

SEPTEMBER 1 , 2021

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mrs. Flannery led all with the salute to the Flag. Mr. Youssouf read the Sunshine Statement- Notice of the time , date , location , & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District.

Mr. Spevak was asked to take Roll Call – Primiano, Flannery, Kirkland < Hogan & Spevak were present. Others in attendance were: Youssouf , Petrics , Marini, Frueh, Sorscher, Tom Kirkland, & Keaney . Sarti , Larson, & Hall were excused . Sign in sheet was on table for attendance .

Chairman Hogan said we will have the minutes from Aug. 4 , 2021 now . Does anyone have any questions regarding them. **NO**. Can we have a motion from the floor to accept them. Mrs. Flannery made a motion to accept as read & 2nd by Mr. Kirkland , approved by all.

CHIEF'S REPORT-

Sta.26-2.....Chief Keaney reported responding to 50 fire calls w/86.10 manhrs.

Training & Drills

1. Sept. 20thSprinkler Class
2. Sept. 27thSCBA Maze Drill
3. Oct. 4thWork Detail

Chief Kirkland still working on Rescheduling the Defensive Driving Class. He Will advise when the new date will be.

Chief Keaney will be doing Driver's Training with w/ Krause on 78 & Leitstein On 90.

Equipment

Looking to upgrade the Chief's Portables , was brought up last month , never Voted on. The quote from Wireless Communications for portables is \$600.00 Looking to send (4) members to get Class "B " Uniforms.

Membership

The Fire Dept. will be accepting (2) new applications this month

Sta. 12-1....Chief Sarti NO Report was given

TRUCK REPORT- Sorscher/Primiano

- 1. 26-2-66.....Annual Chassis Service.....Englishtown Auto
New Motorcraft Battery installed.....Freehold Ford
Ck Charging System / OK Warranted..... “ “
- 2.26-2-80.....R & R fuse& battery to OnBoard Charger.....IN HOUSE
Secured R/.side hose compartment door..... “ “
- 3. 26-2-82.....Annual Chassis , pump Generator ,light tower Fire & Safety
Quantum step service & Tak 4 Inspection “ “
Repaired 5” discharge valve . Serviced A/C.... “ “
System , replaced sight glass & Receiver drier ... “ “
Charged system w/ 8 lbs R134 – ckd system OK “ “
Replaced Fuel strainer cap “ “
- 4. 26-2-88.....Annual chassis Service & Top off All Fluids.....Eng. Auto
Clean & adjust brakes..... “ “
- 5. 26-2-90.....Opticom system installed in 26-2-90.....M & W Comm.
Install new battery conditioner Fire Apparatus
w/ dual Battery display..... “ “
Repaired Auto eject for 110 V line..... In House

ALL Vehicles are in Service at this time

President of the Fire Co.- Frueh

- 1. A/C unit in training room upstairs is leaking , contacted our repair person, ceiling tiles damaged will be replaced.
- 2. We are currently in discussion about having Open House on Oct. 10th
- 3. The Fire Co. is looking to attend the **911 Memorial**

INSURANCE- Soden / Marini

- 1. Everything is good
- 2. Chief Kirkland asked if there’s a type of Insurance regarding the Opticom , Mr, Marini will check into with Mr. Soden.

ADMINISTRATOR’S REPORT- Marini

- 1. Cellphone’s - Keaney , Marini & Kirkland received new phones / State Contract
- 2.Air Cards
- 3. Mr. Marini asked Mr. Youssouf if he heard from Mr.Pape . Mr. Youssouf stated he hasn’t. Mr. Spevak asked to have any copies of letters sent to Mr. Pape for the minutes.

IT OFFICER- Hall / Marini

1. Internet has been good since July 7, 2021
2. The Board has requested looking into setting up remote conference capability.
3. Setup would contain the following :
 - (!x) 50" or larger TV with HDMI
 - (1x) Logitech RALLY PLUS audio/conference camera/ system
 - (1x) HP EliteDesk 800 G3 Mini Business Desktop PC Intel Quad-Core i5-6500TTotal cost for all items would run - \$ 4,500,00

LEGAL- Youssouf

1. Group affidavit for Audit signed by all Fire Commissioners
2. Spoke about remote setup for virtual meetings
3. Chairman Hogan asked Mr. Youssouf to send a letter to Mr, Pape regarding easement .

AUDITOR- Petrics

Synopsis of Audit report of the Township of Manalapan District #2 for the years ended December 31,2020 and 2019 as required by NJS 40A . Synopsis was given out to all Fire Comm.

BOOKKEEPER- Larson

1. 2020 Adjusting journal Entries entered into Quickbooks .
2. Documents needed to be uploaded into Fast. Are as follows :
Audit , Group Affidavit , Synopsis , Audit Questionnaire , Corrective Action Plan (not needed) , Any other files.

OLD BUSINESS-

1. Chief Kirkland stated Opticom units setup in all Vehicles.

NEW BUSINESS-

1. Chief Keaney asked to update the Chief's Portables . quote from Wireless Communication is \$600.00 . Buying (2) kits of wireless mics for our portables.
2. Outfit (4) members with Class B Uniforms.
Mrs. Flannery made a motion to purchase (2) kits for portables @ \$600.00 & 2nd by Mr. Primiano, approved by all. Mr. Primiano made a motion to send (4) new members for Class B uniforms & 2nd by Mrs. Flannery , approved by all.

3. Purchase setup remote conference capability for Virtual meetings , Cost of \$4,500.00. Mr. Kirkland made a motion to purchase Remote setup for Virtual meetings in the amount of \$4,500.00 & 2nd by Mr. Primiano , approved by all.

4. Mr. Spevak asked the Committee , haven't had any reports recently regarding the New Ladder Truck. Mr. Primiano stated still working on different items with the salesman / John O'Keefe . I know your leaning more towards 107 ft. stick , rather than a platform ladder. Is the capability in a rescue situation , weight wise the same as a platform unit. Chief Keaney stated yes , there would be no problem, actually the platform size got smaller on all ladders . Primiano stated there will be more updates brought up at the meetings . Spevak , thanked them for the report.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:28 pm & 2nd by Mrs. Flannery , approved by all. **No Business** Mr. Primiano made a motion to CLOSE PULIC PORTION at 8:29pm & 2nd by Mrs. Flannery ,approved by all.

TREASURER'S REPORT- Kirkland

Mrs. Flannery made a motion to pay bills in the amount of \$ 26.926.98 & 2nd by Mr. Primiano , approved by all.

GOOD & WELFARE-

1. Mr. Youssof was asked to go into Executive Session for Personal reasons.

2. Mrs. Flannery made a motion to CLOSE the regular meeting & OPEN EXECUTIVE SESSION at 8:31pm & 2nd by Mr. Primiano . ROLL CALL VOTE- Flannery, Primiano, Kirkland , Hogan & Spevak Voted **YES** .

Executive Session was closed & Opened for regular meeting at 9:01pm. Motion Made by Mr. Primiano & 2nd by Mrs. Flannery . Roll Call Vote- Primiano, Flannery, Kirkland, Hogan & Spevak voted **YES**.

Since there was no further business Mr. Primiano made a motion for adjournment at 9:01 pm & 2nd by Mrs . Flannery , approved by all.

Respectfully submitted,

Joseph F. Spevak
Secretary

