

JANUARY 3 , 2018

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Digirolamo led all present with the salute to the Flag . Mr. Youssouf read the Sunshine Statement – Notice of the time, date, location & agenda of this meeting known was duly published at least 48 hrs . in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call- Primiano, Flannery, Kirkland , Hogan & Spevak were present. Hall was excused. Sign in sheet was on table for attendance. Others in attendance were: Youssouf, Petrics, Larson, Marini, Keaney, Sorscher, Krause, & Sarti 12/66.

Chairman Hogan asked if all Fire Comm had enough time to nreview minutes of Dec.6th & Dec.28th YES. Mr. Kirkland found a error Dec. 6th minutes In Old Business deceased helmet ,must be corrected. After corrections Mr. Kirkland made motion to accept & 2nd by Mr.Flannery, approved by all. Mr. Kirkland made a motion to accept minutes of Dec. 28th & 2nd by Mr. Primiano, approved by all.

CHIEF'S REPORT-

Sta.26-2Chief Keaney reported to 55 fire calls w/ 59 manhrs.

Upcoming Events : Reported by Chief Kirkland

1. Jan. 8th.....Bloodborne & RTK / Recert. At MHS
2. Jan. 15th...Fire Co. mtg at 8pm
3. Jan.22nd ...Calling MayDay Down Firefighter
4. Jan.29thChimney Fires
5. Feb.19th....Fit Testing
6. Feb.26th....Fit Testing

Following items reported by Chief Keaney & his Line Officers:

1. Lt. Maresma new gear ordered for new members.
2. Base Station ,mobiles –New units
- 3.Changed Radio's in 26-2-78 & 82.

Sta.12-1Chief Sarti reported responding to 15 fire calls in 26-2 area w/32.30 manhrs. & 12 fire calls in PRA w/36.31 manhrs.

Sta. 12-1 doing Ice Rescue with Allentown & Sta. 26-1 ,Sta.26-2

IT OFFICER- Hall / Marini

1. Mr. Hall was excused/ Marini filled In for him.
2. Mr. Digirolamo stated that the TV in Engine Bay for Fire Calls , cuts out periodically . Mr. Marini stated anytime it goes off ,just call me & I'll reset it. Internet problems is weather related.

LEGAL- Yousseuf

1. Adoption of Budget of 2018. Mr. Yousseuf read the Annual Budget introduced reflects Total Revenues of \$ 1,508,114,00 ,which includes an amount to be raised by taxation of \$1, 419,262,00 and Total Appropriations of \$ 1,508,114.00 to support the District Budget. The local fire tax is estimated to be \$ 0.055 per \$100 of assessed value compared to \$ 0.054 per \$100 for the 2017 year.

Mr. Yousseuf stated we need to ask the Public if any questions. Chairman Hogan asked the Public if there were any Questions regarding the Budget for 2018 ,that was just read. There were No Questions. Mr. Yousseuf asked if there was any questions to be voted on at Election. Mr. Spevak stated YES ,paving of parking lot ,not to exceed \$100,000.00 from the Capital Fund.

Mr. Kirkland made a motion to accept Budget of 2018 & 2nd by Mr. Flannery.

Roll Call Vote- Kirkland, Flannery , Primiano, Hogan & Spevak voted YES.

2. Adoption of Temporary Budget – 2018 Year. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call Vote- Kirkland , Flannery , Primiano ,Hogan, & Spevak voted YES.

3. Cash Management Plan – Mr. Kirkland made a motion to accept the Plan & 2nd by Mr. Flannery. Roll Call Vote-Kirkland , Flannery , Primiano, Hogan & Spevak voted YES.

4. Mr. Spevak will contact the two poll workers for Feb. 17 th Election from 2-9pm. Spevak wiil pickup polling Election stuff on Friday Feb.16th.

AUDITOR- Petrics

1. Introduced Budget of 2018 was approved by DLGS .
2. Adopted Budget for 2018 was signed by Mr. Spevak and will be sent in.

BOOKKEEPER- Larson

1. GUDPA certification for Brunswick Bank & Trust, for September 2017
2. Copy of F.A.S.T. training for Auditor , New on-line program on State Website for Budget & Audit submission.
3. Inventory list for Chief Keaney for updating.

Sta. 12-1 doing Scuba Diving with Allentown & Sta. 26-1 ,Sta.26-2
Is welcome to participate .

Chairman Hogan asked about General Alarms deleted from 26-1 ,
Sarti stated as of now not yet.

TRUCK REPORT –Sorscher

- 1.26-2-77.....Remove & repair R/R window regulator.....Blaze Auto
2. 26-2-78.....Install (2) New Decals on both sides of TruckHarrys sign
3. 26-2-82.....Repair loose wiring connection at E.C.M.....Fire & Safety
Road test Vehicle after repairs were completed..... “ “
Fill D.E.F. tank w/ 2 gal.of fluid IN House
4. 26-2-90...Remove & replace L/Side Intake valve screen..... “ “
5. 26-2-96....Repair all (4) Red side Strobe lights..... First Priority
6. 26-2-98....Mount up s/plow & salter on Truck..... In House
Refill all tires to manufacturer spec’s..... “ “
Reset tire gauge on dashboard..... “ “
7. 26-2-99....Ck to see if headlites operating properly-OK..... IN House
Mount up s/plow onto Truck “ “

Harry’s Sign ,also installed (3) New Decals on Front Bay Doors glass.

Mr. Marini stated we need forms for mechanical problems W/ Equipment ,Date ,etc. Chairman Hogan stated we should have a board & or form. Spevak stated we had a board in engine bay at one time if there problems with Trucks , it would be on that board. But, was taken down awhile ago.

ADMINISTRATOR’S REPORT- Marini

1. Rec’d copy of” Loss Control Report” from Don Ruprecht / First Responder Group. Mr. Marini stated he suggested we paint lines in parking lot.
2. Apple Locksmith was called regarding rear kitchen not locking. Problems occurred after power outage , transformer fire on Kinney Rd.
- 3.Cellphones / ok
- 4.Generator didn’t supply power to New rear building , need alarm for heating system – audible or light flashing device. Rec’d quote of \$31.00 per month by our current vendor, Advantage Alarm.

INSURANCE- Marini / Soden

1. Everything is good
2. Mr.Soden very busy , couldn’t make meeting, left calendars to pass out.

4. 2018 Budget setup in Quick books . Will make (2) changes for DCA
5. 2017 Budget appropriation transfers made in Quick books .

PRES. of the Fire Co.- Krause

1. Fire Co. Installation Dinner on Jan. 13th at Knob Hill Country Club.
2. Still working on chairs.

OLD BUSINESS- None

NEW BUSINESS

1. Gym /problems with swiping fob , they have a new system.
2. Low Temp. alarm for rear building from Advantage Alarm cost of \$31.00 per month. Motion made by Mr. Kirkland & 2nd by Mr. Flannery, approved by all.
3. Mr. Spevak stated that he spoke with Tim Stockel ,that he was interested in possible buying 1989 Hahn for his farm .Mr. Youssouf said the Truck must go out to Bid . Truck is owned by the Board of Fire Comm.

Excess property ,put on GovDeals.com . 1989 Hahn Pumper /Tanker for Auction , minimum Bid of \$10,000.00 Motion made by Mr. Kirkland to put up 1989 Hahn up for Auction & 2nd by Mr. Primiano. Roll Call Vote – Kirkland ,Primiano , Flannery, Hogan & Spevak voted Yes.

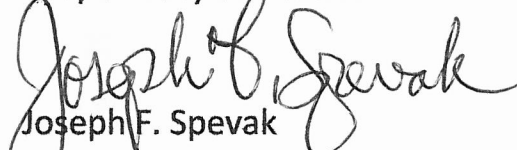
Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:55pm & 2nd by Mr. Flannery , approved by all. No Business Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:57pm & 2nd by Mr. Flannery, approved by all.

TREASURER'S REPORT- Kirkland

Mr. Flannery made a motion to pay bills in the amount of \$ 52,706.59 & 2nd by Mr. Primiano , approved by all.

Since there was no further business Mr. Primiano made a motion for adjournment at 9:02pm & 2nd by Mr.Flannery , approved by all.

Respectfully submitted.


Joseph F. Spevak
Secretary

MANALAPAN TOWNSHIP

FIREDISTRICT NO. 2
NOTICE OF FIRE DISTRICT
BUDGET HEARING

TAKE NOTICE: On January 3, 2018 the Board of Fire Commissioners of Fire District No.2 Manalapan Township will convene a public hearing on the District's proposed budget for the year 2018. The hearing will commence at 8:00 p.m. at the Fire District's headquarters offices in the Manalapan Township Volunteer Fire Company No.1 firehouse Sweetmans Lane Manalapan Twp., N.J.

A copy of the proposed budget is available at the Firehouse for public review during regular business hours the week immediately preceding the Public Hearing date.

TAKE FURTHER NOTICE: The closing date for the filing of nominating petitions for persons wishing to run for the office of Fire Commissioner is January 20, 2018. Nominating petitions are available at the Firehouse from the Clerk of the Board.

Richard Hogan, Chairman
(\$21.45)

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$21.45 Affidavit \$35.00

State of New Jersey } SS.
Monmouth/Ocean Counties

Personally appeared Kristin Marano

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

12/29/17 A.D 2017

Kathleen A Gibson
Notary Public of New Jersey



Ad Number: 0002628876

Ron Petrics

From: Kennedy, Robert <Robert.Kennedy@dca.nj.gov>
Sent: Wednesday, January 3, 2018 3:00 PM
To: Ron Petrics
Subject: RE: Manalapan FD #2

This message originated from outside your organization

From: Ford, Melissa
Sent: Wednesday, January 03, 2018 12:15 PM
To: 'kirkland@mtfcboard.com' <kirkland@mtfcboard.com>
Cc: Kennedy, Robert <Robert.Kennedy@dca.nj.gov>
Subject: Manalapan FD #2

Your introduced budget has been approved by DLGS and you can proceed with your Adoption.
Please contact me with any further questions,
Melissa

Melissa E. Ford
Bureau of Authority Regulations
Community Service Officer
State of New Jersey
Department of Community Affairs
Division of Local Government Services
101 South Broad Street
PO Box 803
Trenton, NJ 08625-0803
Tel: (609) 633-6238
Fax: (609) 984-7388
melissa.ford@dca.nj.gov

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2

MONMOUTH COUNTY, NEW JERSEY

CASH MANAGEMENT PLAN

Be it resolved by the Board of Fire Commissioners Fire District No. 2 of the Township of Manalapan, County of Monmouth, that for the year 2018, the following shall serve as the cash management plan of the Manalapan Township Fire District No. 2.

1. Cash Management and Investment Objectives

The Manalapan Township Fire District No. 2 objectives in this area are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the District's portfolio to minimize risks associated with individual investments.
- E. Investment of assets in accordance with State and Federal Laws and regulations.

2. Designation of Official Depositories

1. The following Government Unit Depository Protection Act (GUDPA) approved banks are authorized depositories for deposit of funds:
Brunswick Bank and Trust..
2. Designated official depositories are required to submit to the Treasurer a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st of each year.
3. Designated official depositories are required to submit to the Treasurer a copy of the institution's "Annual Report" on an annual basis.

3. Designation of Security Broker/Dealers

1. The following are approved security broker/dealers: None

6. Authority for Investment Management

1. The Treasurer is authorized and directed to make investments on behalf of the District. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

7. Safekeeping

1. Securities purchased on behalf of the District shall be delivered electronically or physically to the District's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the District.

8. Reporting

1. The Treasurer shall report to the Board of Fire Commissioners all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

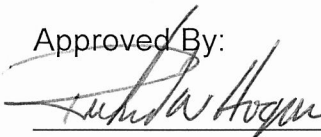
9. Audit

1. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

10. Disposition of Abandoned Property

1. The Treasurer shall escheat to the State of New Jersey Checks which remain outstanding for twelve or more months after the date of issuance.


Approved By:



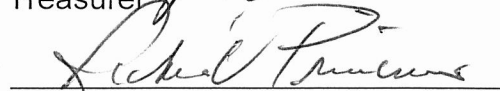
Chairman



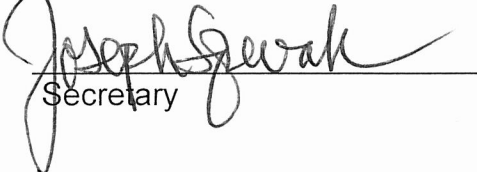
Treasurer



Vice - Chairman



Vice Secretary



Secretary

**Manalapan Township Fire District No. 2
Resolution
Adoption of Temporary Budget - 2018 Year**

Whereas, N.J.S.A. 40A:14-78.17 provides for the adoption of a temporary budget prior to voter approval of the adopted budget; and

Whereas, adoption of a temporary budget may be made by resolution adopted prior to January 15, to make appropriations to provide for the period between the beginning of the fiscal year and budget approval by the voters; and

Whereas, the total appropriations of the temporary budget so made shall not exceed 14% of the total of the appropriations made for all purposes in the budget for the preceeding fiscal year excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements; and

Whereas, the total appropriations for the preceeding fiscal year amounts to \$ 1,103,978.00 excluding debt of \$ 176,589.00 and capital appropriations of \$ 200,000.00; and

Whereas, 14% of \$ 1,103,978.00 amounts to \$ 154,556.92;

Now, therefore, be it resolved by the commissioners of the Manalapan Township Fire District No. 2 of the County of Monmouth that a temporary budget for the 2018 year be adopted in the amount of \$ 154,556.92 excluding debt and capital appropriations.

Manalapan Township Fire District # 2
2018 Temporary Fire District Budget
N.J.S.A. 40A:14-78.17

"The total of the appropriations so made shall not exceed 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements."

Preceding Fiscal Year (2017)

Total Appropriations (including debt & capital) 1,480,567.00

Excluding Debt: (176,589.00)

Total 2017 year excluding debt 1,303,978.00

Excluding Capital Improvements:

Sewer & Building Improvements 0.00

Reserve For Future Capital Outlays (200,000.00)

Total 2017 year capital improvements (200,000.00)

Net 2017 yr Appropriations (excluding debt & capital improvements) 1,103,978.00

Multiplied by 14% 0.14

Temporary Appropriations 2018 year (excluding capital & debt) 154,556.92

Temporary Appropriations 2018 year (excluding capital & debt) 154,556.92

Including 2018 Debt: 174,225.00

Including Capital Improvements:

Other Improvements Improvements 0.00

Reserve For Future Capital Outlays 200,000.00

Total 2018 year capital improvements 200,000.00

Temporary Budget 2018 year 528,781.92

Temporary Budget 2018 Year

Operating Appropriations 154,556.92

Debt 174,225.00

Capital 200,000.00

Temporary Budget 2018 year 528,781.92

TEMPORARY OPERATING BUDGET 2018 YEAR 154,556.92

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNETT, NEW JERSEY 07763**

**Bill List
Monthly Meeting January 3, 2018**

ADP	9,746.56
American Cloud Services	250.00
Asbury Park Press	56.45
Auto King Parts & Supplies	111.89
Cablevision	100.55
Charles Sacco	67.41
Edward Dillon	67.41
Fire & Safety Services, LTD	7,321.00
First Responder Joint Insurance Fund	33,907.00
Giancarlo Anzalone	67.33
International Association of Fire Chiefs	209.00
Joseph Spevak	67.41
Michael Digirolamo	67.41
NetLink Web Services	199.00
Patrick Flannery	67.41
Richard Hogan	67.41
Thomas Anzalone	67.33
Timothy Kirkland	67.41
Verizon	198.61

1/3/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
OF FIRE DISTRICT NO.2 TOWNSHIP OF MANALAPAN
DECLARING CERTAIN PERSONALTY EXCESS PROPERTY
PURSUANT TO N.J.S.A.40A:12-21.1**

WHEREAS; N.J.S.A.40A:12-21.1 provides that when the governing body of any local government unit determines that personal property owned by that unit is no longer needed for its purposes it may authorize, a sale of that personal property; and

WHEREAS; The Board of Fire Commissioners owns One (1) Hahn Pumper/Tanker Fire engine identified as Unit 26295 that is obsolete; and

WHEREAS; It is the considered opinion of the Board that the above specified apparatus should be declared to be excess property no longer needed for fire protection purposes in Fire District No.2 and sold in accordance with the provisions of New Jersey law.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the above specified fire apparatus is declared excess property in accordance with the provisions of N.J.S.A. 40A:12-21.1.

Moved by: KIRKLAND

Seconded by: PRIMIAND

Roll Call Vote:

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the 3RD day of JANUARY, 2018.

Joseph V. Szorak, Clerk

**FIRST RESPONDER JOINT INSURANCE FUND
INDEMNITY AND TRUST RENEWAL AGREEMENT**

THIS AGREEMENT, made this 06 day of December, 2017, in the County of Monmouth, State of New Jersey, by and between the FIRST Responder Joint Insurance Fund, hereinafter referred to as "Fund", and the Governing Body of Manalapan Twp. BOFC Dist. #2, hereinafter referred to as "Local Unit"; and

WHEREAS, the Fund seeks to provide its members with insurance coverage; and

WHEREAS, two or more public entities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 40A:10-36 *et. seq.* and the regulations promulgated pursuant thereto; and

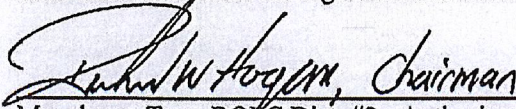
WHEREAS, the Local Unit has resolved to renew said membership.

NOW, THEREFORE, it is agreed as follows:

1. The Local Unit hereby renews its membership in the Fund for a three (3) year, beginning January 1, 2018 and ending January 1, 2021 at 12:01 a.m. eastern standard time.
2. The Local Unit hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the Fund and as from time to time amended and altered by the Fund and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
3. The Local Unit agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. The Local Unit agrees that as a member of the FIRST Responder Joint Insurance Fund the Local Unit must purchase all types of coverages offered by the Fund which are applicable to the Local Unit.
5. In consideration of renewal of membership in the Fund, the Local Unit agrees that for those types of insurance in which it participates, the Local Unit shall jointly and severally assume and discharge the liability of each and every member of the Fund all of whom, as a condition of membership in the Fund, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Local Unit is pledged to the punctual payment of any sums which shall become due to the Fund in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

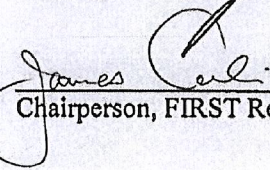
6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Local Unit** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Local Unit** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Local Unit** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.A.C. 11:15-2.13 and such other statutes and regulations as may be applicable.
9. Each **Local Unit** that becomes a member of the **Fund** shall be obligated to execute this Agreement.
10. The Fund Commissioner designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

By:

 *Robert W. Hogan, Chairman*

Manalapan Twp. BOC Dist. #2 - Authorized Signature

By:

 *James Carl*

Chairperson, FIRST Responder Joint Insurance Fund

Rec'd 1/3/18
JB

LOSS CONTROL REPORT

FIRST RESPONDER JOINT INSURANCE FUND

MANALAPAN TOWNSHIP BOARD OF FIRE COMMISSIONERS, DISTRICT #2

To: John Marini, Fund Commissioner

Date: December 15, 2017

Date of Survey: December 13, 2017

Contacts & Titles: John Marini, District Administrator

OBJECTIVES OF THE SURVEY

Discuss risk control issues for fire response operations

SURVEY RESULTS

I met Mr. Marini at the fire station on Sweetman's Lane. We discussed a number of issues during this visit. My summary is provided below:

- The following OPEN Suggestions for Improvement have been updated:

Suggestion Number	Action	Comments
1-2012	CLOSE	Hook removed

Thank you for attending to these matters.

- We discussed a recent Safety Director Bulletin about firefighter fitness and medical qualifications.
- The District anticipatés added career drivers in 2018. Mr. Marini and I will meet in early 2018 to discuss further.

This report does not and is not intended to address every loss potential, but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, that may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state or local statute, ordinance or regulation, except as specifically noted in the report.

J. A. Montgomery Risk Control
40 Lake Center Executive Park
401 Route 73 North
P. O. Box 177
Marlton, New Jersey 08053

Don Fuprecht
Office: 732.660.5051
Fax: 732.660.5026

- I discussed research showing that having written policies and demanding strict adherence does not produce a safe workplace. No policy can address all the variables of working at emergency scenes. Instead **written policies should be considered a starting point for safety, not the end point.**

Employees will 'drift' from the written policy for a number of reasons. Some drifting is undesirable such as taking shortcuts and rushing. Some are human nature and rooted in the employee's honest desire to make the work better (faster, more efficient, easier, etc.). And some drifts are out of necessity as they try to follow the policy in a new situation that is not specifically covered in the policy. **Leaders must recognize that employees do 'drift' from any written policy.**

Leaders must interact with employees to find out how they are drifting. Safety research is showing that building a level of trust and having conversations-with-a-purpose is the most effective way for leaders to find out how employees are drifting, and to keep the drifting within acceptable boundaries. **The simple habit of short, targeted conversations after every call is proving to have the most significant impact on firefighter / EMS safety.**

The concept of drift also applies to injury investigations. Research is also indicating the human error is more a function of relationship-based safety (better understanding of the manager's desires) than behavior-based safety (using positive and negative reinforcements to shape the employee's adherence to a static written document). A comprehensive injury investigation should conclude with the employee and District learning how to work better within the confines of the policy. **Learning is a positive outcome that does not blame, but does hold those involved *accountable* to learn from the event.**

SUGGESTIONS FOR IMPROVEMENT

NEW Suggestions for Improvement are classified per the following system:

- **"Urgent" (U)** refer to situations of "imminent danger" or "critical safety / health issues which might be expected to cause death or serious physical harm.
- **"Important" (I)** encompass regulatory concerns and hazards not classified as either "Urgent" or "Program Improvement" suggestions.
- **"Program Improvement" (PI)** encompass suggestions related to safety, process improvements, management systems, and other practices that would be expected to improve the overall safety, quality, and effectiveness of the organization.

There are no NEW Suggestions for Improvement as a result of this visit.

For your reference, a report showing the current status of your Suggestions for Improvement is enclosed. Please take a few moments to verify that it is correct.

Copies of this report should be distributed to all departments referred to in this report. If you have any questions regarding this survey, please contact this office.

REPORT SUBMITTED BY:

Don Ruprecht
Senior Loss Control Consultant
J. A. Montgomery Risk Control

cc: Robert Soden, Risk Manager
Charles Hartsoe, Fund Director
Barbara Murphy, Fund Administrator

Loss Control Report FIRST JIF
Open Suggestions
Report Date 12/27/2017

Town Sug #	Type	Status	Date of Survey		Location
			Date Completed		
Manalapan BOFC No. 2					
1-2016	PI	O	12/8/2016		<u>Manalapan BOFC FD#2</u> Consider extending painted lines onto the apron for the new structure in the rear of the main station.

Type	Status	Survey Date	Status Date
U - Urgent	O - Open	The date the survey was conducted.	The date the Safety Director Office was notified of the change in the status of the Suggestion For Improvement. ie; Open, Completed, etc.
I - Important	C - Completed		
PI - Prog. Improvement			

Total Count of SFI = 1

