

Commissioner Meeting
June 4th, 2025

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. Auditor Ron Petrics led the meeting with the salute to the flag. Mr. Joseph Youssouf read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting now was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery took Roll Call: Commissioners, Spevak, Kirkland, Primiano, Flannery and Chairman Hogan were present. Bookkeeper Mrs. Connie Ellison, and IT Officer Peter Hall were also present. Administrator Mr. John Marini was virtual. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for May 7th, 2025. There were no questions. Commissioner Carolyn Flannery made a motion to approve the minutes and 2nd by Commissioner Timothy Kirkland. Approved by all.

Chief Tom Kirkland: Report was read and submitted. The total number of calls for the month were 50 calls with a total of 81.01 Staff Hours:

- 41 Calls in 26-2
- 1 Call in 12-1

- 3 Calls in 32-1
- 1 Call in 26-1
- 4 Calls in Freehold Twp. District 1

Training and Drills

- June 2 – Work Detail
- June 9 – Monthly Business Meeting
- June 16 – Large area search and rescue
- June 23 – Driver Training/Drafting Operations
- June 30 - Ladder operations/Patient Packaging & Removal
- July 7 – Work Detail

Purchase Requests – 10 880 Helmet.....	\$ 4,430.00
Hose, Pump and ladder testing.....	\$ 5,094.90
54 Pair of Fire Gloves from:	
CJCC (Central Jersey Compliance Co.).	\$ 2,700.00
Total.....	\$12,224.90

Engineer Sonny Sorscher: Report was read by Engineer Sonny Sorscher and submitted

President Bill Frueh: Report was read and submitted:
Manalapan Day June 21st. Making sure members are fitted with proper uniforms. Members will be participating in the Manalapan Day Parade June 25th. Table covers have been purchased.

Chief Matt O'Brien of Englishtown: Report was read and submitted.

IT Officer Peter Hall was virtual: Report was read.

Insurance: Administrator Mr. John Marini was virtual: MVA accident with deer/ still waiting on response from Insurance Company. Back building needs roof repair, a quote is needed. Repair on garage door, no show.

Legal: Mr. Joseph Youssouf: All is well.

Auditor Mr. Ron Petrics: This meeting June 4th 2025 is Ron's last meeting.

Bookkeeper: Connie Ellison: Report was read and submitted. DCA email forwarded to the treasure. The bookkeeper's book report was given to the Auditors. April Bank Statement is completed.

Old Business: Fire Rescue International – August, 13th – 16th 2025 has been booked.

New Business: Chief Tom Kirkland request for: Gloves, Helmets and Hose testing in the amount of \$12,224.90. Star link Service in the amount of \$500.00 for the year. ADP will soon be paperless. ESI Service Agreement in the amount of \$2115.00. A motion to purchase the requests, was made by Commissioner Timothy Kirkland and 2nd by Commissioner Joseph Spevak. Approved by all.

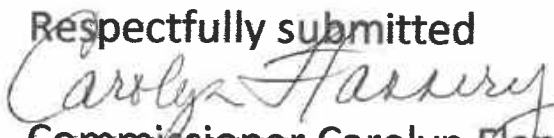
A motion to open the meeting to the public was made by Commissioner Timothy Kirkland and 2nd by Commissioner Richard Primiano. There was no public present. A motion to close the public portion of the meeting was made by Commissioner Carolyn Flannery and 2nd by Commissioner Richard Primiano. Approved by all.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$106,768.16. Commissioner Carolyn Flannery made a motion to pay bills in the amount of \$106,768.16 and 2nd by Commissioner Richard Primiano. Approved by all.

Next Commissioners' Meeting will be held July 2nd, 2025, 8pm at the Firehouse.

There was no further business therefor Commissioner Carolyn Flannery made a motion to adjourn the meeting at 8:30pm and 2nd by Commissioner Richard Primiano. Approved by all.

Respectfully submitted


Commissioner Carolyn Flannery



Manalapan Fire Co #1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)426-1996
Fax (732)462-2376

June 2025 Chief's Report

Calls for the Month

A total of 50 calls for service were responded to with a total of 81.01 Staff hours.

- 41 calls in 26-2 Manalapan Dist. 2
- 1 call in 12-1 Englishtown Borough
- 3 calls in 32-1 Millstone Twp
- 1 call in 26-1 Gordons Corner Dist. 1
- 4 calls in Freehold Twp District 1

Incident Type

- 19 Alarms
- 6 Fires
- 10 Hazardous Conditions
- 6 Rescue/ EMS Assist
- 2 Service Calls
- 7 Good Intent

A total of zero (0) incidents apparatus did not respond due to staffing.

sixteen (16) incidents apparatus responded light crew of two certified personnel.
Five (5) incidents multiple apparatus responded with full certified crews.

Training and Drills

- June 2 - Work Detail
 - June 9 - Monthly Business Meeting
 - June 16 - Large Area Search and Rescue
 - June 23- Driver Training/Drafting Operations
 - June 30 - Ladder Operations/ Patient Packaging & Removal
 - July 7 - Work Detail
- Two (2) members are attending FF1/FF2 Monmouth County Fire Academy

Matt, Instructor

Purchase Requests

- Continental Fire Safety Cairns 880 Helmets listed \$443.00. Requesting up to 10 to replace outdated helmets which have been retired due to age and unavailability of components.
\$4,430.00
- Hose, pump and ladder annual testing. After review of the submitted quotes recommendation to utilize Waterway \$5,094.90.

*Quotes attached

Membership

Two applications have been accepted for new members. They have been provided paperwork for Atlantic Urgent Care.

Miscellaneous

- ESO onboarding progress is complete and system live as of 6/1/2025.
- Manalapan Day coverage for fireworks display coverage on 6/21/2025.
- Opticom update, no changes since last reported by NJ DOT
 - Millhurst/Sweetmans awaiting confirmation intersection has been returned to DOT
 - Crossing La request is processed and is going through internal review
 - Pegasus Blvd request is processed and is going through internal review
 - Woodward Rd has been approved being done as part of major access project

- Turnaround is processed and ready for work order
- Smithburg/iron Ore Rd is in the process of approvals

Engineer's Report

Provided by Engineer S. Sorcher

Respectfully submitted,
Thomas Kirkland
Chief



2740 KUSER ROAD
 HAMILTON, NJ 08691
 800-313-1846 - info@contfire.com

QUOTE

Date	Estimate #
5/21/2025	25-1161

Name / Address
MANALAPAN FIRE DISTRICT #2 P.O. BOX 54 TENNENT, NJ. 07763 kadamski@aol.com kirkland@mtfcboard.com

Terms	Rep	Project
Net 30	KBH	

PN	Description	Qty.	Rate	Total
	-Gloss Black Painted Helmet Shell -NFPA Complaint Bourkes -No Additional Eye protection Added -Standard Comfort Headband Liner -Black Nomex Earlap -6" Printed Eagle Frontice Holder -Removable / Washable Nomex Chinstrap w/ Quick Release & Postman's Slide -LY Scotchlite Triple-Trim Tetra Decals -No Additional Accessories Added			
MISC	CAIRNS/MSA 880 BLACK HELMET w/ NFPA COMPLIANT BOURKES to MATRIX# Includes: 51M2A223600 -Black Painted Helemt Shell -NFPA Compliant Bourkes -Standard Flannel Headband Liner -Black Nomex Earlap -6" Silksreen Eagle Frontice Holder	10	443.00	4,430.00

Due to inconsistent pricing from our vendors we reserve the right to adjust pricing at any time. **Total:**

www.contfire.com

ESTIMATE

Waterway
304 Thames St
Newport, RI 02840

support@usfireservices.com
+1 (717) 734-5730
http://www.waterwayinc.com



Bill to
Asst Chief Adam M Keaney
Manalapan Twp. Fire Department
5 Sweetmans Lane
Manalapan, NJ 07726 USA

Ship to
Asst Chief Adam M Keaney
Manalapan Twp. Fire Department
5 Sweetmans Lane
Manalapan, NJ 07726 USA

Estimate details

Estimate no.: 2734
Estimate date: 04/22/2025
Expiration date: 10/31/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Hose Testing	NFPA Annual Hose Testing	10870	\$0.27	\$2,934.90
2.		Hard Suction Testing	NFPA Annual Hard Suction Testing	6	\$30.00	\$180.00
3.		Ground Ladder Testing	NFPA Annual Ladder Testing	160	\$3.00	\$480.00
4.		Pump Testing	NFPA Annual Pump Testing	4	\$375.00	\$1,500.00
					Total	\$5,094.90

Note to customer

Customer must provide a source of water, ample testing space, and fire department reps on the day of testing to provide access and move fire department vehicles.

Additional fees may apply:

Apparatus Moving Fee: \$250 if Waterway is required to move apparatus at the testing site. \$500 if required to move apparatus on public roads.

Out of Service Fee: \$500 if an originally scheduled apparatus is out of service and an additional appointment is necessary for testing the OOS apparatus.

Missed Appointment Fee: \$750 for a customer "no show" on a confirmed appointment.

Crew Hourly Rate: \$300/hr for time the crew has to wait if testing is delayed due to circumstances under the customer's control (such as water supply delays or apparatus transit delays.)

Return Fee: \$300 if we need to return to the customer location to test missed items or finish testing due to customer related requests or circumstances.

Expiry date 10/31/2025

Accepted

✓ Thanks for accepting this estimate. You're all set!

✕



Central Jersey Compliance Company
80 West Main Street
Freehold, New Jersey 07728
United States
www.centraljerseycompliance.com

Estimate number: 54

Grand total: \$2,700.00

Deposit requested: \$0.00

Valid until: July 2, 2025

Bill to: **Manalapan Fire District #2**

∨

ITEMS

AMOUNT

Vanguard MK1

10 x \$90.00

\$900.00 ∨

Vanguard MK1

10 x \$90.00

\$900.00 ∨

Vanguard MK1

10 x \$90.00

\$900.00 ∨

Total (USD):

\$2,700.00

ENGINEERS TRUCK REPORT FOR MAY/2025:

#78 Monthly REGEN System. — IN HOUSE

#82 Top OFF D.E.F. TANK $\frac{1}{2}$ GALL FLUID. — IN HOUSE

#90 ANNUAL CHASSIS, PUMP, GENERATOR, & LADDER SERVICE. — FIRE APPARATUS
" "

DIAGNOSE R. CAMERA MALFUNCTION. NEEDS NEW CAMERA. — " "

CHECKED COOLANT LEVEL IN BIG GENERATOR FOUND FULL.

ADDED DIESEL ADDITIVE TO ALL DIESEL TRUCKS.

LUBRICATED ALL AIR + ELECTRIC EJECTS.

ALL VEHICLES ARE IN SERVICE @ THIS TIME.

Respectfully Submitted:



MANALAPAN TOWNSHIP FIRE COMPANY #1

5 Sweetmans Lane
Manalapan, NJ 07726
Office: (732) 462-1112
Fax: (732) 462-2376

President: William Frueh

Chief: Thomas Kirkland

Manalapan township Presidents report for — Commissioner meeting June 4 2025

- Manalapan day June 21st
- Looking to plan more events over summer, like the ice cream with a firefighter.
- Working with the line officers on uniforms to make sure each member has and it's ^{the} same.
- Participated in the manalapan day parade. *June 25*
- Table cover that was previously discussed has been purchased

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Englishtown Chief's Report Manalapan Fire District #2 Meeting June 4th, 2025

District 2 Incidents for May 2025

26-2's Area: 17 Incidents for 32 Man Hours

26-2's Primary Response Area: 5 Incidents for 5 Man Hours

Total Man Hours for District 2 Calls: 37 Man Hours

Training

N/A

Purchase Requests

None.

Other Notable Mentions

All Apparatus are in service.

Regards,
Chief O'Brien

Manalapan Fire District #2

Meeting Date: 06/04/2025

Bookkeeper's Report

DCA email forwarded to the Treasurer.

The bookkeeper's book report was handed over to the Auditors.

April bank statement completed.

Respectfully Submitted,

Consetta Ellison

Bookkeeper

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
Tennent, NJ 07763**

June 4, 2025 Bill List

ADP	14,807.80
Air & Gas Technologies, Inc.	1,300.00
American Cloud Services	1,355.00
Charles Sacco	75.64
Colts Neck Nursery	251.38
Craig Mortman	76.77
Document Solutions Leasing	104.71
ESI Equipment	1,650.00
Fire Apparatus Repair, Inc.	5,544.85
First Responder Joint Insurance Fund	45,717.00
Frank Toia	75.64
Gordons Corner Water Co.	2,783.43
J Swanton Fuel Oil Co.	1,523.70
Joseph Spevak	75.64
Manalapan Twp. Fire Co. #1	615.34
Michael Digirolamo	75.64
Municipal Equipment	797.98
NetLink Web Services, LLC	614.00
Stanley Sorscher	75.64
Timothy Kirkland	1,142.02
Timothy Leitstein	53.30
Urgent Care Physicians of New Jersey, LLC	380.00
Valic	25,692.00
Verizon	129.65
Verizon Wireless	1,159.59
Witmer Public Safety Group	691.44

TOTAL

106,768.16

Respectfully submitted,

**Timothy Kirkland
Treasurer**



Your Extrication Resource

Service Agreement Proposal

Equipment, Inc.

RESCUE DIVISION

Sales • Service • Training • Installations

119 Keystone Dr
Montgomeryville, PA 18936

Date: 4/11/2025
Quote #: E25-429

Name / Address

Manalapan Fire District #2
Board of Fire Commissioners
PO Box 54
Tennet, NJ 07763

Ship To

Manalapan Fire Co #1 - Distrcit 2.
5 Sweetmans La.
Manalapan, NJ 07726

The above customer agrees to purchase the service program as outlined in the customer's owner's manual for the Holmatro Rescue tools at the below stated price.

ESI Equipment, Inc. agrees to provide the aforementioned service for the below stated Holmatro Equipment. Agreements include servicing by an authorized technician.

Current

Kindly sign below, check the Accept or Decline box and return to ESI Equipment, Inc. via fax 267-803-1447, email to vazzara@esiequipment.com or by US mail, as soon as possible.

Svc Agreement Period

08/01/25-07/31/26

Qty	Model	Description	Serial #	Cost	Total
1	SR20PC2	Core Duo Pump	17-15093	351.00	351.00
1	DPU31	Core Duo Pump	17-12709	192.00	192.00
1	GCT5117EVO	Battery Combi Tool	17-14653	299.00	299.00
1	5111	Core Combi Tool	17-15096	126.00	126.00
1	4007	Core Mini Cutter	22-60666	126.00	126.00
1	GCU5050iEVO	Battery Incline Cutter	17-15033	299.00	299.00
1	5050i	Core Incline Cutter	17-15100	126.00	126.00
1	4031	Core 12" Cutter	17-14867	126.00	126.00
1	5250	28" Core Spreader	17-15061	126.00	126.00
1	4340	Core Short Tele Ram	17-15114	84.00	84.00
1	XR4360	Core Extendo Ram	17-14799	84.00	84.00
1	T1	Holmatro Forcible Entry Tool	1259BPMFX	50.00	50.00
2		Core 16' Hose Orange	17-03991,04331	21.00	42.00
2		Core 32' Hose Green	17-04329,04330	21.00	42.00
2		Core 50' Hose Blue, Black	17-04320,04102	21.00	42.00

Respectfully Submitted,

Vicky Azzara,
Accounts Receivable
Specialist

Please check one:

Declines:

Accepts

Phone #

Fax #

Web Site

267-803-1440

267-803-1447

www.esiequipment.com

Total

\$2,115.00

Customer Signature

06-04-25

Date:



Your Extrication Resource

RESCUE DIVISION

Equipment, Inc.

Sales • Service • Training • Installations



CUSTOMER SERVICE MEMO

re: Yearly Service Contract Options

When ESI delivers a new set of tools, a one-year No Charge service contract is included. At the end of the No Charge service contract period, ESI performs preventative maintenance on your tools. To continue this coverage, see the following options:

Standard Option

ESI Equipment, Inc. offers a yearly service contract to cover your emergency service needs. This year-end Preventative Maintenance Inspection and Testing program consists of coverage for emergency service during a twelve month period and tool maintenance and testing at the end of your contract period.

At the end of the then current contract a new service agreement would be offered for another twelve month period. The cost determined by the amount of tools you own. The preventative maintenance would then be performed at the end of the new contract term.

You may also choose a multi-year contract with the **Standard Option** (see above) or the **Beginning of Year Option** (see below) to maintain your current rates. (NO increases during your multi-year contract)

Beginning of Year Option

For customers that do not have a current contract, or have not been under contract for one or more contract periods, ESI offers a renewal service when purchasing a new contract. This preventative maintenance service is performed at the beginning of your purchased contract term. Upon receipt of payment or PO, your preventative maintenance service will be scheduled. This contract also includes coverage for emergency service during a twelve month period. Continuing forward, the annual maintenance service will be performed at the beginning of the contract term on all future consecutive contracts purchased.

Emergency service is included in the **Standard Option** and the **Beginning of Year Option** service agreements. If called, ESI has a guaranteed response time of 36 hours. Once at your station, the equipment will be assessed and repaired. If unable to repair on site a loaner tool (when available) will be provided to keep you in service. You will not be charged for travel time, mileage, or labor while under contract. You will be charged only for parts required for the repair.

One-time service option

If you decide not to purchase a full service contract, ESI can provide a one-time preventative maintenance service and testing. If interested in purchasing a one-time maintenance service, please contact Vicky at ESI for a price quote. vazzara@esiequipment.com

Please call with any questions 1-800-574-8228.

Headquarters:
119 Keystone Drive
Montgomeryville, PA 18936
Ph: 267-803-1440
Fx: 267-803-1447

1-800-574-8228

info@esiequipment.com
www.esiequipment.com

Central Office:
215-290-7548

West Office:
412-287-2218



Your Extrication Resource

RESCUE DIVISION

Equipment, Inc.

Sales • Service • Training • Installations



HOLMATRO USER CONTACT UPDATE

Date _____

In order to keep our contact information current please complete the following and return to ESI by US Mail, Fax 267-803-1447, or email vazzara@esiequipment.com as soon as possible. Thank you for your cooperation.

Company Name: _____

Physical FH Address: _____

City/Town: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax: _____

Door Code Available: _____ Key FOB available: _____

Main Contact: _____ Title: _____

Contact numbers: Cell/Work _____

E-Mail: _____

Preferred method of contact: Phone _____ (cell/work/home) E-Mail _____

Secondary Contact: _____

Contact numbers: Cell/Work _____

E-Mail: _____

Preferred method of contact: Phone _____ (cell/work/home) E-Mail _____

Billing Information

Name: _____

Email Address _____

Address: _____

City/Town: _____ State: _____ Zip code _____

This information is for ESI Equipment, Inc. use only and will not be used for other purposes.