

**Commssioner Meeting**  
**May 7th, 2025**

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. IT Officer Peter Hall led the meeting with the salute to the flag. Mr. Joseph Youssouf read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting know was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery took Roll Call: Commissioners, Spevak, Kirkland, Primiano, Flannery and Hogan were present. Bookkeeper Mrs. Connie Ellison was virtual. IT Officer Peter Hall and Administrator Mr. John Marini were also present. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for April 2, 2025. There were no questions. Commissioner Carolyn Flannery made a motion to approve the minutes and 2<sup>nd</sup> by Commissioner Joseph Spevak. Approved by all.

Chief Tom Kirkland: Report was read and submitted. The total number of calls for the month were 50 calls with a total of 90.39 Staff Hours:

- 28 Calls in 26-2
- 2 Calls in 12-1

- 5 Calls in 32-1
- 1 Call in 26-1
- 2 Calls in Freehold Twp. District 1
- 4 Calls in Colts Neck

Training and Drills

May 5 – Work Detail

May 12 – Monthly Business Meeting

May 19 – Tanker Operations

May 26 – Off in observance of Memorial Day

June 2 – Work Detail

Purchase Requests – 2 pair of fire fighter boots \$ 1,200.00  
10 Scott SCAB bottles.....\$16,631.00  
First Aid Kits 6@261.00ea....\$ 1,566.10  
Total.....\$19,397.10

Engineer Sonny Sorscher: Report was read by Engineer Sonny Sorscher and submitted

President Bill Frueh: Report was read and submitted: Looking to purchase two table clothes to be used at upcoming events in the amount of \$615.34.

Chief Matt O'Brien of Englishtown excused: Report was read and submitted.

IT Officer Peter Hall: Report was read and submitted - No instances of the internet being dropped since service was last

restored a year ago in April. Tablets are installed in the 2 new trucks. New system needs new computer and firewall. Pricing on a package will be put together.

Insurance: Administrator Mr. John Marini: Door damage will be worked on by insurance. Repair on generator, need quotes for new system for the future.

Legal: Mr. Joseph Youssef: All is well.

Auditor Mr. Ron Petrics: Ron is retiring as of June 2025. The new company was introduced to the Board.

Bookkeeper: Connie Ellison was virtual: Report was read and submitted. The budget was given to the township.

Bookkeeper's books are ready and completed for the Audit.

Old Business: Fire Rescue International – August, 13<sup>th</sup> – 16<sup>th</sup>. Losap report is incomplete. Commissioner Timothy Kirkland needs more information.

New Business: Chief Tom Kirkland request for:

2 Pair of Fire Fighter boots..	\$ 1,200.00
10 Scott SCAB bottles.....	\$16,631.00
First Aid Kits 6 @\$261.00ea....	\$ 1,566.10
Total.....	\$19,397.10

President Bill Freuh to purchase 2 table clothes...\$ 615.34  
Approved by all.

A motion to open the meeting to the public was made by Commissioner Joseph Spevak and 2<sup>nd</sup> by Commissioner Carolyn Flannery.

There was no public present. A motion to close the public portion of the meeting was made by Commissioner Timothy Kirkland and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$65,935.07. Commissioner Carolyn Flannery made a motion to pay bills in the amount of \$65,935.07 and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all:

Next Commissioner Meeting will be held June 4th, 2025 8pm at the Firehouse.

There was no further business therefor Commissioner Carolyn Flannery made a motion to adjourn the meeting at 8:50pm and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all.

Respectfully submitted

Commissioner Carolyn Flannery



# Manalapan Fire Co #1

5 Sweetmans lane  
Manalapan, NJ 07726  
Station (732)426-1996  
Fax (732)462-2376

H/B  
Table Cover's  
B - 615.34

## May 2025 Chief's Report

### Calls for the Month

A total of 42 calls for service were responded to with a total of 90.39 Staff hours.

- 28 calls in 26-2 Manalapan Dist. 2
- 2 calls in 12-1 Englishtown Borough
- 5 calls in 32-1 Millstone Twp
- 1 call in 26-1 Gordons Corner Dist. 1
- 2 calls in Freehold Twp District 1
- 4 calls in Colts Neck

### Incident Type

- 15 Alarms
- 5 Fires
- 8 Hazardous Conditions
- 2 Rescue/ EMS Assist
- 3 Service Calls
- 9 Good Intent

A total of four (4) incidents apparatus did not respond due to staffing.

- Mutual aid structure fire District 26-1 – Chiefs 66 & 67 only responded. 3 personnel in station (driver, 1 certified FF & noncertified probationary)
- Fire alarm from culinary mishap & fall victim 36 Samaritan Way – Chief 67 responded with 32-1. 2 personnel in station (1 driver & 1 noncertified probationary)
- Vehicle fire Pinetree La & Union Hill Rd – Chief 66 only responded with 26-1 engine & 12-1 engine 12-74 delayed. 3 personnel in station (1 certified FF & 2 noncertified probationary)
- Fire alarm Heritage Village – Captain 68 only responded with 12-1 engine. 2 personnel in station (1 driver & 1 noncertified probationary)

Eleven (11) incidents apparatus responded light crew of two certified personnel.

### Training and Drills

- May 5 - Work Detail
- May 12 - Monthly Business Meeting
- May 19 – Tanker Operations
- May 26 – Off in observance of Memorial Day
- June 2 – Work Detail

### Equipment

The officers are researching training, equipment and SOPs for rope and water rescue incidents.

### Purchase Requests

- 2 pairs of firefighting boots from All Hands Fire Equipment \$600.00 each for a total of \$1,200.
- Updated first aid kits for 26-2-66, 26-2-67, 26-2-68, 26-2-78, 26-2-90 & 26-2-82 from

✓ Looking for water  
Rescue Equip  
2-78  
check -  
✓ Comm - 12-1

- Continental Fire Equipment \$261.00 each for a total of \$1,566.00
- Opticom GPS unit(s) for apparatus as requested at the March meeting \$5,060.00 per unit.
- 10 SCOTT SCBA bottles from NJ Fire Equipment \$1,663.11 each for a total of \$16,631.10
- Hose, pump and ladder annual testing
  - Waterway \$5,094.90
  - Fire Flow \$6,344.10

\*Quotes attached

#### Membership

Physicals are ongoing for new and current members. There has been an issue where some members have been referred to Atlantic specialists. One member reported an issue with the facilities.

#### Miscellaneous

- ESO onboarding progress. Setup of payroll/staffing is complete and scheduling of training is ongoing.
- Opticom update, no changes since last reported by NJ DOT
  - Millhurst/Sweetmans awaiting confirmation intersection has been returned to DOT
  - Crossing La request is processed and is going through internal review
  - Pegasus Blvd request is processed and is going through internal review
  - Woodward Rd has been approved being done as part of major access project
  - Turnaround is processed and ready for work order
  - Smithburg/iron Ore Rd is in the process of approvals
- 26-2-66 and 26-2-67 received a service from Wireless Communications regarding the Opticom controllers. 26-2-66 was reprogrammed however, 26-2-67 was unable to be reprogrammed due to being unable to read the port at the Whelen control head.
- While returning from an incident on 4/19/2025, 26-2-78 was involved in an MVA where the deluge gun clipped the overhead garage door.
- Stations 12-1 & 26-2 are exploring cross training and responses to aid with staffing & response concerns.

#### Engineer's Report

Provided by Engineer S. Sorcher

Respectfully submitted,  
Thomas Kirkland  
Chief

# ENGINEERS TRUCK REPORT FOR APRIL / 2025

- #66 CHASSIS SERVICE + TOP OFF ALL FLUIDS. (1<sup>ST</sup> SERV) - QUALITY LUB
- #67 CHECKED OUT INTERMITTENT SHUT DOWN OF RADIO. - WIRELESS COM  
" ALL CONNECTIONS - COULD NOT REPLICATE PROBLEM. - " "  
DIAGNOSED AS DEFECTIVE CONTROL BOX FROM DEALER. - " "
- #68 Got its N.J. STATE Insp. STICKER - R.M.V.
- #78 MONTHLY FULL REGEN SYSTEM - IN HOUSE  
REPAIR CHARGER FOR POWER TOOLS. - " "  
FULL CHASSIS, PUMP GEN., BALL JOINT, LIGHT TOWER BALL JOINT, - FIRE APPARAT  
\* STEP SERVICE. REPAIR FRONT BROW LIGHT. REPLACE AIR - " "  
DRIVER. NEW INBOARD + OUTBOARD PUMP PACKING. REPLACED - " "  
PRIMER PUMP ELECTRIC MOTOR + PRIMER SWITCH + VALVE. - " "  
PERFORMED DRY VACUUM TEST - CHECKED OUT O.K. - " "
- #80 LUBRICATE + FREE UP LARGE INTAKE. - IN HOUSE
- #82 TOP OFF D.E.F. TANK  $\frac{1}{2}$  GALL FLUID. - IN HOUSE
- #90 REPAIR AUTO ELECTRIC EJECT. - IN HOUSE
- #99 REMOVE + STORE PLOW FOR SUMMER. - IN HOUSE

NOTES ① CHECKED COOLANT IN BUILDING GENERATOR - O.K. - IN HOUSE  
② THANK YOU FOR NEW TOOLS WE PURCHASED FROM LEPPIE'S -  
RESPECTFULLY SUBMITTED:

# ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726  
732-446-4818 • FAX 732-446-8285

## **Englishtown Chief's Report Manalapan Fire District #2 Meeting May 7<sup>th</sup>, 2025**

### **District 2 Incidents for April 2025**

**26-2's Area:** 10 Incidents for 32 Man Hours

**26-2's Primary Response Area:** 7 Incidents for 16 Man Hours

**Total Man Hours for District 2 Calls:** 48 Man Hours

### **Training**

N/A

### **Purchase Requests**

None.

### **Other Notable Mentions**

N/A

Regards,  
Chief O'Brien



Vice SECRETARY COPY  
**Manalapan Township Fire Co. No. 1**

5 Sweetmans Lane, Manalapan, NJ 07726

Phone: 732-426-1996

[Info@mtfc1.org](mailto:Info@mtfc1.org) | [www.mtfc1.org](http://www.mtfc1.org)

William Frueh  
**President**

Tommy Kirkland  
**Chief**

Michael Bisogna  
**Vice-President**

Adam Keaney  
**Assistant Chief**

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### **President's Report – May 2025**

For the month of April, we do not have any significant updates or items to report since the last meeting.

Looking ahead, the Fire Company has expressed interest in participating in both the Freehold Borough Memorial Day Parade and the Manalapan/Englishtown Memorial Day Parade. We believe these events offer valuable opportunities for community engagement and public presence.

Internally, our current Firehouse Treasurer has officially resigned. In the interim, our former Treasurer from last year has agreed to step in and assume the responsibilities until a permanent replacement can be found. We appreciate their willingness to support the organization during this transition.

Additionally, we are planning to purchase two table covers to be used at upcoming special events, including Manalapan Day and our annual Open House. These covers will be designed to fit our existing 4-foot tables currently stored in the back shed. They will feature our company logo on the front and sides, and will be color-matched with our existing tent and fire apparatus for a professional and unified appearance.

We were also invited by the Rec Center to display a truck at Kids Day on May 17th. This is another great opportunity for us to connect with the community and showcase our equipment and services.

# Manalapan Township Fire Co. No. 1

5 Sweetmans Lane, Manalapan, NJ 07726

Phone: 732-426-1996

[info@mtfc1.org](mailto:info@mtfc1.org) | [www.mtfc1.org](http://www.mtfc1.org)



William Frueh  
President

Michael Bisogna  
Vice-President

Tommy Kirkland  
Chief

Adam Keaney  
Assistant Chief

Furthermore, our annual Installation Dinner will take place on May 17, 2025, from 7:00 PM to 10:00 PM at Olde Silver Tavern in Manalapan. We look forward to celebrating the accomplishments of the past year and formally welcoming our incoming officers.

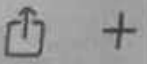
This concludes the President's Report for the month of May.

Respectfully submitted,  
Michael Bisogna

Vice President

Manalapan Township Fire Company #1

true



Help is here

# Order summary

Subtotal	\$615.34
Shipping: Economy	<u>FREE</u>
<b>Total due</b>	<b>\$615.34</b>

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Special pricing for military, veterans, and their families. [Verify with ID.me](#)

By placing an order, you confirm you have read and are agreeing to our [Privacy Policy](#) and [Terms and Conditions](#).

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Spend \$100.00

Your order qualifies for free Economy delivery (\$100.00 minimum, excl. tax)

Items

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Estimated delivery date



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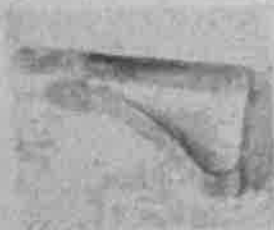
## Items



### Custom Tablecloths

Quantity: 2

 [View](#)



### Tablecloth Clamps

Quantity: 2

 [View](#)



## March's Month End Review

- We have had 0 instance(s) of the internet dropping since service was last restored a year ago, in April.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Peter Hall', with a large, stylized loop at the end.

Peter Hall  
Information Technology Officer

**Manalapan Fire District #2**

**Meeting Date: 05/07/2025**

-

- **Bookkeeper's Report**

-

- **The deadline to file the Financial Disclosure Statement (FDS) was April 30.  
(Local Finance Notice 2025-07)**

- **Updated the fix & depreciated assets.**

- **2024 Accounts Payable closed out**

**Bookkeeper's book ready and completed for the Audit.**

**March bank statement completed.**

**Respectfully Submitted,**

***Consetta Ellison***

**Bookkeeper**

**BOARD OF FIRE COMMISSIONERS  
MANALAPAN TOWNSHIP FIRE DISTRICT #2**

P.O. BOX 54  
Tennent, NJ 07763

May 7, 2025 Bill List

<b>ADP</b>	<b>14,807.80</b>
<b>Advantage Fire &amp; Security, Inc.</b>	<b>450.00</b>
<b>American Cloud Services</b>	<b>335.00</b>
<b>Charles Sacco</b>	<b>75.64</b>
<b>County of Monmouth Finance Dept.</b>	<b>8,432.00</b>
<b>Craig Mortman</b>	<b>108.76</b>
<b>Document Solutions Leasing</b>	<b>104.71</b>
<b>Eppy's Tool &amp; Equipment</b>	<b>1,081.72</b>
<b>Fire &amp; Safety Services, LTD</b>	<b>1,075.64</b>
<b>Fire Apparatus Repair</b>	<b>10,152.50</b>
<b>Frank Toia</b>	<b>75.64</b>
<b>Gordons Corner Water Co.</b>	<b>5,566.86</b>
<b>J Swanton Fuel Oil Co.</b>	<b>751.07</b>
<b>Joseph Spevak</b>	<b>74.57</b>
<b>Michael Digirolamo</b>	<b>75.64</b>
<b>NetLink Web Services, LLC</b>	<b>614.00</b>
<b>New Jersey Fire Equipment Co.</b>	<b>16,631.10</b>
<b>Quality Lube Plus</b>	<b>98.99</b>
<b>SBP Industries</b>	<b>594.99</b>
<b>Stanley Sorscher</b>	<b>75.64</b>
<b>Thomas Kirkland</b>	<b>92.30</b>
<b>Timothy Kirkland</b>	<b>2,247.42</b>
<b>Timothy Leitstein</b>	<b>53.30</b>
<b>Urgent Care Physicians of New Jersey, LLC</b>	<b>560.00</b>
<b>Verizon</b>	<b>129.65</b>
<b>Verizon Wireless</b>	<b>1,145.13</b>
<b>Wireless Communications &amp; Electronics</b>	<b>525.00</b>
	<hr/>
	<hr/>
<b>TOTAL</b>	<b>65,935.07</b>

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Respectfully submitted,



Timothy Kirkland  
Treasurer