

MAY 6 ,2015

The regular scheduled meeting was called to order by Vice Chairman Warshany at 8pm & Mr. Spevak led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement – Notice of the time , date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District. Mr. Spevak was asked to take Roll Call- Flannery , Warshany , Kirkland & Spevak were present. Sign in sheet was on table for attendance. Others in attendance were : Youssouf, Petrics , Larson, Belote, Sorscher, Keaney, & Chief Carlos. Hogan, Marini & Hall were excused.

Vice Chairman Warshany asked if all Fire Comm had enough time to review minutes of April 1 ,2015 . YES. Mr. Flannery made a motion to accept minutes of April 1 ,2015 & 2<sup>nd</sup> by Mr. Kirkland , approved by all.

#### CHIEF'S REPORT-

Sta. 26-2 .....Chief Keaney reported responding to 44 fire calls with 270.52 Manhrs.

Upcoming Events: Reported by Chief Genieczko

1. May 11<sup>th</sup> .....Fire Co. mtg. at 8pm
2. May 18<sup>th</sup> .....Drill / Drafting
3. May 25<sup>th</sup> .....Memorial Day
4. June 1<sup>st</sup> .....Work Detail
5. June 3<sup>rd</sup> .....Fire Comm mtg. at 8pm

Following items reported by Chief Keaney & his Line Officers.

1. Keaney stated Lt's & Capt. Are working
2. New Radio / head unit was replaced in 26-2-99 . Found New Radio unit in stock supplies .
3. New Chief's Ford Explorer- When Harry's Sign done with Lettering. Radio's will be installed.
4. All pagers are completed/ changeover.
5. Turnout gear coming in.
6. Mobile Radio's for New Ford Explorer's was under discussion. If Not a plug in cable / spliced wiring? Mr. Flannery stated , Warranty might canceled. Need to check if Ford has there own

Radio Installation Guy.

Sta. 12-1 .....Chief Carlos reported responding to 12 fire calls in 26-2 area  
With 81.03 manhrs. & 8 fire calls in primary response area with  
30.47 manhrs. Returned radio's & Fire Extg back to Sta. 26-2

TRUCK REPORT- Sorscher

- 1. 26-2-80..... Rebuild #3 discharge valve ..... First Priority
- 2. 26-2-90.....Remove & repair expansion overflow tank..... " "
- & install new antifreeze..... " "
- Repair left side compartment latch..... In House
- 3. 26-2-93.....Tighten exhaust system from downpipe to Turbo.....Freehold Ford
- Installed ( 4 ) new ball joints..... " " "
- 4. 26-2-96.....Tighten latch on rear compartment door..... In House
- 5. Start up & ran 26-2-95 & DeCon Trailer 20 minutes..... In House
- Remove s/plows from # 99 & ATV 1

Mr. Kirkland gave out Extended Warranty book for 2015 Ford Explorer  
5 yrs. / 100,000 miles to Mr. Spevak . Engineers Primiano & Sorscher received  
Copies of Extended Warranty for each of them. Mr. Kirkland asked if 2<sup>nd</sup> 2015  
Ford Explorer was voted on yet . Mr. Spevak stated , he thought it was. In  
checking through past minutes, it was approved March 4 , 2015 to purchase.

PRES. of the Fire Co. – Belote

- 1. Repairs being done in Firehouse
- 2. Installation Dinner
- 3. Engine Bay TV to be purchased by Fire Comm.

ADMINISTRATOR'S REPORT- Marini/ Excused

Chief Keaney reported there were 26 people qualified for LoSap

INSURANCE- Marini/ Soden

- 1. Workman's Comp. claim being taken care of.
- 2. New 2015 Ford Explorer was insured on delivery & 2006 was removed.

IT OFFICER- Hall/ Excused

Mr. Kirkland stated Mr. Hall was still having issue's with Cloud

LEGAL- Youssouf

1. Resolution- Authorizing a Bond Referendum for the Construction of a New Garage & Firehouse Improvements. Motion & voted on at April 1 ,2015 meeting.
2. Special Bond Referendum procedures. Must be posted in 10 public places within District. At least 21 days prior to date of the Bond Referendum. The last date of posting the notice is May 31,2015. Mr. Spevak to contact Mr. Marini to give him Notices to be hung up & need list of locations .
3. Letter sent to Roy Press Printers. Contact Mon. County Board of Elections for a Voting Machine for June 20 ,2015, Mr. Spevak needs to contact 2 poll workers for that day. Voting to be between 2 to 9pm.
4. Receipt of Bids on June 10,2015

AUDITOR – Petrics

Mr. Petrics stated he received Treasurer’s reports & Secretary ‘s minutes ,Audit

BOOKKEEPER- Larson

All prepared paperwork given to Ron Petrics for Audit

OLD BUSINESS-

Balitimore Expo. Anyone attending Classes, need to go to at least ( 4 ) Classes

NEW BUSINESS-

1.Chief Keaney asked to have firemen attend classes at Middlesex Fire School

One person Truck Co. Ops .....	cost of	\$262.00
Two people Multi unit fire .....	\$ 184.00 x 2 =	<u>\$368.00</u>
		\$ 446.00

Gas meter.....	\$ 314.00
2 tools \$ 99.00 x 2 =.....	198.00
4 gas meter.....	<u>284.00</u>
	\$ 827.99

Folding tank off 26-2-96 got hit at a Fire call....patch kit	\$ 50.00
Hose..... 6 lengths of 50 ft= 300 ft X 1 ¾ “.....	703.02
6 “ “ of 10 ft.= 60 ft X 1 ¾ “.....	
1 “ “ of 20 ft = 20 ft X 1 ¾ “.....	\$ 425.51

Total amount of patch kit & hose is \$ 1,403.53

Detailing of All Fire Vehicles by " Detailing by Me " Eric Sacks/ \$3,000.00

Mr. Flannery made a motion to sent fire people to Classes at Middlesex County & 2<sup>nd</sup> by Vice Chairman Warshany, approved by all.

Vice Chairman Warshany made a motion to purchase Equipment for Chief Keaney & 2<sup>nd</sup> by Mr. Flannery , approved by all.

Mr. Flannery made a motion to have All Fire Trucks Detailed & 2<sup>nd</sup> by Vice Chairman Warshany, approved by all.

I Chief'S Convention in Atlanta, Georgia . Mr. Flannery made a motion that Fire Comm attend the I Chief's Conv. In August 2015 & 2<sup>nd</sup> by Vice Chairman Warshany, approved by all.

New Rescue Truck- Chief Keaney stated he was waiting for answer from Salesman / John O'Keefe regarding some changes that were made at the Committee's last meeting.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 8:58pm & 2<sup>nd</sup> by Mr. Kirkland ,approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 9pm & 2<sup>nd</sup> by Mr. Kirkland ,approved by all.

TREASURER'S REPORT- Kirkland

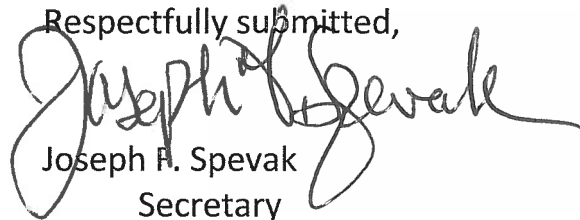
Vice Chairman Warshany made a motion to pay all bills in the amount of \$64,687.80 & 2<sup>nd</sup> by Mr. Flannery , approved by all.

GOOD & WELFARE-

No Workshop meeting on May 21 , 2015

Since there was no further business Mr. Flannery made a motion for adjournment at 9:30pm & 2<sup>nd</sup> by Vice Chairman Warshany , approved by all.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph F. Spevak". The signature is fluid and cursive, with a long horizontal stroke at the end.

Joseph F. Spevak  
Secretary

**BOARD OF FIRE COMMISSIONERS  
MANALAPAN TOWNSHIP FIRE DISTRICT #2  
P.O. BOX 54  
TENNETT, NEW JERSEY 07763**

**Bill List  
Monthly Meeting May 6,2015**

ADP	9,105.83
Advantage Fire & Safety	336.00
Air & Gas Technologies	1,509.24
Allcomm Technologies	250.00
Allied Oil, LLC	639.79
American Cloud Services	250.00
Auto King Parts & Supplies	92.46
Bailey's Janitorial Services	240.00
Cablevision	84.90
Charles Sacco	67.41
Document Solutions Leasing	132.82
Douglas Frueh	67.41
Elliot Belote	67.41
Emergency Services Marketing Corp., Inc.	850.00
First Priority Emergency Vehicles	1,097.48
Frank Toia	67.41
Freehold Ford	928.24
Gannett NJ	1,844.00
Generation Consultants, LLC	150.00
George Kline Sales	3,553.75
Gordons Corner Water Co.	4,007.52
John Marini	71.26
Joseph Spevak	127.41
Midatate Mobile Radio	5,321.00
Millhurst Mills, Inc.	625.00
Muyong Oh	60.99
NetLink Web Services	199.00
Patrick Flannery	67.41
Richard Hogan	117.94

4/1/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP AUTHORIZING  
A BOND REFERENDUM FOR THE CONSTRUCTION OF A NEW  
GARAGE AND FIREHOUSE IMPROVEMENTS**

**WHEREAS;** the Board of Fire Commissioners of Fire District No.2 Manalapan Township has determined that it is necessary, proper and in the public interest to construct a new freestanding garage and make general improvements to the Sweetmans Lane firehouse and parking lot; and

**WHEREAS;** N.J.S.A. 40A:14-85 authorizes boards of fire commissioners to issue bonds or notes of the district to fund the erection of buildings for the housing of firefighting equipment and apparatus used for the extinguishment of fires; and

**WHEREAS;** Said statute further provides that before a resolution authorizing the the issuance of bonds or notes to finance the construction of a firehouse facility can become operative it must be submitted to and approved by the district's voters at referendum; and

**WHEREAS;** A resolution seeking voter approval of a proposed capital project may be submitted to the voters at either the annual fire commissioner's election held each February or at a special referendum; and

**WHEREAS;** The estimated cost of the above specified project is approximately **Five Hundred Thousand dollars (\$500,000.00)**.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that bonds or notes of the fire district, in an amount not to exceed **Five Hundred Thousand Dollars (\$500,000.00)** be issued for the purpose of funding the construction of a new garage facility at the Sweetmans Lane firehouse and general improvements to the parking lot and firehouse.

**BE IT FURTHER RESOLVED** that this Resolution shall be inoperative unless and until it has been submitted to, and approved by the legal voters of Fire District No.2 Manalapan Township at a Special Bond Referendum which is hereby scheduled to be held on June 20, 2015.

**BE IT FURTHER RESOLVED** that at said referendum the following question shall be submitted to the legal voters:

**BALLOT QUESTION**

**SHALL THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP BE AUTHORIZED TO CONSTRUCT A NEW GARAGE AND MAKE GENERAL IMPROVEMENTS TO THE SWEETMANS LANE FIREHOUSE AND PARKING LOT AND TO ISSUE FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) IN BONDS OR NOTES TO PAY THE COSTS THEREOF?**

**YES**

**NO**

**BALLOT EXPLANATION**

The Board of Fire Commissioners is seeking voter approval of the proposed construction of a new garage and general improvements to the Sweetmans Lane firehouse and parking lot. The Board intends to pay the costs of these capital improvements by utilizing accumulated capital reserve funds issuing bonds or notes in an amount not to exceed Five Hundred Thousand Dollars (\$500,000.00). The Board anticipates that it can undertake these improvements and issue bonds or notes without negatively impacting the District's taxpayers.

A **YES** vote will authorize the Board to undertake the construction of a new garage and make improvementst to the Sweetmans Lane firehouse and to pay the costs thereof by utilizing accumulated capital reserve funds and issuing bonds or notes in an amount not to exceed \$500,000.00.

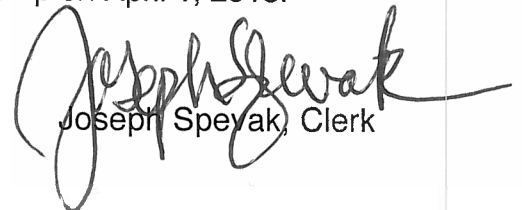
A **NO** vote will prohibit the Board from undertaking this project and issuing debt.

Moved by: **KIRKLAND**  
Roll Call Vote:

Seconded by: **SPEVAK**

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**  
**KIRKLAND, SPEVAK, FLANNERY, WARSHAWY, HOGAN**

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on April 1, 2015.

  
Joseph Spevak, Clerk



Joseph D. Youssef

Attorney at Law

137 Route 9 South • P.O. Box 809

Manalapan, New Jersey 07726

732-972-3010

Fax 732-972-1521

May 6, 2015

Roy Press Printers  
3415 Sunset Avenue  
Ocean, New Jersey  
07712

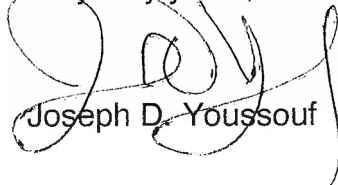
**Re: Special Bond Referendum  
Manalapan Township Fire District No.2**

Dear Ralph:

The Board of Fire Commissioners of Fire District No.2 Manalapan Township has scheduled a special bond referendum to be held June 20, 2015 and has requested the use of one voting machine from the offices of the Monmouth County Superintendent of Elections. Please prepare **one (1)** election strip for a voting machine, two hundred fifty **(250)** voting authorities and twenty five **(25)** civilian and military absentee ballots for use in that election. Enclosed herewith is the **Bond Resolution** which must be printed in full on the ballot.

Enclosed for your use is a voucher which should be completed and mailed directly to the Board. Please contact the undersigned should you have any questions concerning this correspondence.

Very truly yours,

  
Joseph D. Youssef

cc: Brd. F. Comm.



**MEMO TO THE BOARD OF  
FIRE COMMISSIONERS FIRE DISTRICT  
NO.2 MANALAPAN TOWNSHIP**

**RE: SPECIAL BOND REFERENDUM PROCEDURES**

**Dated: 5/6/15**

Accompanying this memo is a copy of the "NOTICE OF BOND REFERENDUM" which must be posted in **TEN (10)** public places within the District at least **TWENTY ONE (21)** days prior to the date of the bond referendum. This same Notice must be published in the official newspaper of the District at least twice prior to the referendum date. The last date for posting the notice is **May 31, 2015**. The second publication date should be approximately seven days before the election, in this case that would be **June 14, 2015**.

Please keep records of the locations where each of the notices were posted and the identity of the person or persons posting the notices. I will arrange publication of the required notices in the Newark Star Ledger and order affidavits of publication from the newspaper.

I have sent a letter to the Monmouth County Superintendent of Elections and the Voting Machine warehouse requesting delivery of one (1) voting machine to the Manalapan Township Vol. F. Co. No.1 firehouse and have ordered the absentee ballots from the same printer the Board used this past February. The Resolution which accompanies this memo will be printed in its entirety on the ballot together with the referendum question.

Respectfully submitted,

Joseph D. Youssouf