

APRIL 4 , 2018

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Primiano led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement – Notice of the time ,date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of his meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call-Primiano, Flannery,. Kirkland , Hogan , & Spevak were present. Marini was excused. Others in attendance were : Youssouf, Petrics, Larson, Krause, Sarti 12/66,Sorscher, & Keaney.Sign in sheet on table for attendance.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of Feb. 7, 2018YES. Mr. Kirkland made a motion to accept minutes as read & 2nd by Mr.Flannery, approved by all. Also, minutes of March 7 ,2018 YES.Mr. Kirkland made a motion to accept minutes as read & 2nd by Mr. Primiano, approved by all.

CHIEF'S REPORT-

Sta. 26-2.....Chief Keaney reported responding to 36 Fire calls w/42.05 manhrs. In Feb. 2018 & 66 Fire calls w/122.49 manhrs. In March 2018.

Upcoming Events : Reported by Lieut. Maresma

1. April 9th Fire Co. mtg at 8pm
- 2 .April !6th... Hose
3. April 23rd..SCBA agility Drill
4. April 30th..Drill at 12-1
5. May 7th....Work Detail

Following items reported by Chief Keaney & his Line Officers:

- 1.Need to purchase (3) sets of gear complete & (1) set of boots For Chief Keaney.
2. There was a two fireman issue at the Drill at Fire Academy / Middletown.
3. Taxi cab , side swiped Chief 26-2-66 vehicle ,when street was Shut down at Fire scene.
- 4.Pumping Tests ? need 3 quotes.
5. New door sensor problems /Flannery to contact, Anthony at NJ

Overhead Door , Anthony to call Chairman Hogan.

Sta.12-1Chief Sarti reported responding to 18 fire calls w/ 51.21 manhrs in 26-2 area & 16 fire calls w/ 68.32 manhrs. In PRA.for March 2018. Fire Calls not available for Feb. 2018. Standby crews worked well.

TRUCK REPORT- Sorscher

1. 26-2-78.....ReGen system , Lube all air bottle seat locks..... In House
Replace (1) Bulb in Light Tower Fire & Safety
2. 26-2-82.....Replace on board Charger w/ upgraded. H .D. Unit ... Fire & Safety
(Upgraded from 1,000 amps to 1,200 amps / Covered by Warranty
3. 26-2-90.....Lube “ D “ ring locks on Attic Ladder..... In House
4. 26-2-93.....Annual pump service completed.....First Priority
Received (3) New Auto Electric Eject Kits “ ”
Started all Snow Equipment for the last Snow Storm we had..... In House
Received from Ford Motor Co. / Recall Notice 2015 & 2016 Police Explorer’s .
Also, Recall Notice 2008 F-350 Super Duty Truck

Pres. of the Fire Co.- Krause

1. Received invitations for Freehold & Englishtown /Manalapan Parades.
2. Chairs , checking on other colors besides black , Fire Co. doesn’t want that color

INSURANCE- Marini/Soden

- 1.Mr. Marini spoke with Mr. Soden everything is good.

ADMINISTRATOR’S REPORT- Marini

1. All phones are good
2. Selling of 26-2-95 on Munci –Bid ended on April 4th , highest bid was \$4,700.00.
3. Garage door problems ,with eye sensor bars that were installed recently.
4. LoSap lists

IT OFFICER- Hall

Report given to Mr. Spevak

LEGAL- Youssouf

1. Selling of 26-2-95 on Munic –Bid ended on April 4th , highest bid was \$4,700.00.

Chairman Hogan stated a separate bid was given by Melissa Eicholz, 1 Carriage Hill Drive , Colts Neck ,NJ for \$7,000.00. Mr. Kirkland made a motion to accept the recent bid & 2nd by Mr. Flannery, approved by all. Mr. Youssouf will make up a Resolution regarding the selling of Truck 26-2-95 for \$7,000.00

2. Mr. Youssouf received some Documentation from State of NJ . regarding Survivor Pension for Voluntary Emergency Workers.

3. Fire Protection Agreement for Sta. 26-2 & Sta.12-1 , must be signed by designated officers , then returned to Mr. Spevak.

AUDITOR-Petricis

Audit information from Treasurer/Bookkeeper , Secretary, & Administrator.

BOOKKEEPER- Larson

Report was given to Mr. Spevak

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:48pm & 2nd by Mr. Flannery, approved by all . Mr. Toia a Firefighter asked if anyone could contact Someone from Mon. County Hwy. to repair the numerous potholes in front of the Firehouse on Rt.527. No other Business. Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:50pm & 2nd by Mr. Flannery, approved by all.

OLD BUSINESS- None

NEW BUSINESS

1. Purchase (3) sets of Firemen's gear & (1) pair of boots

Face/Fit test machine \$13,000 . Split between Sta. 26-2, 26-1 & 12-1.

2. Mr. Kirkland spoke about the following: Nashville Expo : Oct. 16 to 20th & I Chief /Expo in Texas . Aug.8 to 11th . Who ever wants to go ,let me know by end of week.

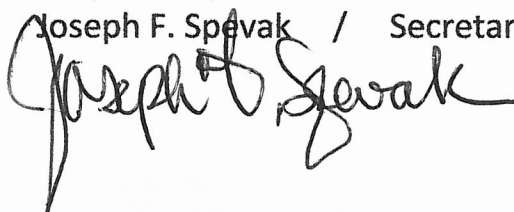
TREASURER'S REPORT-Kirkland

Mr. Flannery made a motion to pay bills in the amount of \$ 99,341.24 & 2nd by Mr. Primiano, approved by all .

Since there was no further business Mr. Flannery made a motion for adjournment at 8:53pm & 2nd by Mr. Primiano, approved by all.

Respectfully submitted,

Joseph F. Spevak / Secretary



**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNETT, NEW JERSEY 07763**

Bill List April 4, 2018

ADP	10,650.82
Allied Oil, LLC	373.70
American Cloud Services	250.00
Cablevision	100.55
Charles Sacco	67.41
Continental Fire & Safety	151.92
Document Solutions	30.40
Document Solutions Leasing	112.96
Edward Dillon	67.41
Emergency Services Marketing Corp., Inc.	810.00
Englishtown Fire Dept.	10,990.50
FireCompanies.com	209.97
First Priority Emergency Vehicles	350.00
First Responder Joint Insurance Fund	33,907.00
Frank Toia	67.41
Joseph Spevak	67.41
Manalapan Fire Co. #1	33,324.25
Michael Digirolamo	67.41
NetLink	590.00
NetLink Web Services	199.00
New Jersey Overhead Door, LLC	5,205.00
Patrick Flannery	67.41
Richard Hogan	67.41
Taylor Mills Family Medical, P.C.	495.00
Thomas Anzalone	67.33
Verizon Wireless	952.45
Verizon	98.52

Month End Review

- The new Verizon VOIP phones were delivered and installed and only the fax line remains
- Firewall subscription service was renewed
- Updated the computer in the Chief's Office
- Adjusted driver settings on the Commissioner's computer

Respectfully submitted,



Peter Hall
Information Technology Officer

Meeting
APRIL 4, 2018

Bookkeeper Report

- The Fire District received the 1st quarter 2018 taxes from the township. The check was received and deposited on March 29th in the amount of: \$301,593.18. The next payment is due July 1st. *Handout: Schedule of payments for 2018.*
- *Handout: NJ GUDPA certification for Brunswick Bank & Trust as of 12/31/2018.*
- 2018 Financial Disclosure Statements must be completed by April 30th. User and log-on passwords are the same as last year. Filing can begin April 5th. *Handouts: LFN 2018-12, Definition & Instruction Sheets, Sample Form.*
- LFN 2018-13 Local Finance Notice describes the new rules for Electronic Fund Transfer & Claimant Certification.
- GovConnect email regarding training sessions for ROC – Report of Contribution schedule forwarded to treasurer.

TOWNSHIP OF MANALAPAN
Fire District #2
2018 Fire District Budget Payments

<u>Due Date</u>	<u>% to be Paid</u>	<u>Amount to Be Paid</u>
04/01/16	21.25%	\$ 301,593.18
07/01/16	22.50%	\$ 319,333.95
10/01/16	25.00% ²	\$ 354,815.50
12/31/16	31.25%	\$ 443,519.37
Total 2018 Levy		<u>\$ 1,419,262.00</u>

Supplemental (SFSP) ² \$ 2,631.00