

AUGUST 7, 2019

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Primiano led all present with the salute to the Flag. Chairman Hogan asked to have a Moment of silence for Peter Maresma Sr. who is in Robert Wood Hospital . There was a Ceremony at Manalapan Town Hall dedicating a tree ,in Honor of Fire Comm. Patrick Flannery. Mr. Youssouf read the Sunshine Statement- Notice of the time, date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District.

Mr. Spevak was asked to take Roll Call- Primiano, Kirkland, Hogan & Spevak were present. Others in attendance were: DeGirolamo, Youssouf, Petrics, Larson ,Sorscher ,Marini ,Keaney , & Sarti 12/66. Sign in sheet on table for attendance.

Chairman Hogan asked all Fire Comm if they had enough time to review minutes of July 3 ,2019. YES. Motion made by Mr. Primiano to accept minutes as read & 2nd by Chairman Hogan ,approved by all.

CHIEF'S REPORT-

Sta. 26-2 ...Chief Keaney reported responding to 66 fire calls w/ 93.46 manhrs

Upcoming Events : Reported by Chief Kirkland

1. Aug. 5thRolling Response Drill
2. Aug. 12thFire Co. mtg. at 8pm
3. Aug. 19thWork Detail
4. Aug. 26thLadder Truck Ops.
5. Sept. 2ndWork Detail
6. Sept. 9thFire Co. mtg.at 8pm.

Following items reported by Chief Keaney & his Line Officers:

1. Damaged turn out gear @ Hair Systems fire call recently. Chairman Hogan stated we didn't know anything regarding this Damaged equipment. Are putting in claim with our Insurance Carrier or Hair Systems ? Mr. Kirkland stated probably Hair Systems. This has happened before.

2. Chief Keaney asked to purchase the following items;

Elevator Keys / Continental	\$195.00
2 Nozzles for 93 / Continental	\$ 900.00 / \$ 450.00 ea.

Wheel Chock for 90 / Continental	\$240.00
Mounting plates for 82/ Continental	\$ 93.00
Total	\$ 1,428.00

Turn out Gear / 7 sets . \$ 2,879.82 ea. For \$20,158 .74

Sta. 12-1Chief Sarti reported responding to 19 fire calls /w 22.02
 Manhrs. In Sta. 26-2 area & 10 fire calls w/ 14.24 manhrs
 In PRA. All trucks are up & Available.

TRUCK REPORT – Sorscher

1. 26-2-82.....Refill D.E.F. fluid tank / 2 gals..... In House
2. 26-2-99.....Annual chassis Service , rotate tires , A/cond..... “ “
 Performance & leak test, Found A/C compressor “ ‘
 Leaks , needs replacement..... “ “
3. ATVTopped off all in fluids del'd to Long Branch “ “
4. ATV TrailerR /R rear door hinges 7 brkts from Trailer In House

All Vehicles are in Service at this time.

INSURANCE- Marini

Chief's Vehicle replaced damaged windshield

ADMINISTRATOR'S REPORT- Marini

1. Cellphone Upgrades....New Verizon Rep. Achille Steven Balassone
2. Our Fuel tanks out back being filled by our supplier , on a scheduled time period.
3. LoSap / Drabkin.

IT OFFICER- Hall/ Marini

1. Key fob stock was replenished . 31 fobs in inventory.
2. We have hade zero instances of the internet dropping since last reported on July 10th.

LEGAL – Youssouf

1. Mr. Petrics handed out the Audit , Dec.31,2018 & 2017. To be looked at by the Fire Comm. ...If there are No problems with the Audit. I would like a motion to accept . & Roll Call Vote. Mr. Kirkland made a motion to accept Audit Dec. 31,2018 & 2017. & 2nd by Mr. Primiano. Roll Call Vote- Kirkland, Primiano , Hogan & Primiano. All 4 voted YES.
2. There is one Vacancy on the Board of Fire Comm. If the Board did appoint someone to fill that vacancy , that person & position would go to Feb. 2020 ,Election.

AUDITOR- Petrics

Completion of Audit Dec.31, 2018 & 2017.

BOOKKEEPER- Larson

1. 2020 Fire Budget will have to be entered into FAST.
2. Looked on the Division Website for when FAST will be available for the 2020 Budget . There is still no set date.
3. There were no new notifications from GovConnect since the last meeting.

OLD BUSINESS-

Chief Kirkland stated we will receive a letter regarding “ Opticom “ mid August , then get everything finalized by September mtg.

NEW BUSINESS-

Chief Keaney requests the following items to be purchased :

1. Elevator keys \$195.00 , (2) nozzles \$900.00, wheel chock \$240.00 & mtg. plates \$93.00, all prices from Continental Equip. Total \$1,428.00. Mr. Kirkland made a motion to purchase items needed & 2nd by Mr. Primiano, approved by all.
2. (7) sets of Turn Out Gear @ \$ 2,879.82 ea. Total \$ 20,158.74. Mr. Primiano made a motion to purchase Turnout Gear needed in the amount of \$ 20,158.74 & 2nd by Mr. Kirkland , approved by all.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:20pm & 2nd by Mr. Kirkland ,approved by all. Mr.De Girolamo asked why hasn't air compressor been installed in rear building yet ? Mr. Marini stated we need to get 3 quotes for Electrical work to be done , all vendors are busy. Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:22pm & 2nd by Mr.Kirkland , approved by all.

President of the Fire Co. - De Girolamo
Everything is going smoothly .

TREASURER'S REPORT- Kirkland

Mr. Primiano made a motion to pay bills in the amount of \$ 60,758.99 & 2nd by
Mr. Kirkland ,approved by all.

Since there was no further business Mr. Primiano made a motion for adjournment
at 8:25 pm & 2nd by Mr. Kirkland , approved by all.

Respectfully submitted ,

A handwritten signature in cursive script that reads "Joseph F. Spevak". The signature is written in black ink and is positioned above the printed name and title.

Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2

P.O. BOX 54
Tennent, NJ 07763

Bill List August 7, 2019

ADP	10,369.98
Allied Oil, LLC	2,445.37
American Cloud Services	275.00
Cablevision	201.10
Charles Sacco	67.41
Colts Neck Nursery	229.43
Continental Fire & Safety, Inc.	1,057.55
Document Solutions Leasing	115.93
Edward Dillon	67.41
Englishtown Automotive, Inc.	255.90
Especially For You Florist & Gift Shop	105.99
FireFlow Services, Inc.	4,970.00
First Responder Joint Insurance Fund	33,245.00
GMIS International	100.00
Gordons Corner Water Co.	2,079.06
Hecht Trailers	106.18
Joseph Spevak	67.41
Manalapan Fire Co. #1	2,699.56
Michael Digirolamo	67.41
Middletown Twp. Fire Academy	350.00
NetLink	250.00
NetLink Web Services, LLC	199.00
Staples Credit Plan	26.28
State of New Jersey Dept. of Labor & Workforce Devlp	15.00
Thomas Anzalone	67.33
Timothy Kirkland	158.41
Verizon	79.96
Verizon Wireless	1,087.32