAIR FLAT @ W/REAR TIRE. — Quality Li
- #68 FULL CHASSIS SERVICE, + TOP OFF ALL FLUIDS. — Quality Li
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ACTUATOR KIT. — " "
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TO #78, 80, 82, 86, 90, 93, + #96 — ALL DIESEL VEHICLES.

Respectfully Submitted:

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Englishtown Chief's Report Manalapan Fire District #2 Meeting March 4th, 2026

District 2 Incidents for February 2026

26-2's Area: 11 Incidents

26-2's Primary Response Area: 4 Incidents

Total Incidents for February in District 2: 15 Incidents

Training

Nothing to report.

Purchase Requests

N/A

Other Notable Mentions

- Engine 12-74 is Out of Service for body work from an accident.
- The New Engine will hopefully be delivered on Friday.

Regards,
Chief O'Brien



Manalapan Township Fire Co. No. 1

5 Sweetmans Lane, Manalapan, NJ 07726

Phone: 732-426-1996

Info@mtfc1.org | www.mtfc1.org

Ian Erndl
President

Thomas Kirkland
Chief

Michael Bisogna
Vice-President

Adam Keaney
Assistant Chief

President's Report – March 2026

President's Report

We had an event at MHS with the Huntbl Club and the LEPS(Law Enforcement & Public Safety) program. They interviewed Ari Klots and Myself along with Commissioner Spector and 2nd Asst. Chief Josh. We described what drew us to become volunteers and what it takes. How it helped us as a person in our life and careers. It was very informative and everyone seemed to enjoy it. Lexi and Mike were also present. You can view the pictures and videos on our social media.

We are holding a Blood drive on March 7th in conjunction with NJ Blood Center and Olde Silver Tavern. It is being advertised as a pint for a pint, where people who donate a pint of blood will receive a voucher for a free pint of beer, glass of wine or a dessert at OST. We will provide the vouchers and OST will donate their goods.

We will be attending the Freehold Boro St. Patricks day parade on March 15th.

Our annual installation dinner will be March 21st at 618 restaurant. Evites have been sent and if you have received it please respond at your earliest convenience.

We will have the Easter Bunny at the firehouse on March 22nd to take pictures with kids and hand out candy. We will start advertising it the day after our blood drive.



Manalapan Township Fire Co. No. 1

5 Sweetmans Lane, Manalapan, NJ 07726

Phone: 732-426-1996

Info@mtfc1.org | www.mtfc1.org

Ian Erndl
President

Thomas Kirkland
Chief

Michael Bisogna
Vice-President

Adam Keaney
Assistant Chief

We have been going through the membership and getting them fitted with new uniforms for the ones that need them and getting the others retrofitted that need it. We will continue this till everyone has the same uniform.

Our trustees have been busy keeping up with maintenance of the fire house and the outside. Our members were busy with the snow a couple weeks ago and did a great job of keeping the firehouse open and clear. We got the sign back up and running via cables not wifi yet. They are also going to provide a quote to install 2 more security cameras where there are blind spots. Still waiting on that.

Respectfully submitted,
Ian Erndl
President
Manalapan Township Fire Co. #1

Manalapan Fire District #2

Meeting Date: 03/04/2026

Bookkeeper's Report

Per DCA the budget was adopted on February 27.

Certification of the adopted budget was email to the Treasurer.

January bank statement completed.

24 adjustment
on QuickBooks

Respectfully Submitted,

Consetta Ellison

Bookkeeper

Manalapan Fire District #2

Meeting Date: 03/04/2026

Bookkeeper's Report

Per DCA the budget was adopted on February 27.

Certification of the adopted budget was email to the Treasurer.

January bank statement completed.

Respectfully Submitted,

Consetta Ellison

Bookkeeper

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2**

**P.O. BOX 54
Tennent, NJ 07763**

March 4, 2026 Bill List

ADP	13,986.43
American Cloud Services	335.00
Charles Sacco	76.70
Chief Technologies, LLC	992.00
Continental Fire & Safety	475.00
Craig Mortman	77.77
Document Solutions Leasing	104.71
Englishtown Automotive, Inc.	1,248.95
ESO Solutions, Inc.	4,508.94
Fire Apparatus Repair	3,962.65
Gordons Corner Water Co.	2,783.43
GSB	10,587.90
J Swanton Fuel Oil Co.	1,136.30
Jersey Auto Supply	150.91
Lee's Emergency Equipment, Inc.	6,202.15
Michael Digirolamo	76.70
Monmouth Truck	79.23
NetLink Web Services, LLC	690.00
Oliver L.E. Soden Agency	4,524.00
Quality Lube Plus	249.99
Stanley Sorscher	76.70
Timothy Kirkland	1,242.93
Veolia Water New Jersey	74.55
Verizon	129.65
Verizon Wireless	1,037.46
WithumSmith & Brown	260.00
TOTAL	55,070.05

Respectfully submitted,

**Timothy Kirkland
Treasurer**

Contract

P.O. Box 162
 Manalapan, NJ 07726
 732-446-9040
 www.prendergastlandscapes.com
 carol@prendergastlandscaping.com
 HIC#13VH01811000 • Pest. Lic#91774B



PRENDERGAST LANDSCAPE CONTRACTORS, INC.
Landscaping Design and Consultation

**VALUED CUSTOMER
 PREPAY DISCOUNT**
SAVE 3%
 On Your Service For One Full Year

CLIENT
 Manalapan Fire Dept.
 5 Sweetman's Lane
 Manalapan, NJ 07726

DATE
 2/20/26
CONTACT
 joes@1946@verizon.net

LAWN SERVICE

Spring Clean-Up: Remove dead branches & tree debris.
 Cut lawn 1' to 2' removing any top thatch.
 Remove debris from landscape beds. \$ 85.00

Lawn Services: Mowing, trimming, edging & blowing off
 grass clippings from sidewalk, driveway & patios.
 Approx. 33 cuts @ \$ 54.00 = \$ 1782.00

Leaf Removal: Starting in October, all leaves will be
 picked up from the lawn with regular lawn service.
 The leaves in the landscape beds will be removed
 on the **FINAL CUT** only.
 \$ 120.00

Please return signed contract and applicable payment prior to
 March 1, 2026.

No work will be started without receipt of signed contract and
 applicable payment.

Sq. Ft. 13,000 of entire property.

FERTILIZER PROGRAM

EARLY SPRING: Round 1

Balanced Fertilization • Broadleaf Weed Control • Pre-emergent
 Crabgrass Control 1st Split Application

SPRING: Round 2

Balanced Fertilization • Broadleaf Weed Control • Pre-emergent
 Crabgrass Control 2nd Split Application

LATE SPRING: Round 3

Balanced Fertilization • Surface Insect Control
 Fungus Inspection • Pre-emergent Crabgrass Control (if needed)

SUMMER: Round 4

Balanced Fertilization • Grub Control • Nutgrass Inspection

FALL: Round 5

Balanced Fertilization • Broadleaf Weed Control

LATE FALL: Round 6

Winterize Fertilization • Fertilizer with Lime
**CRABGRASS WILL BE A PROBLEM WHEN STARTING
 PROGRAM AFTER APRIL 1st THIS YEAR**

\$ 990.00

**FULL APPLICATION OF
 FUNGUS CONTROL WILL
 BE AN ADDITIONAL COST.**

OTHER \$ _____

**ALL SEEDING IS EXTRA.
 SEEDING IS NEVER INCLUDED.**

\$ _____

Subtotal: 2977.00

Tax: No tax

Total Cost: 2977.00

Down Payment: _____

Balance: _____

To be paid in 6 monthly payments. Billed Monthly on their Form

\$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
 March April May June July Aug.

Comment for Customer: _____

It is agreed as part of the contract for lawn service, that the price shown above shall be paid on or before the due date. If payment is not received within 15 days of due date, there will be a \$50.00 late fee per month until payment is received. Bounced checks will incur a \$100.00 fee per instance.

Acceptance of Contract The above price specifications are satisfactory and are hereby accepted. I authorize Prendergast Landscape Contractors, inc. to do the work as specified. I agree to the conditions and payment terms indicated above.

Date of Acceptance 3/4/2026

Signature [Signature]
 Signature _____

See reverse side for Terms and Conditions.

RETURN WHITE COPY • RETAIN YELLOW COPY FOR YOUR RECORDS

2026

Manalapan Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2026 to December 31, 2026

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Robert Kennedy Date: 2/27/2026