AUGUST 1,2018

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr.Spevak led all present with the salute to the Flag. Chairman Hogan then asked everyone to remain standing, for a moment of silence for Englishtown Fireman, Pete Di Benedetto. Mr. Youssouf read the Sunshine Statement- Notice of the time, date, location, agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call- Primiano, Flannery, Kirkland, Hogan & Spevak were present. Petrics, Larson, Hall & Sarti was excused. Sign in sheet was on table for attendance. Others in attendance were: Youssouf, Keaney , Sorscher, Di Girolamo & Marini.

Chairman Hogan Hogan asked if all Fire Comm had enough time o review minutes of July 11,2018. YES. One mistake under New Business / we're not purchasing a Simulator, only Training on one for \$2,300.00. After correction has been changed. Mr. Kirkland made a motion to accept minutes as read & 2nd by Mr. Flannery, approved by all.

CHIEF'S REPORT-

Sta. 26-2Chief Keaney reported responding to 63 fire calls w/53.40 manhrs.

Upcoming Events: Reported by Chief Kirkland

- Aug. 6thWork Detail
 Aug. 12th.....Fire Co. mtg night
- Aug. 20th.....Drill on Air packs
 Aug. 27th.....Drill on Dry Hydrants

Following items reported by Chief Keaney & his Line Officers:

- 1. Hogan , Marini & Di Girolamo taking 26-2-90 to Battleground Country Club on Aug. 2, 2018 for Wounded Warriors Golfing Event.
- 2. Chief Keaney taking 26-2-78 to National Night Out at Target Parking lot on Aug. 2,2018 with a crew.

Sta. 12-1 Chief Sarti was excused from meeting

The regular scheduled mareting was calibrate much by chuic naminings of the symbol ings of the symbol of the symbol of the short of the files. The content of the symbol o

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- Magazari Silaka Kabapat N
- 3 Aug 1001 Debicación park
- a Aug 27" Call on the hydrants

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or naggern and presents as we regard follows: 1-94 card

TRUCK REPORT- Sorscher

| 1. | 26-2-78New f | ront br | ake pads | & rotors | installed | ,adjust front . | .Fire 8 | & Safety |
|----|---------------|---------|-----------|------------|-------------|-----------------|---------|----------|
| | Brake | s ,New | front wh | neel beari | ngs ,seals | & caps | " | u |
| 2. | 26-2-82Refill | D.E.F. | fluid tan | k/2 gals. | *********** | ******** | . In Ho | ouse |

3. 26-2-87.....Repair wiring to Trucks Mobile Radio...... " "

Annual Chassis Service Eng . Auto

4. 26-2-99.....Annual Chassis Service, New Idler & serpentine belt.... " "

5. 26-2-96.....Will be going to Blaze Auto. On Thurs. for Repairs.

IT OFFICER- Hall/Marini

Apple laptop for Engineer . Primiano .

INSURANCE- Soden / Marini

No Problems

ADMINISTRATOR'S REPORT- Marini

- 1. Purchased (3) cellphonesKeaney, Kirkland & Spevak.
- 2. Purchased Apple laptop for Primiano.

PRES. of the Fire Co. - Di Girolamo

Pres. DiGirolamo stated he was given phone number of Vendor, regarding lighting for meeting rooms, outside lights, etc. He.gave forms to Treasurer of Fire Co. to fill out, needs utility bills, etc.

LEGAL- Youssouf

- 1 Resolution Regarding the accepted Audit .year 12/31/17 , to be filled out & sent to Mr. Petrics.
- 2. Annual Audit Review Group Affidavit must be signed by all (5) Fire Comm & Attorney, then given to Mr. Petrics.
- 3. Received letter from Mr. Pape, Attorney for Joseph Skeba / Warehouse Project. Mr. Skeba is prepared to participate in funding of the pre-emptive system. The Board of Fire Comm District #2 is making No Decisions regarding this Project. Everything is under review at this time. Mr. Youssouf brought in a set of plans for the Warehouse Project, those plans were given to Chief Keaney to review.
- 4. NJ Overhead Door / Anthony Chirichello, Owner installed 2ft safety light bars on 10 overhead doors in Firehouse, approx..3/7/18. Cost of \$5,290.00. There

RUCK REPURT Someoner

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 - 4. 26-1-49... Amadê fikasak Saryete, dew lêke di wê selel er bali

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Apple laptop for Engineer Princers

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ADMINISTRATION'S REZORT-INSERT

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 - Purchased Apple toptus for Edmands.

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 - is to four quad Door / Anthony Chia chatta Charto in Institut III auten agus en agus och on 19 oyantood doord in Herbraum, approint 27 (18. care of 18. 240 00 in anna

were different problems happening with the doors not closing for long periods of time. They were not being repaired in a timely period. Firemen would have stay at Firehouse, because doors wouldn't close. Phone calls weren't returned. The Chiefs were always complaining at meetings. It was discussed practically every meeting. Mr. Kirkland made a motion to remove all safety bars on 10 doors ,get a New Vendor. & 2nd by Mr. Primiano ,approved by all.

OLD BUSINESS-

NONE

NEW BUSINESS

NONE

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:40pm & 2nd by Mr. Flannery, approved by all . No Business Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:42pm & 2nd by Mr. Flannery, approved by all.

TREASURER'S REPORT- Kirkland

Mr. Flannery made a motion to pay bills in the amount of \$79, 165.51 & 2nd by Mr. Primiano, approved by all.

GOOD & WELFARE

- 1. No Workshop mtg. needed for Aug. 16, 2018
- 2. Next Meeting to be Sept. 5, 2018.

Since there was no further business Mr. Flannery made a motion for adjournment at 8:46pm & 2nd by Mr. Primiano, approved by all.

Respectfully submitted,

bsepl√F. Spevak

Secretary

were different problems happening with the doors not deaing for long herlogs of ones a They were not being repaired in a timely period. Chemen would have duly at Firehouse, because doors wouldn't close Phons calls were will returned. The Chefs were always complaining at meadings it was discorred practically every meeting, with Kirkland made a motion to remove all callety barn on 12 doors 1900 needing. Wendon & 2nd by Mr. Primiend an proved by all.

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Min Primisio mada a motion to CREM PUBLIC PORTION at 8 40pm & 2⁻² by Min Famery, approved by eff. — No Bu Faess — Mr. Primisha made a reculos surficiel fulbill PORTION as SWapm & 2⁻² by Mr. Plannery, conceved by est.

TREASURER'S REPORT - Riskson

Vit. Plannery made a module to pay pilis in the amount of 579, 165 St. 8 1th by Vit. Philisan, approved by all.

TWEET WELLAND

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Li Next Fleeting to be Sept. 5, 2018

Sinde theire was **no furtho**r business Min. Hondervim ade a men un for erijourument at 18 4**6pm 6: 2nd by M**in. Primunco, approres by all

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BOARD OF FIRE COMMISSIONERS

MANALAPAN TOWNSHIP FIRE DISTRICT #2

P.O. BOX 54 TENNENT, NEW JERSEY 07763

Bill List 1-Aug-18

| ADP | 10,650.82 |
|--------------------------------------|-----------|
| Allied Oil, LLC | 350.31 |
| American Cloud Services | 250.00 |
| Apple, Inc. | 1,159.00 |
| Charles Sacco | 67.41 |
| Continental Fire & Safety | 1,116.58 |
| Document Solutions Leasing | 112.96 |
| Englishtown Automotive, Inc. | 289.76 |
| First Responder Joint Insurance Fund | 33,907.00 |
| George Kline Sales | 8,128.32 |
| GMIS International | 100.00 |
| Jersey Coast Fire Equipment | 154.85 |
| Joseph Spevak | 67.41 |
| Manalapan Twp. Fire Co. #1 | 39.75 |
| Michael Digirolamo | 67.41 |
| Mooremedical, LLC | 698.71 |
| NetLink Web Services, LLC | 199.00 |
| Patrick Flannery | 67.41 |
| Richard Hogan | 67.41 |
| Stockels Lawn & Landscaping, Inc. | 696.66 |
| Thomas Anzalone | 67.33 |
| Timothy Kirkland | 67.41 |
| Verizon Wireless | 926.28 |
| Verizon Wireless | 73.72 |
| WithumSmith & Brown | 19,840.00 |

\$ 79,165.51

Respectfully submitted,

Timothy Kirkland Treasurer Mineter

ANNUAL AUDIT REVIEW GROUP AFFIDAVIT

We, the undersigned members of the Board of Fire Commissioners of Fire District No.2 Manalapan Township, being of full age, duly sworn according to law, upon our oath depose and say:

- 1. We are the duly elected members of the Board of Fire Commissioners Fire District No.2 Manalapan Township.
- 2. In the performance of our duties, and pursuant to the provisions of N.J.S.A. 40A:5A-17, we have reviewed the Annual Report On Audit for the year ended 12/31/17 and have caused same to be filed with the Municipal Clerk as required by N.J.S.A. 40A: 5A-15. f

3. We do hereby certify that we are familiar with the sections of the Audit Report entitled "GENERAL COMMENTS" and " RECOMMENDATIONS".

Richard W. Hogan

orth W Hora

Richard Primiano

Joseph F Spevak

Timothy D. Kirkland

Patrick Flannery

Sworn and Subscribed to before the undersigned on the

day of Querry, 2

Joseph D. Youssouf,

Minites

8/11/18

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.2 TOWNSHIP OF MANALAPAN ACCEPTING THE REPORT ON AUDIT FOR THE YEAR ENDED 12/31/17

Whereas; N.J.S.A. 40A:14-89 requires boards of fire commissioners to have prepared annually a report on audit of the District's financial books and records; and

Whereas; The Board of Fire Commissioners heretofore appointed Ronald Petrics, C.P.A., R.M.A. of Withum, Smith and Brown to perform the audit required by statute and administrative regulations; and

Whereas; The Board received the audit for the year ended December 31, 2017 at its regularly scheduled meeting of July 11, 2018 and reviewed same, paying careful attention to the sections of the audit report entitled "General Comments" and "Recommendations"; and

Whereas; The Board finds the Report on Audit to be accurate and acceptable as prepared and notes that there were no recommendations which would require the adoption of a corrective action plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the audit for the year ended December 31, 2017 is hereby accepted.

BE IT FURTHER RESOLVED, that a synopsis of said audit be published in the official newspaper of the Fire District and a copy of the proof of publication be filed with the Division of Local Government Services, State of New Jersey as soon as practicable.

Moved by: KRKLAND Seconded by: PRIMIANO

Roll Call Vote:

Ayes: A Nays: Absent: Abstain: O

KIRKLAND, PRIMIANO, FLANNERY, SPEVAK