

DECEMBER 2 , 2015

The regular scheduled meeting was called to order by Acting Chairman Flannery at 8pm & Mr. Marini led all present with the salute to the Flag. Mr. Youssef read the Sunshine Statement- Notice of the time , date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. Mr. Spevak was asked to take Roll Call- Kirkland , Flannery & Spevak were present. Others in attendance were: Youssef , Petrics , Marini, Belote, Bob Soden & Keaney . Sign in sheet was on table for attendance. Primiano, Hall, Hogan, Sarti / 12-66 & Larson were excused.

Mr. Flannery asked if all Fire Comm. Had enough time to review minutes on Nov.4,2015 YES, Mr. Kirkland made a motion to accept minutes as read & 2nd by Mr. Flannery ,approved by all. Mr. Flannery made a motion to accept minutes of Nov. 25, 2015 & 2nd by Mr. Kirkland, approved by all.

CHIEF'S REPORT-

Sta. 26-2Chief Keaney reported responding to 31 fire calls w/ 89.19 manhrs.

Upcoming Events : Reported by Chief Genieczko

1. Dec. 7thFire Co. Xmas party
2. Dec. 14 th.....Fire Co. Meeting at 8 pm
3. Dec. 20th Santa Run
4. Dec. 21 st.....Night OFF
5. Dec. 28 th..... Drill
6. Jan. 4th Work Detail

Following items reported by Chief Keaney & his Line Officers

1. Turnout gear is good.
2. Keaney needs to discuss with Capt. Freuh , regarding radio's , work with Sta. 12-1.

Sta. 12-1 Chief Sarti was excused

TRUCK REPORT- Sorscher/ Keaney

1. 26-2-66.....Annual Chassis Service.....Freehold Ford
2. 26-2-67.....Remove all Emerg. Equip. from vehicle for trade-in In House
3. 26-2-77.....Replace missing #4 discharge drain knob..... First Priority
4. 26-2-78.....Clear Regen light from instrument panel..... In House
Install New Fire Exting. Brkt. In left side cabinet..... In House
5. 26-2-80.....Install New Shelving in right front compartment..... In House
6. 26-2-96.....Replace all baffles W/ New Hardware using 3/8 " poly pro. Blaze Auto
Annual Chassis & Pump Service " "
Fiberglass repair – Cracked seam at rear of tank " "
7. 26-2-90.....Install New set of LED Lights on BucketEmer. Equip.
Check & tighten Hydraulic lines for leaks Blaze Auto

- Install New set of LED Taillights rear of Truck..... In House
8. 26-2-95.....Annual Chassis , Pump & generator Service.....First Priority
9. 26-2-99.....N.J. State Inspection & New gas cap DMV / In House

Received a copy of U.L. Test Results on 26-2-90 . 5 yr. Certification & sent out a sample of Hydraulic Fluid from # 90 to be tested.

New 2016 Ford Explorer / 26-2-67 dropped off at Harry's Signs by Marini & Spevak

PRES. of the Fire Co. – Belote

1. Regarding the situation of Bill Freuh & Michael Bisogna , not contacting Mr. Flannery directly for gym membership. Pres. Belote spoke with Mr. Bisogna directly, he decided to withdraw his membership. Chief Keaney advised Mr. Freuh , that he will not get reimbursed from the gym . Since he never approached Mr. Flannery to become a gym member through the Fire Comm.
2. Fire Co. Xmas party on Dec. 7th
3. Santa Run Dec. 20th

INSURANCE – Marini / Bob Soden

1. 2016 insurance cards given to Chief Keaney
2. Total Assessment Proposal / Annual Premium \$ 96,890 , for Budget

ADMINISTRATOR'S REPORT – Marini

1. Air/Gas System
2. Cooper Power/ generator
3. Cellphones
4. Brashar Hali / the go through person at Harrison Ave. Complex regarding , Tower Radio . propane tanks are Dist #2 ,equipment.
5. New rear building , within the next couple days / concrete to be poured

IT OFFICER- Hall/ Marini

Replacement laptop for Ms. Larson , is not on State Contract , have to wait. Hopefully in near future.

OLD BUSINESS

No Business

NEW BUSINESS

1. Cooper Power / Generator costs for service is now \$331.50 per 6 months. Received a new bill cost of \$940.00 per year. Mr. Kirkland will call to check if that's correct amount.
2. Received Communications Shared Services fee-2016 from Board of Chosen Freeholders . There will be No Increase for year 2016, the fee will remain the same at \$ 7,598.72 per your Shared Services agreement , we will receive an invoice in early 2016. From Stephen Callas. Copy attached.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 8:40pm & 2nd by Mr. Kirkland, approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 8:42pm & 2nd by Mr. Kirkland , approved by all.

LEGAL- Youssouf

1. Mr. Youssouf stated that Budget Hearing , First reading of the Budget for 2016 . Mr. Youssouf read the proposed 2016 Budget. Annual Budget reflects Total Revenues of \$ 1,400,080 & the amount to be raised by taxation is \$ 1,260,240 . Tax rate will stay the same as 2015. Tax rate 2016 : 0.051. Mr. Youssouf asked for a motion on the reading. Mr. Kirkland made a motion approve 2016 Budget as read & 2nd by Mr. Spevak. Roll Call Vote- Kirkland , Spevak , & Flannery voted YES. Primiano & Hogan were excused.

2. Resolution- Canceling certain Capital projects& transferring unexpended balances to the Garage Const. Project. Amount of \$ 262,666.76. Motion made by Mr. Kirkland & 2nd by Mr. Primiano. Roll Call Vote- Kirkland, Primiano, Flannery, Hogan & Spevak voted YES.

AUDITOR- Petrics

No Bonding for New Garage Building , transfer of monies from past projects added to Building Project . We cancelled Bond for Building completely.

BOOKKEEPER- Larson/Kirkland

Mr. Kirkland received paperwork for Mr. Petrics , by E-Mail.

TREASURER'S REPORT- Kirkland

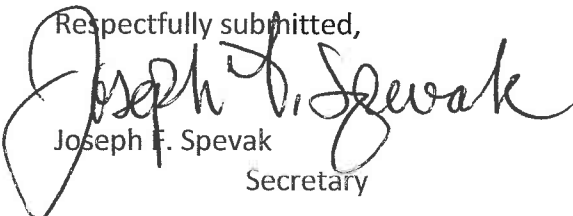
Mr. Flannery made a motion to pay bills in the amount of \$ 278,133.67 & 2nd by Mr. Spevak, approved by all.

GOOD & WELFARE-

Workshop meeting to be held on Wednesday 12/30/15 at 8pm. To paid all bills at end of Year 2015.

Since there was no further business Mr. Flannery made a motion for adjournment at 9:05pm & 2nd by Mr. Kirkland, approved by all.

Respectfully submitted,



Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNETT, NEW JERSEY 07763

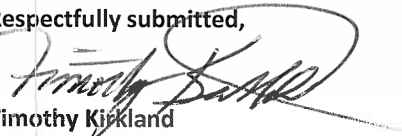
Bill List
Monthly Meeting December 2, 2015

ADP	8,655.87
Allcom Technologies	285.00
Allied Oil,LLC	610.58
American Cloud Serices	250.00
Apex Enterprises of Union, Inc.	201,880.00
Bailey's Janitorial Services	240.00
Blaze Emergency Equipment, LLC	18,398.33
Cablevision	84.90
Charles Sacco	67.41
Cooper Electric Supply Co.	395.82
Document Solutions	132.82
Douglas Frueh	67.41
Edward Dillon	67.41
Emergency Equipment Sales, LLC	3,888.75
Englishtown Automotive, Inc.	380.95
Englishtown Fire Department	1,898.00
First Priority Emergency Vehicles	1,835.75
Fowler Equipment Co., Inc.	303.12
Frank Toia	67.41
Generation Consultants,LLC	150.00
John Marini	67.41
Joseph Spevak	142.41
Michael Auletta	67.41
Monmouth County Treasurer	73.00
Mooremedical	970.42
NetLink Web Services	199.00
Patrick Flannery	67.41
Richard Hogan	137.91
Stockels Lawn & Landscaping, Inc.	468.83

Timothy Kirkland	67.41
Verizon Wireless	780.93
Winner Ford	35,432.00

TOTAL \$	278,133.67
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Respectfully submitted,



Timothy Kirkland
Treasurer

12/3/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP CANCELING
CERTAIN CAPITAL PROJECTS AND TRANSFERRING UNEXPENDED
BALANCES TO THE GARAGE CONSTRUCTION PROJECT**

WHEREAS; The Board of Fire Commissioners heretofore obtained voter authorization to undertake certain capital improvement projects including improvements to the existing firehouse, the purchase of a new fire engine pumper and the purchase of firematic equipment; and

WHEREAS; The following specified capital improvement projects have been completed and there remain in each project unexpended excess appropriations:

- A.** Sewer & Building improvements: remaining balance, **\$125,0000.00**
- B.** Firehouse Floors and Wall improvements: remaining balance, **\$33,497.18**
- C.** Purchase Pierce Quantum Pumper fire truck: remaining balance, **\$48,546.18**
- D.** Firehouse Bath and Kitchen improvements: remaining balance, **\$52,979.49**
- E.** Purchase of Radio equipment: remaining balance, **\$2,643.91**; and

WHEREAS; The Board has determined that the cancellation of the above referenced capital improvement projects is necessary and desirable at this time so that the fund balances totaling **\$262,666.76** may be transferred to the Garage Construction project currently underway.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners Fire District No.2 Manalapan Township that the above specified capital improvement projects be, and the same are hereby cancelled.

BE IT FURTHER RESOLVED that the above specified unexpended remaining fund balances in each of the above specified completed capital projects be transferred into the Garage Construction project.

Moved by: **KIRKLAND**

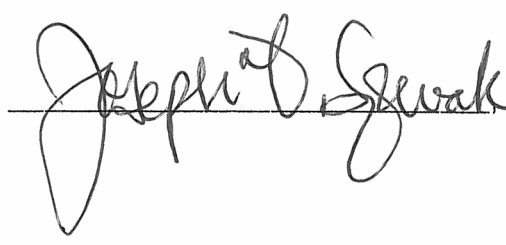
Seconded by: **PRIMIANO**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**

KIRKLAND, SPEVAK, FLANNERY, PRIMIANO, HOGAN

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the **25** day of **November**, 2015.

 Clerk



FIRST

FIRST RESPONDER INSURANCE FUND

2016 Fund Year Assessment Proposal
Manalapan BOFC #2

Risk Management Consultant
Oliver L.E. Soden Agency

FIRST can equip your Emergency Responder organization with cost effective solutions. We provide financially secure insurance products, professional risk management services, extensive loss control and claims' management, and superior service. We protect your property and help you safely lend your support to others in your community.

I. <u>Coverages</u>	<u>Limits of Liability</u>
Workers Compensation/Employers Liability	
Coverage A	N.J. Statutory Benefits
Coverage B.....	\$5,000,000
Automobile Liability.....	\$5,000,000
Comprehensive General Liability	\$5,000,000
including Employee Benefits Liability	
Non-owned Aircraft Liability	\$5,000,000
Management and Employment Practices Liability	\$1,000,000 occurrence
	\$3,000,000 aggregate
	\$15,000,000 fund aggregate
Property, Inland Marine and Automobile Physical Damage	\$125,250,000
Boiler and Machinery.....	\$100,000,000
Blanket Public Employees Dishonesty Bond.....	\$1,000,000
Public Officials Statutory Bond	\$1,000,000
Excess Public Officials Bond.....	Excess of Statutory Requirement to \$1,000,000
Money and Securities.....	\$1,000,000
Environmental Impairment Liability.....	\$1,000,000
Excess AL, GL	\$15,000,000 excess \$5,000,000

II. Deductibles

The limits of liability apply as shown in item I; subject to the following deductibles:

Workers' Compensation/Employers' Liability	NIL
Automobile Liability, Comprehensive General Liability and Police Professional Liability	NIL
Non-owned aircraft Liability.....	\$5,000
Public Official Liability (POL)	NIL
Public Entity Liability	\$2,500
Employment Practices Liability (EPL)	\$10,000 minimum per claim
Property including APD	\$1,000 per occurrence
Boiler and Machinery.....	\$5,000 each loss
Money and Securities	\$1,000 each loss
Blanket Public Employee Dishonesty Bond	\$1,000 each loss
Public Officials Statutory Bond	\$1,000 each loss
Environmental Impairment Liability.....	minimum \$10,000 per incident

III. Assessment Proposal (Annual Premium):

Workers' Compensation	\$20,320
All Other Lines of Coverage	\$76,570
Total Assessment.....	\$96,890

