

JUNE 1 , 2016

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Chief Perrone led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement-Notice of the time , date , location , & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. Mr. Spevak was asked to take Roll Call-Primiano, Flannery , Kirkland, Hogan & Spevak were present. Sign in sheet is on table for attendance. Others in attendance were :Youssouf, Petrics , Marini, Sorscher, Keaney, & Sarti 12/66. Larson & Hall were excused.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of May 4, 2016 & May 19, 2016. YES. Mr. Kirkland made a motion to accept minutes of May 4th & 2nd by Chairman Hogan , approved by all. Mr. Kirkland made a motion to accept minutes of May 19th & 2nd by Mr. Flannery, approved by all.

CHIEF'S REPORT-

Sta. 26-2Chief Keaney reported responding to 32 fire calls with 92.39 manhrs.

Upcoming Events: Reported by Chief Keaney

1. June 6thWork Detail/.Extrication Equip Demo at 7:30pm
2. June 11th ... Manalapan Day
3. June 13thFire Co mtg.at 8pm
4. June 20th...Drafting
5. June 27thForest Fire Class
6. July 4thOFF / Holiday
7. July 6thFire Comm. Mtg. 8pm
8. July 11thFire Co. mtg. 8pm

Following items reported by Chief Keaney & his Line Officers:

1. Need turnout gear for (2) men
2. Need 16ft ladder off 26-2-90 at \$571.00
3. Fire Police Schooling / Mike D. at Mercer county ,cost \$ 100.00
4. Firefighter 1 school /Tim Leitstein - Middlesex County at \$ 341.00
5. Misc. equipment for Fire Police, cost of \$ 90.50
6. Pump testing on June 10, 2016

Sta. 12-1Chief Sarti reported responding to 13 fire calls in 26-2 area with 59.36 manhrs & 5 fire calls in PRA with 24.22 manhrs.

Received new cutter unit ,added to Extrication Tools.

LEGAL- Youssouf

1. Handed out corrected Resolution of 5/4/16 . Authorizing the purchase of a Pierce Pumper/ Rescue Fire Engine Through the Houston – Galveston Area Council.
2. HGACBuy / Interlocal Contract for Cooperative Purchasing . ILC # 16-5187

AUDITOR- Petrics

1. Audit – needs Insurance infoBob Soden & John Marini
2. Inventory was completed by Chief Keaney

INSURANCE- Marini / Soden

Need size of rear building for Insurance purposes

ADMINISTRATOR'S REPORT- Marini

1. Wagner Electric working at Harrison Industrial Park , disconnecting Antenna unit.
2. All cellphones okay.
3. Need to move Chief Perrone to correct plan.
4. Convex mirror fell off Fire truck , not accident related.
5. Situation with 26-2-78 at a Drill scene, 26-2-66 & 67 aware . Happened on May 23, 2016. Marini to give me write up.

TRUCK REPORT- Sorscher

1. 26-2-78.....New r/side lower seal beamIn House
Tech came down to diagnose gauge problems.....Fire & Safety
2. 26-2-80.....Rebuild P.T.O. w/new seals & gasket kit, rebuild both Auxiliary... First Priority
Intake valves, repair melted wires along frame in the exhaust “ “
Area, Repair wheel chock holder..... “ “
3. 26-2-87.....New left /frt brake caliper & brake hose installed.....Englishtown Auto.
4. 26-2-90.....New pressure gauge in bucket for deck gun.....Emerg. Equip.
Annual chassis , pump, Gen. & aerial service Blaze Auto.
5. 26-2-95.....Brought to Firehouse for coverage for Tanker Drill..... In House
6. Sorscher gave Fire Comm ,Vendor ,Certificate of Insurance for he file.

OLD BUSINESS

Workmen's Compensation Court , 5/25/16 . Stephen DuBois vs,. Manalapan Twp. BOFC Dist.

NEW BUSINESS

1. Rear Storage building
2. Discussed Sewer line / Ploskonka& Youssouf need to discuss
3. Following items needed by Chief Keaney :
16 ft. ladder, misc. fire police equip., Firefighter 1 / Leitstein & Fire police / Mike D.
Total cost \$ 1102.50Motion made by Mr. Kirkland & 2nd by Mr. Flannery, approved by all.
4. US Dept. of Commerce, US Census Bureau , Gov't units survey, copy attached. 5/23/16

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 8:45pm & 2nd by Mr. Primiano , approved by all.

Mr. Toia / member of the Manalapan Twp. Fire Co. #1 thanked the Board of Fire Comm. For the purchase of the New Pierce Pumper/ Rescue Truck. Chief Keaney received good comments

from EMS & Medics at the scene, thanked the Fire Rescue people for working on a person ,to save his life , at the Citgo gas station

Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 8:50pm & 2nd by Mr. Primiano, approved by all.

TREASURER'S REPORT- Kirkland

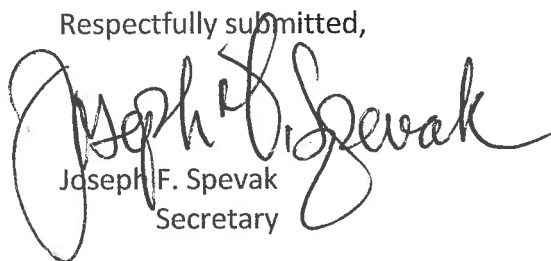
Mr. Primiano made a motion to pay all bills in the amount of \$ 33,331.19 & 2nd by Mr. Flannery, approved by all.

GOOD & WELFARE

There will be no Workshop needed on June 16, 2016

Since there was no further business Mr. Flannery made a motion for adjournment at 9:05pm & 2nd by Mr. Primiano ,approved by all.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph F. Spevak". The signature is written in a cursive style with a large, looping initial "J".

Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763

Bill List
Monthly Meeting June 1, 2016

ADP	9,089.19
Allied Oil, LLC	579.52
Auto King Parts & Supplies	76.52
Cablevision	100.59
Charles Sacco	67.41
Continental Fire & Safety, Inc.	4,147.17
Document Solutions Leasing	132.82
Douglas Frueh	67.41
Edward Dillon	67.41
Englishtown Automotive, Inc.	249.11
First Priority Emergency Vehicle	2,638.25
Jersey Coast Fire Equipment	144.85
John Marini	67.41
Joseph Youssouf	11,689.00
Middlesex County Fire Academy	289.00
Mooremedical	175.07
New Jersey Emergency Vehicles	227.40
Patrick Flannery	67.41
Richard Hogan	67.41
St. of NJ Dept of Labor Bureau of Boiler & Pressure Vess	130.00
Taylor Mills Family Medical, P.C.	660.00
Timothy Kirkland	1,486.49
Verizon	156.37
Verizon Wireless	887.97
William Frueh	67.41



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC No.: **16-5187**
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * Manalapan Township Board of Fire Commissioners Fire District # 2, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * 5 Sweetmans Lane Manalapan, NJ 07726

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * Mar 02, 2016 (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * Mar 01, 2016 and ends * Feb 28, 2017. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

* Manalapan Township Fire District # 2
 Name of End User (local government, agency, or non-profit corporation)

* P. O. Box 54
 Mailing Address

* Tennent New Jersey 07763
 City State ZIP Code

*By: *[Signature]*
 Signature of chief elected or appointed official

* Richard W. Hogan, Chairman 4/19/2016
 Typed Name & Title of Signatory Date

Houston-Galveston Area Council
 3555 Timmons Lane, Suite 128, Houston, TX 77027

By: *[Signature]*
 Executive Director

Attest: *[Signature]*
 Manager

Date: *April 22, 2016*

*Denotes required fields

GU-RL1
(11-2015)



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau

Washington, DC 20233-0001

Dear Government Official:

If you have already submitted your 2016 Government Units Survey, thank you for your response and please disregard this notice.

Our records indicate that your 2016 Government Units Survey (OMB No. 0607-0930) has not been received. The survey, authorized by Title 13, United States Code, Sections 161 and 193, gathers information on the basic characteristics of all local, general purpose, and special district governments.

If you have not responded to this survey, please provide the requested information, using one of the following options:

- Complete and mail the questionnaire you received with this packet.
- Complete the survey online at <https://respond.census.gov/gus> using the User ID and Password below.

User ID: See enclosed form

Password: See enclosed form

If you need assistance, please contact our office by phone at 1-888-369-3613 weekdays between 7 AM and 5 PM ET, or by email at esmd.gus.psfcb@census.gov.

Please retain a copy of your response for your records.

This survey collects information to update the universe of all county, municipal, township, and special district governments for the 2017 Census of Governments. The information collected in this voluntary survey serves as an integral part of maintaining the frame from which all public sector surveys are drawn.

Thank you for participating in the 2016 Government Units Survey. The Census Bureau appreciates your help.

Sincerely,

Kevin E. Deardorff
Division Chief for Economy-wide Statistics
U.S. Census Bureau

2017 Census Of Governments Government Units Survey - Electronic Reporting -

Enter your survey responses online using the Census Bureau's website.

STEP 1: Go to the survey's website <https://respond.census.gov/gus>



2017 Census of Governments
Government Units Survey



Website: census.gov/governments
Email: gsand@iaa.ehlers.com
Telephone: 1-888-369-3613 weekdays, 7 AM to 5 PM ET

OMB No. 0570-0046 Approval Expires: 03/31/2016

Welcome to the 2016 Government Units Survey

- The due date is April 25, 2016.
- This is the web collection system that enables public entities to respond to the U.S. Census Bureau's 2016 Government Units Survey via the Internet.

Login

- To log in, please enter the User ID and Password indicated on the form or the letter and press the "Login" button.
 - User ID and Password are case sensitive.
 - If you forgot your User ID and/or Password, contact us at 1-888-369-3613 weekdays, 7AM to 5PM ET.
- Please note: You will be logged out of the system after 45 minutes of inactivity. No data will be lost.

User ID:

Password:

REPORT ONLINE: It's fast and easy to Respond to this survey via the Internet at the following URL: <https://respond.census.gov/gus>

User ID:

Password:

You may respond to this survey online at respond.census.gov/gus. Use the User ID and Password below to log in and complete the survey online.

User ID:

Password:

Burden Statement

Accessibility

Privacy

Security

STEP 2: Enter your User ID and Password found in the letter you received in the mail.

Respond Online!

Our web collection system is both ***fast*** and ***secure***.

- It allows you to:
- Upload files
 - View auto-summed totals
 - Assess possible data issues instantly
 - Navigate with a user-friendly interface
 - Access detailed information about the survey
 - Print a blank form
 - Review and print a completed copy of the form

2017 Census of Governments Government Units Survey

About Survey

[View/Print Report as PDF](#)

[FAQ](#)

[Logout](#)

Website: [Census of Governments - Organization](#)
Email: esmd.gus.psfcb@census.gov
Telephone: 1-888-369-3613 weekdays, 7 AM to 5 PM ET

Submission Confirmation

Thank you for completing the **2016 GOVERNMENT UNITS SURVEY**. The U.S. Census Bureau has received your data and appreciates your time and participation. Please keep a copy of the completed survey for your records by selecting the "View/Print Report as PDF" button below.

ID: 344152418


Government Name: MANALAPAN TOWNSHIP FIRE DISTRICT 2, NJ

Submission Date & Time: Monday, May 23, 2016, 02:04:45 PM EDT

[Print Confirmation Screen](#)

[View/Print Report as PDF](#)

[Logout](#)

The letters PDF or the  icon indicate a document is in the [Portable Document Format \(PDF\)](#). To view the file you will need the [Adobe® Reader](#), which is available for **free** from the [Adobe web site](#).

[Burden Statement](#)

[Accessibility](#)

[Privacy](#)

[Security](#)



U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

FORM
GUS-1 (10-15-2015)

2017 CENSUS OF GOVERNMENTS Government Units Survey

OMB No. 0607-0930: Approval Expires 12/31/2017

DUE DATE:

Past Due

RETURN TO:
U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Need help or have questions?

- **Visit**
census.gov/govs/cog2017
- **Call**
1-888-369-3613 weekdays,
7am to 5pm ET
- **Email**
esmd.gus.psfcb@census.gov

In correspondence pertaining to this report, please refer to the User ID below the address box.



ID 34415241800000 902 1700 01 0 GUS1 344
SEQ001-27004



MANALAPAN TOWNSHIP FIRE DISTRICT 2
ATTN: SECRETARY
PO BOX 54
TENNET NJ 07763-0054

REPORT ONLINE: It's fast and secure. Respond to this survey via the Internet at the following web address using the supplied User ID and Password: <https://respond.census.gov/gus>

User ID: **344152418**

Password: **V\$a83688**

GENERAL INSTRUCTIONS

Please use a black or blue ballpoint pen. Do not use pencil or felt tip pen.

1 Is the addressee title/department and mailing address the same as shown in the address label?
Mark "X" only one box.

Yes - Go to **2**

No - Enter correct information below

Addressee Title or Department

ATTN:

Street 1

Street 2

City

State

Zip Code

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Please continue on the next page



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PART 3 - REMARKS

5 Use this space for any explanations that may be essential in understanding the reported data.

Include

- Any significant changes
- Any difficulties encountered in completing this form

PART 4 - CONTACT INFORMATION

6 Who should be contacted to answer questions about data reported on this form?

Name of contact person - Please print

Title of contact person - Please print

Timothy Kinkland

Commissioner / Treasurer

Area code and phone number

Extension

Area code and fax number

732 803 6177

732 462 2523

Email Address - Please print

Date form was completed
(MM) (DD) (YYYY)

Kinkland@MTFCBoard.com

05 23 2016

**Thank you for completing this form.
Retain a copy of the completed questionnaire for your records.**

NOTE: The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Sections 161 and 193. You are not required to respond to this collection of information if it does not display a valid approval number from the Office of Management and Budget (OMB). The eight-digit OMB number is 0607-0930 and appears in the upper right corner of this report form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, under the Paperwork Reduction Act, we could not request your participation in this voluntary survey. Information provided on this questionnaire compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9(b).

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their activities. Public reporting burden for this collection of information is estimated to be an average of 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: ECON Survey Comments 0607-0930, U.S. Census Bureau, 4600 Silver Hill Road, EMD-6K064, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov; use ECON Survey Comments 0607-0930 as the subject.

