

## OCTOBER 6 , 2021

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Marini led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement –Notice of the time, date ,location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call- Primiano, Flannery, Kirkland , Hogan & Spevak were present . Sarti was excused. Others in attendance were: Youssouf, Petrics , Larson , Keaney , Sorscher , Tom Kirkland, Di Girolamo , & Frueh.

Chairman Hogan asked if anyone had any questions on the minutes from Sept. 1 ,2021 . **NO** . Mrs, Flannery made a motion to accept as read & 2<sup>nd</sup> by Mr. Primiano, approved by all.

### **CHIEF'S REPORT-**

Sta. 26-2.....Chief Keaney reported responding to 38 calls w/192.02 manhrs.

### **Training & Drills**

1. Oct. 16<sup>th</sup>....Defensive Driving Class
2. Oct. 18<sup>th</sup>....CAFS Drill
3. Oct. 25<sup>th</sup>....ATV Training
4. Nov. 1<sup>st</sup>.....Work Detail

Chief Keaney will continue Drivers Training with Lt. Leitstein & M. Krause Trucks 78 & 90.

### **Equipment**

All equipment & turnout gear in order.

1. Need to get approval on the renewal of the ESI Extrication Equip. Service Contract for the amount of \$1,778.00 for one year.
2. Need to purchase a new fan for 26-2-78 from Emergency Equip. Sales for \$ 4,312.10
3. Spoke to the salesman from Morning Pride , the gear will cost \$ 6,822.40 for (2) sets of gear w/Helmets.

Chief Kirkland stated he spoke to Monmouth County regarding the Opticom Agreements / finalization. From Mon. County going to Manalapan Twp for Signing & Then back to Mon. County, then back to Chief Kirkland .

**TRUCK REPORT-** Sorscher

1. 26-2-67.....R & R New H.D. Battery.....In House
2. 26-2-86.....Annual Chassis Service & top off all fluids.....Englist Auto  
26-2-87..... “ “ “ “ “ “  
26-2-98..... “ “ “ “ “ “  
26-2-99..... “ “ “ “ “ “
3. ATV.....Annual chassis service . replace all filters ..... Pantano  
New Battery installed. “
4. 26-2-78.....Annual Chassis Service , Light Tower, Generator.....Fire Apparatus  
CAF Service , step service, & pump Service..... “ “  
Install (6) new batteries, ck'd eject system OK..... “ “  
Evacuate gas from A/C system . refill 134A Freon..... “ “  
Replaced (2) 6” Intake Steamer Screens..... “ “  
Replaced (2) front body scene lights..... “ “  
Replaced 200 Watt Siren speaker..... “ “  
Replace (1) rear license plate light..... “ “  
Repair R/front amber parking light..... Fire Apparatus

**All Vehicles are in Service at this time.**

**Mr. Spevak advised Mr. Sorscher , since we're not having Virtual meetings now, you don't need to put Truck report in file in Engine Bay. Hand out to Fire Commissioners before meeting. Thank You.**

**President of the Fire Co-** Frueh

1. Currently looking at Architect 's for room renovation
2. Canceled the Open House

**INSURANCE-** Soden /Marini

Everything is good

**ADMINISTRATOR'S REPORT-** Marini

1. Mr. Marini stated that the Diesel Tank was very low . Mr. Kirkland stated we've never had this problem before , we're on automatic refill with vendor. Need to check level periodically.
2. New cellphone for Chairman Hogan
3. Walk through of Firehouse w/ Don Ruprecht ( Insurance Inspector ) Inspection will be held on Friday 10/22/21 @ 11am.

4. No air cards yet.

**IT OFFICER-** Hall

1. We have had (1) instance of the internet dropping since July 7<sup>th</sup> ,2021. Which occurred on 9/20 at 2:26pm & lasted for 31 hrs. 44 min. caused by a service Interruption with Verizon FIOS's infrastructure cable in the Freehold area. Service was restored on 9/21 at 10:10pm & has remained online since.
2. The remote conference equipment was ordered
  - a. Electric outlets will need to be installed for the equipment
  - b. Mounts will need to be ordered for the TV & conference equipment.

**LEGAL-** Youssouf

1. Mr. Youssouf read parts of Local Finance Notice
2. Resolution – Fixing Commissioners Compensation . This was discussed and tabled to the next meeting.
3. Addendum to be added to this meeting. This Resolution was voted on in August 4, 2021 , but with **NO** , Roll Call Vote.  
Resolution – Accepting and Approving the Report on Audit for the Year ended December 31, 2020. Motion made by Mrs, Flannery & 2<sup>nd</sup> by Mr. Primiano.  
Roll Call Vote- Flannery , Primiano , Kirkland , Hogan & Spevak voted **YES**.
4. Gordons Corner Water Co. increased there rates.
5. Mr. Youssouf stated that the Asbury Park Press will not advertise the **Synopsis of Audit Report of the Twp. of Manalapan Fire District #2**. Mr. Spevak contacted The News Transcript last year, & they advertised it. I will email Mr. Youssouf the contact person at News Transcript tomorrow Oct. 7 ,2021 .  
Resolution – Fire District #2 Manalapan Twp. recognizing Chief Paul Kwiecinski on the occasion of his Retirement from Active Service. Motion made by Mr. Kirkland & 2<sup>nd</sup> by Mr. Spevak , approved by all. Chairman Hogan advised Mr. Youssouf that the wording needs to be changed somewhat.

**AUDITOR-** Petrics

Need to set up date for Workshop meeting. That was discussed. Workshop Mtg. will be Nov. 30<sup>th</sup> at 7pm.

**BOOKKEEPER-** Larson

The 2020 Audit and Documents were uploaded into Fast System.  
Remainder of report is attached to minutes.

**OLD BUSINESS-** None

**NEW BUSINESS-**

1. Chief Keaney would like to have renewal of the ESI Extrication Equipment Service Contract for the amount of \$1,778.00 for one year. Motion made by Mr. Primiano for renewal & 2<sup>nd</sup> by Mrs. Flannery, approved by all.
2. Chief Keaney needs to purchase a New Fan for 2-78 from Emergency Equip. Sales for \$ 4,312.10 . Motion made by Mrs. Flannery to purchase new Fan & 2<sup>nd</sup> by Mr. Spevak, approved by all.
3. Chief Keaney spoke to the salesman from Morning Pride , the gear will cost \$ 6,822.40 for (2) sets of gear with helmets. Motion made by Mr. Primiano & 2<sup>nd</sup> by Mrs. Flannery, approved by all.
4. Mr. Sorscher wants to purchase lights for the interior of ATV Trailer in the amount of \$1,200.00. Motion made by Mr. Primiano & 2<sup>nd</sup> by Mrs. Flannery, approved by all.
5. Mr. Hall needs Electrical work to be installed for the Remote Equipment & Mounts to be ordered to hold TV & Conference Equipment. in the amount of \$ 1,600.00. Motion made by Mr. Kirkland & 2<sup>nd</sup> by Mr. Spevak , approved by all.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 9:11pm & 2<sup>nd</sup> by Mrs. Flannery , approved by all. **NO BUSINESS** Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 9:13pm & 2<sup>nd</sup> by Mrs. Flannery, approved by all.

**TREASURER'S REPORT** – Kirkland

Mrs. Flannery made a motion to pay bills in the amount of \$ 109,308.13 & 2<sup>nd</sup> by Mr. Primiano, approved by all.

**GOOD & WELFARE-**Next meeting will be Wednesday November 3 ,2021 at 8pm

Since there was no further business Mr. Primiano made a motion for adjournment at 9:21pm & 2<sup>nd</sup> by Mrs. Flannery .approved by all.

Respectfully submitted,

Joseph F. Spevak  
Secretary

