

MARCH 2 , 2016

The Re-organization meeting was called to order by Chairman Hogan at 8pm. & Chief Keaney led all present with the salute to the Flag.

Chairman Hogan stated we our going to have a short delay in starting of the meeting . We to go into Executive meeting at 8:05pm for at least 10 min. All people present were asked to leave meeting room, until meeting resumes.

Mr. Flannery made a motion to go into Executive session , closing regular meeting at 8:05 pm & 2nd by Mr. Primiano. Roll Call Vote- Primiano, Flannery, Kirkland ,Hogan & Spevak , voted YES.

Mr. Flannery made motion to open regular meeting at 8:31pm & 2nd by Mr. Primiano. Roll Call Vote- Primiano, Flannery , Kirkland , Hogan & Spevak , voted YES .

Chairman Hogan swore in newly re-elected Fire Comm. Patrick Flannery & Richard Primiano. All people present clapped their hands , congratulating them.

Chairman Hogan read the Sunshine Statement- Notice of the time , date, location , & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call-Primiano, Flannery, Kirkland , Hogan & Spevak were present. Sign in sheet was on table for attendance. Others in attendance were: Petrics, Larson , Marini, Keaney, Sorscher, Belote, & Sarti 12-1 . Youssouf & Hall were excused.

Mr. Spevak asked all Fire Comm if they would want to keep their same positions for Year 2016 . YES. We will have EnBanc, same positions from 2015 to 2016. Mr. Kirkland made the motion & 2nd by Mr. Flannery, approved by all.

The Executive Officer's of the Fire Comm. Dist #2 , Year 2016 are:

- Richard W. Hogan.....Chairman
- Patrick Flannery.....Vice Chairman
- Timothy Kirkland.....Treasurer
- Joseph F. Spevak.....Secretary
- Richard Primiano.....Asst Secretary

Chairman Hogan read off the following Resolutions for the Year 2016.

1. Resolution – Scheduling Meeting dates for the Year 2016 . April 6th , May 4th , June 1st , July 6th , Aug. 3rd , Sept. 7th , Oct. 5th , Nov. 2nd , Dec.7th , Jan. 4, 2017, Feb. 7th , Mar. 1, 2017. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call- Flannery, Kirkland, Primiano , Hohan & Spevak voted YES.

2. Resolution- Designating Official Depository of Fire Dist #2 Funds for the Year 2016 . The Brunswick Bank & Trust. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call- Kirkland, Flannery, Primiano, Hogan & Spevak voted YES.

3. Resolution- Designating Official Newspapers for the Year 2016. The Asbury Park Press & News Transcript. Motion made by Mr. Primiano & 2nd by Mr. Flannery. Roll Call- Primiano , Flannery, Kirkland, Spevak, & Hogan voted Yes for News Transcript. Primiano, Kirkland, Flannery, & Spevak voted YES for Asbury Park Press. Hogan voted NO.

4. Resolution- Appointing John Marini Fire District Administrator for the Year 2016. The compensation to be paid for services rendered on a part time basis is hereby fixed at \$ 17,920.35 per annum. Motion made by Mr. Flannery & 2nd by Mr. Kirkland. Roll Call- Flannery , Kirkland , Primiano, Hogan & Spevak voted YES.

5. Resolution-Appointing Officers for the Year 2016 & Fixing Compensation.

<u>NAME</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>
Stanley Sorscher	Engineer	\$5 ,670.00
	Asst. Engineer	\$5, 670.00
Adam Keaney	Training Officer	\$ 3,370.00
Peter Hall	I. T. Officer	\$ 11,768.00

Asst. Engineer has not been appointed as of yet. I.T. Officer Hall was carried over for 2016 , But not appointed. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call- Kirkland, Flannery, Primiano, Hogan & Spevak voted YES.

6. Resolution- Appointing the Oliver L. E. Soden Agency Insurance Agent for the Year 2016. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call- Kirkland, Flannery, Primiano, Hogan & Spevak voted YES.

7. Resolution- Appointing Katherine A. Larson , Board Bookkeeper. The rate of compensation is hereby established at \$ 21,115.50 per annum. Motion made by Mr. Kirkland & 2nd by Mr. Primiano. Roll Call-Kirkland, Flannery , Primiano, Hogan & Spevak voted YES.

8. Resolution- Appointing Ronald C. Petrics R.M.A. District Auditor for 2016. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call- Kirkland, Flannery, Primiano, Hogan , & Spevak voted YES.

9. Resolution- Appointing Dilworth Paxson LLP Bond Counsel. Licensed provider of specialized legal services , issuance of Bonds & Notes, to finance public improvements. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call- Kirkland, Flannery, Primiano , Hogan , & Spevak voted YES.

10. Resolution – Appointing Joseph D. Youssef , ESQ. Board Attorney for the Year 2016. Motion made by Mr. Primiano & 2nd by Mr. Flannery. Roll Call- Primiano, Flannery , Kirkland , Hogan & Spevak voted YES.

CHIEF'S REPORT-

Sta. 26-2Chief Keaney reported responding to 30 fire calls w/ 65.46 manhr.

Upcoming Events : Reported by Chief Perrone

1. March 14thFire Co. mtg. at 8pm
2. March 21stCPR recert. 7:15pm
3. March 28thMC Fire Academy (Hose line Detail)
4. April 4thWork Detail
5. April 6thFire Comm mtg. at 8pm

Following items reported by Chief Keaney & his Line Officers :

1. Chief Keaney reported for Lt. Toia, 5 pagers are needed.
2. Chief Keaney reported to purchase , CPR family of 3 dummy's To be brought up under New Business.

Sta. 12-1Chief Sarti repored responding to 13 fire calls in 26-2 area with 47;37 manhrs. & 6 fire calls in PRA w/ 13;53 manhrs.

TRUCK REPORT- Sorscher

1. 26-2-66.....Chassis Service, top off all fluids.....Freehold Ford
2. 26-2-67.....New Tablet mount installed..... In House
3. 26-2-77.....Remove & straighten portable fan shroud " "
- Start & run fan. Install onto rear of Truck..... " "
4. 26-2-96.....Repair tear in folding tank w/patch kit..... " "
5. 26-2-90.....Repair & repaint ladder rungs , install bumper to .. P & L Custom
 Prevent further wear, Inspect Hyd. Lines at D/ side " "
 Pump panel , & New seals at D/side frt. Outrigger.. " "
 Install New Class 1 Flow meter gauge w/ New FMS " "
 Retro Kit . Rec'd 5 Year Certification..... " "
6. 26-2-98.....Clean out Vehicle , prepare For Sale Bid..... In House
7. ATV Trailer- Installed New side door lock & cylinder /keys..... In House

PRES. of the Fire Co. – Belote

Discussed Bailey's Cleaning Service, Mr. Belote feels the Fire Co. could do a better job themselves, instead of outside people. Chairman Hogan stated if that's what you want to do, he has no problem with it. Baileys will clean up to April 1st. Mr Flannery will contact Baileys & advise them of the situation.

INSURANCE- Marini & Bob Soden

Group Term Life / Accident & Sickness . Policy effective 3/25/16, one year term. & termination on 3/25/17premium of \$6,851.

ADMINISTRATOR'S REPORT- Marini

1. Chief Perrone phone back on our Verizon Account
2. Chairman Hogan cellphone screen broke / might be entitled to upgrade or new
3. Washington Forge /Repeater Equipment still working,

IT OFFICER- Hall / Marini

- 1.Engine Bay computer working / key board upstairs
2. Cyber- rom \$590.00 per year
3. Marini stated all Equipment owned by the Board has Warranties/ Don't touch, could Void Warranty.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of Feb. 3, 2016. YES. Mr. Kirkland made a motion to accept minutes as read & 2nd by Mr. Flannery, approved by all.

AUDITOR- Petrics

1. Audit signing for Chairman Hogan & Treasurer Kirkland
2. Paperwork for Megan / Bond Council.....Received all stuff.

BOOKKEEPER- Larson

1. Local Finance Board – Bond Council / next week
2. April 1, 2016 we will receive tax payment, \$ 267,801.00
- 3.Mr. Spevak gave 2016 Budget & results of Election to Clerk & Finance of Manalapan Twp.
4. Financial Disclosure, not yet.

OLD BUSINESS

1. Building out back . Chairman Hogan spoke about it .

A. The bid amount in contract , Apex figured cost would be \$17,500.00 for floor finish/ epoxy. The engine bay of existing firehouse was more than double that amount. It was discussed to let the Contract do complete job, if any problems in future ,they would be responsible for Warranty, not us.

B. Side door swings in wrong direction.

C. Water proofing around back of building/ cost amount

2. Bid Opening : 1990 Dodge Ram 4x4 with s/plow as is condition . Mr. Spevak stated that vehicle was offered to fire company first if anyone was interested. Received one Bid : Frank Toia , in the amount of \$863.00 ,check was enclosed in sealed envelope. Mr. Kirkland made a motion to accept bid offer & sell vehicle as is for \$863.00 to Frank Toia & 2nd by Mr. Flannery. Roll Call Vote- Kirkland, Flannery, Primiano, Hogan & Spevak.

NEW BUSINESS

1. Chairman Hogan brought up about purchase New Pickup . 2016 Ford F250 Extended Cab Pickup , 6.2 L V8 4X4 , 6 ½ ft bed , 8 ½ ft Western Pro Plus s/plow , extended premium warranty 5/100,000 at \$ 0.00 ded.

State Contract # A88726 , T2100.....Cost Amount \$ 37,761.00

Mr. Flannery made a motion to purchase the 2016 Ford F250 & 2nd by Mr. Kirkland . Roll Call Vote- Flannery, Kirkland , Primiano, Hogan & Spevak voted YES.

2. Mr. Spevak stated letter was typed up to Chairman Hogan . results of 2016 Budget Election , approval. 2016 Budget & letter were given to Finance & Clerk 's office at Manalapan Township. Forms were filled out , of results of Feb. 2016 Election & sent to DCA. Mr. Youssouf was asked sent copy of Ballot Election to DCA.

3. Resolution- Board of Fire Comm. Fire Dist #2 Manalapan Twp., to enter into a Interlocal Agreement with a nationally recognized cooperative entity for the purpose of purchasing Fire Apparatus. Signed by Mr. Spevak ,dated March 2, 2016 & stamped with Fire Comm Seal. Mr. Flannery made a motion to accept & 2nd by Mr. Primiano . Roll Call Vote- Flanner, Kirkland, Primiano, Hogan & Spevak voted YES.

4. Chief Keaney needs the following items: (5) minitor pagers w/warranty at \$2,392.00 & CPR Dummy/family at \$600.00 plus shipping. Motion made by Mr. Primiano & 2nd by Mr. Flannery, approved by all.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 9:34pm & 2nd by Mr. Primiano, approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 9:36pm & 2nd by Mr. Primiano, approved by all.

TREASURER'S REPORT- Kirkland

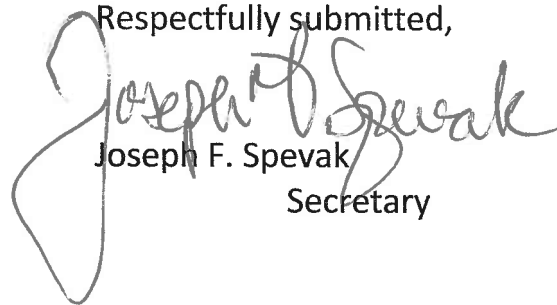
Mr. Flannery made a motion to pay bills in the amount of \$335, 819.94 & 2nd by Mr. Primiano , approved by all.

GOOD & WELFARE

No Workshop meeting to be held on March 17, 2016.

Since there was no further business Mr. Flannery made a motion for adjournment at 9:45 pm & 2nd by Mr. Primiano, approved by all.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph F. Spevak". The signature is written in a cursive style with a large, looping initial "J".

Joseph F. Spevak

Secretary

2016 OATH OF OFFICE

STATE OF NEW JERSEY

SS

COUNTY OF MONMOUTH

I, PAT FLANNERY do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey; that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people; and that I will faithfully, impartially and justly perform all the duties of the office/offices of

FIRE COMMISSIONER

according to the best of my ability, (SO HELP ME GOD).

Patrick M Flannery
APPOINTEE'S SIGNATURE

Patrick M Flannery
PRINT NAME

5 Valley Rd
MANALAPAN N.J. 07726
ADDRESS

732-308-1931
PHONE NUMBER

Sworn and subscribed to before me this

2 day of MARCH A.D. 2016

Attested to by:

Richard W. Hogan
Notary Public

RICHARD W. HOGAN
Notary Public of New Jersey
My Commission Expires August 14, 2020

2016 OATH OF OFFICE

STATE OF NEW JERSEY

SS

COUNTY OF MONMOUTH

I, RICHARD PRIMIANO, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey; that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people; and that I will faithfully, impartially and justly perform all the duties of the office/offices of

FIRE COMMISSIONER

according to the best of my ability, (SO HELP ME GOD).

Richard Primiano

APPOINTEE'S SIGNATURE

RICHARD PRIMIANO

PRINT NAME

295 WOODWARD RD

ADDRESS

MANALAPAN N.J

732-446-3419

PHONE NUMBER

Sworn and subscribed to before me this

2 day of MARCH A.D. 2016

Attested to by:

Richard W. Hogan

Notary Public

RICHARD W. HOGAN
Notary Public of New Jersey
My Commission Expires August 14, 2020

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNET, NEW JERSEY 07763

Bill List
Monthly Meeting March 2, 2016

ADP	9,955.61
Apex Enterprises of Union, Inc.	161,798.00
Verizon Wireless	744.28
Manalapan Fire Company	32,042.50
Englishtown Fire Department	10,467.25
Document Solutions Leasing	132.82
Document Solutions Leasing	18.80
WithumSmith & Brown	5,185.00
Monmouth County Treasurer	76.00
VFIS	13,351.47
Oliver E. Soden Agency	6,851.00
Bailey's Janitorial Services	240.00
Ryan Perrone	41.46
Carol Flannery	150.00
Maryann Marini	150.00
Asbury Park Press	81.50
Auto King Parts & Supplies	350.78
Millhurst Mills	625.00
Gordons Corner Water Co.	2,003.76
Roy PressPrinters	465.00
Allied Oil, LLC.	373.20
Brunswick Bank & Trust	70,000.00
Brunswick Bank & Trust	7,875.00
Edward Dillon	67.41
Patrick Flannery	67.41
Timothy Kirkland	67.41
Richard Hogan	67.41
Douglas Frueh	67.41
Charles Sacco	67.41

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2016**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A.10:4-18 to annually publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that regularly scheduled meetings of the Board will be held on the first Wednesday of each month commencing at 8:00 p.m. at the Manalapan Volunteer Fire Company No.1 Firehouse, Sweetmans Lane Manalapan Township, New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, December 7, January 4, 2017, February 7 and March 1, 2017, which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: **KIRKLAND** Seconded by: **FLANNERY**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**

KIRKLAND, FLANNERY, PRIMIANO, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted on March 2, 2016 by the Board of Fire Commissioners Fire District No.2 Manalapan Township.

Joseph P. Spevak, Clerk

3/2/16

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP DESIGNATING OFFICIAL DEPOSITORY OF FIRE DISTRICT FUNDS FOR THE YEAR 2016

WHEREAS; the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit;" and

WHEREAS; the Board has determined that Brunswick Bank and Trust is a qualified depository that is eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

WHEREAS; it is the opinion of the Board that designating the above identified financial institution as the official depository of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Brunswick Bank and Trust be and the same is hereby designated as the official depository of District funds for the year 2016.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by:

Seconded by:

Roll Call Vote:

KIRKLAND

FLANNERY

Ayes:

5

Nays:

0

Absent:

0

Abstain:

0

KIRKLAND, FLANNERY, PRIMIANO, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on March 2, 2016.

Joseph D. Spevak Clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2016**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election, budget referendum and bond referendums as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The ~~Newark Star Ledger~~ ^{APP} and the News Transcript are legally recognized newspapers having general circulation within Manalapan Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the Newark Star Ledger and the News Transcript be and the same are hereby designated the official newspapers of the Board of Fire Commissioners for the year 2016.

BE IT FURTHER RESOLVED that the Clerk of the Board be and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2016.

Moved by: PRIMIANO Seconded by: FLANNERY
Roll Call Vote: TRANSCRIPT / 4 - Ashbury Park Press
Ayes: 5 Nays: 1 Absent: Abstain:

PRIMIANO, FLANNERY, KIRKLAND, HOGAN, SPEVAK
Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No.2 Manalapan Township on March 2, 2016.

Joseph P. Spevak Clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
OFFICERS FOR THE YEAR 2015 AND FIXING COMPENSATION.**

WHEREAS; The Board of Fire Commissioners is authorized by statute to appoint and employ such staff and personnel as it deems necessary for the orderly conduct of fire district business; and

WHEREAS; Funds adequate to pay the compensation established hereby for the various positions established hereby have been appropriated in the current or previously approved budgets of the fire district.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following identified individuals be, and the same are hereby appointed to the following positions within the fire district for the year 2016:

NAME	POSITION	ANNUAL SALARY
STANLEY SORSCHER	Engineer	\$5,670.00
	Asst. Engineer	\$5,670.00
Adam Keany	Training Officer	\$3,370.00
Peter Hall	I.T. Officer	\$11,768.00

BE IT FURTHER RESOLVED that certified true copies of this resolution be forwarded to each of the above identified individuals by the Clerk of the Board.

Moved by: KIRKLAND

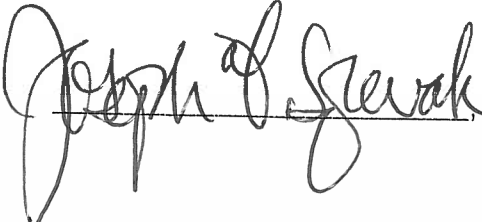
Seconded by: FLANNERY

Roll Call Vote:

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

KIRKLAND, FLANNERY, PRIMIANO, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on March 2, 2016.

 Clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
THE OLIVER L.E. SODEN AGENCY INSURANCE AGENT
FOR THE YEAR 2016.**

WHEREAS; The Board of Fire Commissioners has determined that it requires the services of an insurance agent for the purpose of providing advise regarding the purchase and placement of insurance including, but not limited to, life insurance, hazard insurance, motor vehicle insurance, general liability insurance and workers compensation insurance; and

WHEREAS; Oliver L.E. Soden Agency is a licensed insurance agency which is legally qualified to provide the services required by the Board in compliance with New Jersey law; and

WHEREAS; N.J.S.A. 40A:11-5(1) (a) provides, in relevant part, that a contract or agreement for professional services may be made, negotiated and awarded without public bidding if the services to be provided are to be provided by a member of a recognized and licensed profession ; and

WHEREAS; adequate monies exist in the current or a previously approved budget of the board to fund the contract awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners Fire District No.2 Manalapan Township that the Oliver L.S. Soden Agency is hereby appointed insurance agent for the Board for the year 2016.

Moved by: **KIRKLAND**

Seconded by: **FLANNERY**

Roll Call Vote:

Ayes

5

Nays

0

Absent

0

Abstain

0

KIRKLAND, FLANNERY, PRIMIANO, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on March 2, 2016.

Joseph J. Spevak, Clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
KATHERINE A. LARSON BOARD BOOKKEEPER**

WHEREAS; The Board of Fire Commissioners requires the services of a fully qualified and experienced bookkeeper to assist in the preparation and maintenance of the Board's books and financial records; and

WHEREAS; Ms. Katherine A. Larson of 2366 Woodbine Lane Toms River, New Jersey has the necessary training and experience to render the professional bookkeeping services required by the Board of Fire Commissioners; and

WHEREAS; Adequate funds exist in the current fire district budget to fund the position hereby created.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. Manalapan Township that Katherine Larson is hereby appointed Bookkeeper for the year 2016.

BE IT FURTHER RESOLVED That the rate of compensation is hereby established at \$ 21,115.50 per annum.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Ms. Larson by the Clerk of the Board.

Moved by: **KIRKLAND** Seconded by: **PRIMIANO**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**
KIRKLAND, PRIMIANO, FLANNERY, HOGAN, SEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No. Manalapan Township on March 2, 2016.

Joseph P. Sevak clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
RONALD C. PETRICS R.M.A. DISTRICT AUDITOR FOR 2016**

WHEREAS; the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; Ronald C. Petrics is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate monies have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Ronald C. Petrics C.P.A. be, and the same, is hereby appointed auditor for the year 2016.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: **KIRKLAND**

Seconded by: **FLANNERY**

Roll Call Vote:

Ayes: **5**

Nays: **0**

Absent: **0**

Abstain: **0**

KIRKLAND, FLANNERY, PRIMIANO, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Twp. on March 2, 2016.

Joseph J. Jewak, Clerk

3/2/16

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 2 MANALAPAN TOWNSHIP APPOINTING JOHN MARINI FIRE DISTRICT ADMINISTRATOR FOR THE YEAR 2016

WHEREAS, The Board of Fire Commissioners of Fire District No.2 Manalapan Township is statutorily authorized to appoint professional staff to insure the orderly and proper functioning of the fire district; and

WHEREAS, The Board of Fire Commissioners believe that it is necessary and desirable to appoint an administrator to be primarily responsible for the day to day business operations and administration of the fire district; and

WHEREAS, John Marini has the requisite knowledge and experience to deal with the complex problems associated with the delivery of fire prevention/fire suppression services including the purchasing of supplies, and equipment, personnel administration and the maintenance and repairs of apparatus and equipment; and

WHEREAS, adequate funds have heretofore been appropriated in the fire district budget to fund said position

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Fire Commissioners of Fire District No. 2 Township of Manalapan that John Marini is hereby appointed to the position of Fire District Administrator for a period of one year, commencing on March 1, 2016 and terminating, unless otherwise renewed and extended February 28, 2017.

BE IT FURTHER RESOLVED, That the compensation to be paid to John Marini for services rendered to the Board of Fire Commissioners on a part time basis is hereby fixed at \$17,920.35 per annum.

Moved By: **FLANNERY**

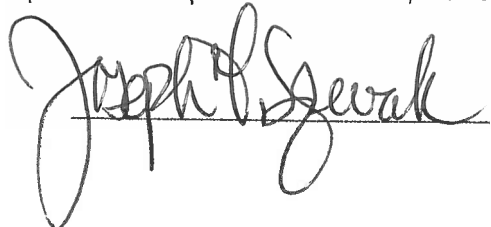
Seconded By: **KIRKLAND**

Roll Call Vote:

Ayes: **5** Nays: **0** Abstain: **0** Absent: **0**

FLANNERY, KIRKLAND, PRIMIANO, HOGAN, SEWAK

Certified to be a true copy of a Resolution duly adopted by the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan on March 2, 2016.

 Clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
DILWORTH PAXSON LLP BOND COUNSEL**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide specialized legal services required in connections with the issuance of bonds or notes of the district to finance public improvements; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Dilworth Paxson LLP is a recognized and duly licensed provider of specialized legal services required in connection with the issuance of bonds and notes by municipal governmental units to finance public improvements

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that a contract for professional services be and the same is hereby awarded to Dilworth Paxson LLP.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: **KIRKLAND**

Seconded by: **FLANNERY**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**

KIRKLAND, FLANNERY, PRIMIANO, HOGAN, SPEAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on March 2, 2016.

Joseph J. Gevrah Clerk

3/2/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR THE
YEAR 2016**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is a duly licensed attorney admitted to the practice of law in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2016

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: PRIMIANO

Seconded by: FLANNERY

Roll Call Vote:

Ayes: 5 PRIMIANO, FLANNERY, KIRKLAND, HOGAN, SPEVAK
Nays: 0
Absent: 0
Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on March 2, 2016.

Joseph D. Spevak, Clerk

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT
NO.2 MANALAPAN TOWNSHIP
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A
INTERLOCAL AGREEMENT WITH A NATIONALLY RECOGNIZED
COOPERATIVE ENTITY FOR THE PURPOSE OF PURCHASING FIRE
APPARATUS**

WHEREAS, the Board of Fire Commissioners Fire District No.2 Manalapan Township is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

WHEREAS, the Board of Fire Commissioners, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and;

WHEREAS, Houston-Galveston Area Counsel is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

WHEREAS, Houston-Galveston Area Counsel is authorized to contract with eligible entities for the purchase of goods and services; and,

WHEREAS, Houston-Galveston Area Counsel has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

WHEREAS, the Board of Fire Commissioners of Fire District NO.2 Manalapan Township desires to contract with Houston-Galveston Area Counsel;

NOW, THEREFORE, be it Resolved that:

1. The Chairman and Clerk of the Board of Fire Commissioners of Fire District NO.2 Manalapan Township are hereby authorized to execute complete any necessary paperwork required to enter into an inter-local agreement the Houston-Galveston Area Counsel;

2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;

3. The initial period of the agreement shall be for the balance of the Calendar year;

4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;

5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Counsel and in accordance with the Laws of the State of New Jersey;

6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Counsel;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Counsel;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

CERTIFICATION

I, Joseph Spevak, Clerk of the Board of Fire Commissioners of Fire District No.2, do hereby certify the above to be a true copy of a resolution duly adopted by the Board of Fire Commissioners Fire District NO.2 Manalapan Township in the County of Monmouth, State of New Jersey at its meeting held on March 2, 2016

Joseph D. Spevak
Clerk,

Date: March 2, 2016



State of New Jersey
Department of Banking and Insurance
Division of Banking - Depositories
PO Box 040
Trenton, NJ 08625-0040

Chris Christie
Governor

Kim Guadagno
Lt. Governor

Richard J. Badolato
Acting Commissioner

Patrick J. Mullen
Director

GOVERNMENTAL UNIT DEPOSIT PROTECTION ACT
NOTIFICATION OF ELIGIBILITY

BRUNSWICK BANK & TRUST CO.

The above noted public depository is eligible to act as a depository for public funds. This notification is based on information submitted in the certification statement filed in this Department for the period ending December 31, 2015.

As required in the Act and regulations, subsequent certification statements must be electronically filed in the Department as of March 31, June 30, September 30, and December 31 of each year and at such other times as the Commissioner may require.

This notification will be in effect until a new notification of eligibility is issued by the Commissioner or the Commissioner rescinds the notification of eligibility.

A handwritten signature in black ink, appearing to read "Richard J. Badolato", written over a horizontal line.

Richard J. Badolato
Acting Commissioner

Dated: Monday, February 01, 2016

TOWNSHIP OF MANALAPAN
Fire District #2
2016 Fire District Budget Payments

<u>Due Date</u>	<u>% to be Paid</u>	<u>Amount to Be Paid</u>
04/01/16	21.25%	\$ 267,801.00
07/01/16	22.50%	\$ 283,554.00
10/01/16	25.00%	\$ 315,060.00
12/31/16	31.25%	\$ 393,825.00
Total 2016 Levy		<u>\$ 1,260,240.00</u>

*Additional
items
next page*



Linda Hoffman
(856) 427-2789 Phone
(856) 428-4718 Fax
lshoffman@winnerford.com

**2016 FORD F250 EXTENDED CAB PICKUP TRUCKS
STATE OF NEW JERSEY CONTRACT A88726, T2100**

Standard equipment per specifications

6.2L V8 gas flex fuel engine 385 HP, 405 ft-lb torque with 6 speed automatic transmission
Tilt and telescoping steering wheel, intelligent oil life monitor
AM/FM stereo radio with 2 speakers and clock, dual air bags
Airbags, frontal driver & passenger, side impact and side air curtains
Safety canopy, trailer sway control, Advance Trac w/roll stability control
4 wheel power ABS brakes, front and rear disc, power steering
Mono-beam front axle with coil springs, 35 gallon fuel tank (~~8 foot bed~~) *6 1/2' Bed*
* Manual floor mounted transfer case with manual locking hubs (4x4)
155-amp HD alternator (gas), 650 CCA battery (gas)
LT245/75Rx17E BSW all season tires, includes spare
17" argent painted steel wheels with center hub, tire pressure monitor system
Painted front and rear bumpers, rear bumper is step type (pickup bed application only)
Black painted grille, solar tinted glass, air conditioning
Manual telescoping trailer tow mirrors with manual glass
Halogen headlamps, 2 front frame mounted tow hooks
Full width vinyl 40/20/40 bench seat with manual recline adjustment
Door trim-armrest/grab handle & reflector, black vinyl floor covering
11.5" day/night rearview mirror, SecuriLock anti-theft ignition
Tachometer, speedometer, oil pressure, transmission temp, engine temp, and fuel gauge
Black cluster w/black gauges w/white graphics and one button message center with
odometer, trip odometer, distance to empty, average fuel economy and engine hour meter
Interval windshield wipers, power point, standard XL trim

* 3 year or 36,000 mile basic, 5 yr or 60,000 mile Powertrain Warranty

Extended cab 21967.00

Available 8 foot or 6' 9" bed

* 4X4 3949.00

center console for radio & light setup



Linda Hoffman
 (856) 427-2789 Phone
 (856) 428-4718 Fax
lhoffman@winnerford.com

6 1/2 ft Bed instead of 8ft?

Additional items

1. front & rear chrome bumpers
 2. chrome grille
 3. full fancy wheel covers
- Available F250 Factory Options

X3E	Axle, Limited Slip (Ratio 3.73)	390.00
TBM	LT245/75Rx17E BSW AT (XL)	165.00
AS	Vinyl 40/20/40 Split Bench (Regular Cab)	Std.
* 213	Electric Shift-on-the-Fly 4x4	185.00
66S	Upfitter Switches (4)	125.00
* 473	Snow Plow Package	85.00
* 85S	Tough Bed Spray-in bedliner	495.00
53C	12.5K Trailer hitch	295.00
90L	Power Equip Group on XL	895.00
18B	Cab Steps (w/ Regular Cab)	320.00

* Western 8 1/2 ft Pro Plus 4995.00
 * Snow Deflector, Rubber 250.00

* Warranty: Premium Care 5/100000 \$0.00 Ded 3645.00

COMPLETE COST OF VEHICLE: 37761.00