

AUGUST 3 , 2016

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Zander led all present with the salute to the Flag. Mr. Youusouf read the Sunshine Statement- Notice of the time, date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District . Mr. Spevak was asked to take Roll Call- Primiano , Flannery , Kirkland , Hogan & Spevak were present. Others in attendance were : Youssouf, Marini, Larson, Keaney, Belote, Sorscher, & Sarti 12/66. Petrics & Hall were excused. Sign in sheet on table for attendance.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of July 6, 2016 . YES . Mr. Kirkland made a motion to accept minutes as read & 2<sup>nd</sup> by Mr. Flannery, approved by all.

CHIEF'S REPORT –

Sta. 26-2 ...Chief Keaney reported responding to 36 fire calls with 94.47 manhr

Upcoming Events : Repored by Chief Keaney

1. Aug. 8<sup>th</sup> .....Fire Co. mtg. at 8pm
2. Aug. 15<sup>th</sup> .....Drill / Captain
3. Aug. 22<sup>nd</sup> .....Work Detail
4. Aug. 29<sup>th</sup> .....Middletown Smoke House
5. Sept. 5<sup>th</sup> .....Work Detail
6. Sept. 7<sup>th</sup> .....Fire Comm mtg. at 8pm
7. Sept. 12<sup>th</sup> .....Fire Co. mtg. at 8pm

Following items reported by Chief Keaney & his Line Officers:

1. Keaney stated Radio's ok / need to order Antenna's for portables
2. Turnout gear to be sized & ordered for one person.
3. Antenna's for portables , cost of \$117.00
4. Middletown Smokehouse cost of \$400.00
5. Check out all Extrication equip. on 26-2-80 cost of \$1,045.00  
From Continental Equip.
6. Replenish EMS supplies at cost of \$ 300.00

Sta. 12-1...Chief Sarti reported responding 14 fire calls in 26-2 area with  
With 57.11 manhrs .& 7 fire calls in PRA with 32.55 manhrs. In  
June . Responded to 13 fire calls in 26-2 area with 116.22 manhrs.

& 2 fire calls in PRA with 13.11 manhrs.

Chief Sarti thanked all people that responded to fire call at Hair Systems. He had asked if Sta. 26-2 had any damaged equip.. Chief Keaney stated we had none.

TRUCK REPORT- Sorscher

1. 26-2-77.....Repair left / frt. Tire with new tube.....Edwards Tire
2. 26-2-80.....Replace clear glass lens at pump panel lite.....In House
3. 26-2-87.....Secure wiring harness to back of siren .....In House
4. 26-2-88.....Lube, oil & filter change, Replace right side  
Exhaust manifold.....Freehold Dodge
5. 26-2-90.....Replace battery indicator display gauge..... 1<sup>st</sup> Priority
6. 26-2-96 ..... Annual chassis & pump service .....Blaze Auto  
Lube actuators for side dumps ..... “ “

All vehicles are currently in Service.

PRES. of the Fire Co.- Belote

1. Open House / Blood Drive to be on Oct. 2 , 2016.
2. Checking out patio furniture
3. Need to check on date for Installation Dinner at Knob Hill.

INSURANCE – Marini

1. Bob Soden was contacted regarding Insurance coverage for New Building
2. Beneficiary cards for New members / Leitstein
3. Hair Systems fire call – No Claims
4. Rental of M. Mills building ,has been cancelled , since New Building is completed.

ADMINISTRATOR’S REPORT- Marini

1. Mr. Primiano needs New cellphone.
2. Harrison Ave. booster antenna unit is done by Sta. 26-2.
3. Rec’d 3 water outlet keys . ( Spevak hung up one inside Bldg. , Fire Comm. Office, & Chief Keaney .
4. Thinking of Key Fobs for New Bldg.

IT OFFICER- Hall/ Marini

Rec’d 20 fobs & tape ribbon.

LEGAL- Youssouf

1. Resolution – Accepting the Report on Audit for the Year ended 12/31/15. Motion made by Mr. Kirkland & 2<sup>nd</sup> by Mr. Primiano , approved by all.
2. Final payment for Apex Enterprises of Union, Inc. amount of \$ 16,378.03.

AUDITOR- Petrics

On Vacation

BOOKKEEPER- Larson

1. Audit / Withum, Smith & Brown . MCIA survey

OLD BUSINESS

1. Propane tanks from Harrison Industrial Park, need to be gotten rid of.
2. Recall letter for 2004 – 09 Durango /passenger airbag inflator . Engineer Sorscher is aware of recall, also has a copy.
3. Verizon credit
4. Complimentary passes for Convention Hall at Texas Expo from Pierce.

NEW BUSINESS

1. Fire & Safety / Primiano..... Fire flow stated that 26-2-78 pump failed. Fire & Safety came to Firehouse did testing of Truck . Advised Fire Co. that there was nothing wrong , everything operating properly. No further action taken at this time. July 13,2016.
2. Rec'd 3 water outlets turn keys.
3. Mr. Marini reported that drainage & landscaping was completed.
4. Pres. Belote stated there is chipping of concrete apron in front of Engine bays ,
5. Mr. Marini stated rec'd Certificate of Occupancy , for New Building .
6. Purchase the following items for the Chief: Continue Middletown Training \$400.00, antenna's \$117.00, EMS equip. \$300.00 & Test extrication equip. on 26-2-80 \$ 1,045.00.....Total= \$1,862.00. Motion made by Mr. Flannery & 2<sup>nd</sup> by Mr. Primiano, approved by all.
7. Mr. Spevak explained A/Cond unit in attic & outside, there was a continuing problem with a 20 year old unit. Mike Hague Heating & A/cond. Tried to fix unit, that was leaking onto our ceiling tiles .Parts were no longer available. Removal of old unit & installation of complete new unit was done in one day, with 95 deg. Weather. In the amount of \$ 9,840.00. Emergency acquisition . copy attached.
8. Mr. Marini discussed ceiling tiles, lights, insulation to leave as is for month.

9. Mr. Spevak mentioned that the drain down spouts on New Bldg. pour water into seams of concrete pad in front of garage doors. Marini stated we need to hire a handyman to do a punch list , of various jobs around Firehouse, he will handle.

10. Next project " Opt- to Com " – GPS

11. Sewer line / Youssouf to contact Ploskonka

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 8:35 pm & 2<sup>nd</sup> by Mr. Primiano, approved by all. No Business Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 8:37pm & 2<sup>nd</sup> by Mr. Primiano, approved by all.

TREASURER'S REPORT- Kirkland

Mr. Flannery made a motion to pay bills in the amount of \$ 83,843.98 & 2<sup>nd</sup> by Mr. Primiano, approved by all.

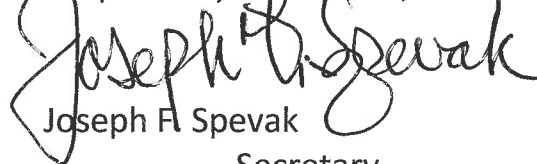
GOOD & WELFARE-

1. There will be no Workshop meeting on Aug. 18, 2016

2. Wounded Warrior Golf Tournament at Knob Hill on Aug. 4 ,2016 at 7am . Hogan & Marini taking 26-2-90 to hang up flag.

Since there was no further business Mr. Flannery made a motion for adjournment at 8:50 pm & 2<sup>nd</sup> by Mr. Primiano, approved by all.

Respectfully submitted ,



Joseph F. Spevak

Secretary

8/3/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.2 TOWNSHIP OF MANALAPAN ACCEPTING THE REPORT ON AUDIT FOR THE YEAR ENDED 12/31/15**

**Whereas;** N.J.S.A. 40A:14-89 requires boards of fire commissioners to have prepared annually a report on audit of the District's financial books and records; and

**Whereas;** The Board of Fire Commissioners heretofore appointed the firm of Withum, Smith and Brown to serve as auditors, Ronald Petrics, C.P.A., R.M.A. being auditor in charge, to perform the audit required by statute and administrative regulations; and

**Whereas;** The Board received the audit for the year ended December 31, 2015 at its regularly scheduled meeting of August 3, 2016 and reviewed same, paying careful attention to the sections of the audit report entitled "General Comments" and "Recommendations" ; and

**Whereas;** The Board finds the Report on Audit to be accurate and acceptable as prepared and notes that there were no recommendations which would require the adoption of a corrective action plan.

**NOW, THEREFORE, BE IT HEREBY RESOLVED,** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the audit for the year ended December 31, 2015 is hereby accepted.

**BE IT FURTHER RESOLVED,** that a synopsis of said audit be published in the official newspaper of the Fire District and a copy of the proof of publication be filed with the Division of Local Government Services, State of New Jersey as soon as practicable.

Moved by: **KIRKLAND**

Seconded by: **PRIMIANO**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**

**KIRKLAND, PRIMIANO, FLANNERY, HOGAN, SPEVAK**

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 2 Township of Manalapan on the **3** day of **AUGUST**, 2016.

*Joseph P. Spevak*, Clerk

BOARD OF FIRE COMMISSIONERS  
MANALAPAN TOWNSHIP FIRE DISTRICT #2  
P.O. BOX 54  
TENNENT, NEW JERSEY 07763

Bill List  
Monthly Meeting August 3, 2016

ADP	9,089.19
Advantage Fire & Security, Inc.	125.00
Allied Oil, LLC	416.26
American Cloud Services	250.00
Apex Enterprises of Union, Inc.	16,378.03
Auto King Parts & Supplies	101.82
Charles Sacco	67.41
Continental Fire & Safety, Inc.	2,737.61
Document Solutions Leasing	132.82
Douglas Frueh	67.41
Edward Dillon	67.41
Edwards Tire Co., Inc.	410.90
Emergency Equipment Sales	340.38
Fire & Safety Services, LTD	3,922.61
First Priority Emergency Vehicles	255.00
First Responder Joint Insurance Fund	32,298.00
Freehold Dodge	702.53
Generation Consultants, LLC	150.00
Hague Heating & Cooling Services, LLC	9,840.00
J S Wagner Electric, LLC	525.00
John Marini	67.41
Joseph Spevak	15.00
NetLink	415.00
NetLink Web Services	199.00
Patrick Flannery	67.41
Richard Hogan	67.41
Ronald M. Schneider & Associates, P.C.	2,100.00
St of NJ Dept. of Labor & Workforce Development	16.50
Staples Credit Plan	8.87

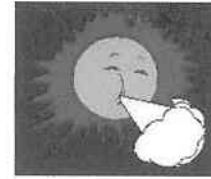
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**Hague Heating & Cooling Services, LLC**

60 Pine Drive PO Box 291  
 Roosevelt 08555  
 (609)448-5424  
 haguecomfort@gmail.com

**INVOICE****BILL TO**

Joe Spevak  
 Manalapan Twp Fire Company  
 #1  
 5 Sweetmans Lane  
 Manalapan, NJ 07726

**INVOICE #** 1261**DATE** 08/02/2016**DUE DATE** 08/02/2016**TERMS** Due Now

ACTIVITY	QTY	RATE	AMOUNT
<b>Installation</b> Remove and haul away old equipment Install 1 new TRANE XR16 seer (410a) 5 ton outdoor condensing unit. Model# 4TTR6061. Install 1 new TRANE TEM3A0C60 5 ton air handler in attic. Install 1 new emergency drain pan Install 1 new thermostat Complete all necessary duct work, piping and electrical. Start and test system  For equipment removal, some of the attic access will need to be enlarged. Repair of attic access opening will be required to be completed by others and is not included in this proposal.	1	9,840.00	9,840.00
<b>Warranty</b> 2 year guarantee on labor. 10 year guarantee on parts.	1	0.00	0.00
<b>Permit Fee</b> We obtain the necessary township permit then invoice the exact amount to the customer.	1	0.00	0.00

BALANCE DUE

**\$9,840.00**

HVAC Contractor License #19HC00144600



**Fire and Safety Services, LTD**  
200 Ryan St  
South Plainfield, NJ 07080  
Phone No. (800) 400-8017  
Fax No. (908) 412-0513

## SERVICE INVOICE

July 13, 2016  
Invoice No. S116-1403  
Due Date 08/12/16

Page 1

Bill-to Customer No. M100180-0  
MANALAPAN FIRE DISTRICT #2  
P.O. BOX 54  
TENNENT, NJ 07763  
TIM KIRKLAND, COMM.

Customer No. M100180-0  
Salesperson ED REAGAN  
Order No. SWO16-1374  
Payment Terms Net 30 Days  
Shipment Method

**Company Name** MANALAPAN TWP FIRE

<b>Apparatus Number</b> 26-2-78	<b>License Plate</b> MG MTFC78	<b>Mileage</b>
<b>Apparatus Make</b> PIERCE	<b>Apparatus Model</b> QUANTUM	<b>VIN</b> 4P1CU01H09A009
<b>Aerial Make</b> N/A	<b>Aerial Model</b> N/A	<b>S/N</b> 21540
<b>Pump Make</b> WATEROUS	<b>Pump Model</b> CMU	<b>Pump S/N</b> 134895

### Fault Comments

1- CHECK TANK CHECK VALVES  
UNIT FAILED PUMP TEST REPORT WILL FOLLOW  
CONTACT SONNY 917-855-3819  
CONTACT SONNY 917-855-3819

### Resolution Comments

Work performed at your location. June 216.  
Travel to the firehouse. Check several items on Engine 26-2-78.  
Drained the pump and removed the steamer intakes and elbows. Opened the MIV valves and removed the screens. Flappers were moving freely. The transfer valve was moving fully between volume and pressure. Put everything back on and removed the discharge caps and performed a vacuum test. The pump only lost 1" of vacuum in 5 minutes. Flooded the pump and ran it at different RPM's and checked pressures in volume and in pressure. At 3 different RPM's the pressure reading in the volume was 1/2 of what it was in pressure. Capped all discharges and opened all discharge. All gauges, including the master discharge gauge, were within 10psi of each other. Advised the FD that was unable to find / duplicate any of the issues that the truck was failed for and was asked to hook to a hydrant to make sure it was flowing capacity. Flowed deck gun and one 2.5 and was flowing around 1600gpm. If we had added another 2.5" hose it would have flowed the 2000gpm capacity. Advised the FD that the truck was operating properly. No further action taken at this time.

**and Safety Services, LTD**  
Ryan St  
South Plainfield, NJ 07080  
Phone No. (800) 400-8017  
Fax No. (908) 412-0513

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July 13, 2016  
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TENNETT, NJ 07763  
TIM KIRKLAND, COMM.

Customer No. M100180-0  
Salesperson ED REAGAN  
Order No. SWO16-1374  
Payment Terms Net 30 Days  
Shipment Method

<b>Parts Subtotal</b>	25.00
<b>Labor Subtotal</b>	456.00
<b>Sublet Subtotal</b>	0.00
<b>Total USD</b>	<b>481.00</b>

**IMPORTANT SAFETY RECALL**

**S43 / NHTSA 16V-352**

This notice applies to your vehicle (VIN: 1D8HB38P49F712474).

Dear MANALAPAN FIRE DISTRI:

This interim notice is sent to you in accordance with the National Traffic and Motor Vehicle Safety Act to inform you that your vehicle<sup>[1]</sup> requires a safety recall repair. FCA US has decided that a defect, which relates to motor vehicle safety, exists in certain **2007-09 Chrysler Aspen, 2005-12 Chrysler 300, 2008-12 Dodge Challenger, 2006-12 Dodge Charger, 2005-11 Dodge Dakota, 2004-09 Dodge Durango, 2005-08 Dodge Magnum, 2004-10 Dodge RAM and 2007-12 Jeep Wrangler** vehicles.

**YOUR ADDITIONAL OPTIONS**

**1. RECOMMENDED OPTION**

Visit [recalls.mopar.com](http://recalls.mopar.com) to sign up for email notification for when remedy parts become available. You will be asked to provide your Vehicle Identification Number (VIN), provided above

**2. Wait for FCA US to contact you** again, by mail, with a follow-up recall notice when remedy parts are available

**3. Visit [www.safercar.gov/rs/takata](http://www.safercar.gov/rs/takata)** for more information on Takata recalls

**4. Call the FCA Recall Assistance Center at 1-800-853-1403.** An agent can sign you up for email notification for when remedy parts become available, or answer any other questions that you may have

*Why is my vehicle being recalled?*

The front passenger airbag inflator may rupture, due to excessive internal pressure, during normal airbag deployment events. This condition is more likely to occur if your vehicle has been exposed to high levels of absolute humidity for extended periods of time.

*What is the risk?*

**An inflator rupture may result in metal fragments striking the vehicle occupants resulting in serious injury or death.**

*How do I resolve this important airbag issue?*

**Parts required to provide a permanent remedy for this condition are not currently available.** We are making every effort to obtain these parts as quickly as possible, and will service your vehicle free of charge (parts and labor).

*What do I need to do?*

**FCA US will contact you again, by mail, with a follow-up recall notice when remedy parts are available.** Once you receive your follow-up notice, simply contact your Chrysler, Jeep, Dodge or RAM dealer right away to schedule a service appointment<sup>[2]</sup>. Additional options for your next steps are included on the left side of this notification. We appreciate your patience.

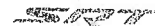
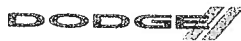
If you have already experienced this specific condition and have paid to have it repaired, you may visit [www.fcarecallreimbursement.com](http://www.fcarecallreimbursement.com) to submit your reimbursement request online<sup>[3]</sup>. Once we receive and verify the required documents, reimbursement will be sent to you within 60 days. If you have had previous repairs performed and/or already received reimbursement, you may still need to have the recall repair performed.

We apologize for any inconvenience, but are sincerely concerned about your safety. Thank you for your attention to this matter.

Customer Care / Field Operations  
FCA US LLC

*Note to lessors receiving this recall: Federal regulation requires that you forward this recall notice to the lessee within 10 days*

[1] If you no longer own this vehicle, please help us update our records. Call the FCA Recall Assistance Center at 1-800-853-1403 to update your information.  
[2] If your dealer fails or is unable to remedy this defect without charge and within a reasonable time, you may submit a written complaint to the Administrator, National Highway Traffic Safety Administration, 1200 New Jersey Ave., S.E., Washington, DC 20590, or you can call the toll-free Vehicle Safety Hotline at 1-888-327-4236 (TTY 1-800-424-9153), or go to [safercar.gov](http://safercar.gov).  
[3] You can also mail in your original receipts and proof of payment to the following address for reimbursement consideration: FCA US Customer Assistance, P.O. Box 21-8004, Auburn Hills, MI 48321-8007, Attention: Recall Reimbursement.



Stockels Lawn & Landscaping, Inc.	508.83
Taylor Mills Family Medical, P.C.	660.00
Timothy Kirkland	1,057.41
Verizon	158.38
Verizon Wireless	625.38

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TOTAL \$ 83,843.98

Respectfully submitted,


Timothy Kirkland  
Treasurer

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Treasurer